



Meeting Name: Town Council Meeting
Meeting Date: April 24, 2024
Prepared By: Andrea Dobbins, Project Coordinator/Risk Manager
Item Title: Request for Proposal- Town Center Restroom Renovation Project

DISCUSSION:

The Juno Beach Town Council approved the Capital Improvement Plan (CIP) in the last budget cycle with the “Town Center Restoration & Maintenance” listed as an approved project with partial funding to be provided by the One Cent Surtax Revenue Fund. The restoration and maintenance line item is the renovation of the two public restroom facilities in the Town Center. The public restrooms are original from 1991. This project was advertised for the competitive sealed bid process and there were four contractors that submitted proposals for this renovation project.

The restroom renovation will include the following:

- Installation of new water efficiency toilets and urinal
- Removing the wall tile, repair the drywall and painting of both restrooms
- New commercial grade vinyl tile flooring and baseboards
- Replacement of the partitions
- Replace the sinks, faucets and countertops

Each proposal submitted was reviewed by the evaluation committee at a public meeting on April 10, 2024. Each proposer was awarded points according to the evaluation criteria that was in the proposal package. The contractors were asked to provide references, proof of their qualifications, their ability to conduct business in our jurisdiction, evidence of personnel and equipment to perform the work and a price for the labor and materials. The proposer that was awarded the most points based on their submittal was Usher & Associates. The proposers and their pricing are listed below in alphabetical order. Attached are the bid sheets from each contractor and the evaluation criteria and notes from the evaluation committee.

Cooper Construction & Development	\$39,425.00
GPS- General Property Solutions	\$46,990.00
JFB Construction & Development	\$41,200.00
Usher & Associates	\$37,430.41

RECOMMENDATION:

Staff recommends the Council consider a motion to enter into an agreement with Usher & Associates to renovate the restrooms at the Town Center not to exceed \$42,000; funding in the amount of \$20,000 from the One Cent Surtax, \$10,000 from the building fund and \$12,000 from contingency.

ATTACHMENTS:

Bid sheets & evaluation committee documentation