



TOWN OF JEROME

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Founded 1876
Incorporated 1899

STAFF SUMMARY REPORT

FROM: Brett Klein, Town Manager/Clerk

ITEM: **Item: Fee Schedule**

MEETING DATE: April 14, 2026

Summary:

At the March Regular Council meeting, there were discussions regarding proposed changes to the fee schedule. Town staff conducted a complete review of its fees and identified that many fees were not recovering the costs of providing services, and were not keeping up with other comparable jurisdictions. Town staff proposed a comprehensive update at one-time given the statutory time-consuming process.

Council provided input regarding the fees and were in agreement with the proposed changes. This agenda item is for information only as we must highlight the changes on our fee schedule along with publishing / posting the attached notice of intent. Following the March meeting, staff published the notice of intent and posted the proposed changes and report to the Town's website, thereby starting the requisite 60-day notice prior to Council voting on whether to formally adopt. Therefore, the fee schedule increase / changes will come before Council for formal adoption in June, 2026, with the new fees beginning July 1, 2026.

Recommendation:

Staff are providing a FYI with regard to the 60-day notice requirement, and request approval and adoption when it comes before Council at the June, 2026, meeting.