

For the meeting of September 9, 2025

MONTHLY STAFF REPORT TO THE MAYOR AND COUNCIL

Brett Klein, Town Manager/Clerk

My activities have included:

- Received a grant in the amount of \$12,500 with no local match from the Sonoran Institute for a Landscape and Streetscape Code and Design Manual.
- Participated along with Deputy Chief Odle in a NACOG VVMTP Traffic Safety Strategies meeting in preparation of grant funding.
- Met with Mayor Barber and Vice Mayor Moore in reference to Springs safety and security.
- Met with Town's legal and engineering team and Verde Ex representatives for practically applying certain provisions of the fully executed easement agreement for the WWTP, specifically the three lots they are creating and the corresponding septic easement.
- Participated in another follow-up scoping meeting with the engineering contractor for Verde Avenue related to environmental, cultural and historical requirements.
- Met with Local Arizona First to discuss grant funding for a variety of infrastructure projects including security at the springs.
- Participated in a meeting with ADOT reps due to their permitting requirements potentially doubling the cost of Deception water line project and therefore nullifying the project entirely.
- Worked on further grant applications for zoning code updates, landscape code language and water sustainability. Worked with and reviewed a grant application to ACF with Michele.
- Continued extensive work on the final easement for the WWTP.
- Attended the League Conference along with Councilmember Sharif and Michele.
- Met with Mayor Barber and Yavapai County Community College to address the Mayor's concerns.
- Participated in the Court Security assessment conducted by the Administrative Office of the Courts.
- Conducted a final punch list / walkthrough at 621 Main Street.
- Worked with various individuals on their special event requests.
- Facilitated more public records requests.
- Researched and sought out bids for window replacement at 500 Main (Hotel Jerome).

**** CONGRATULATIONS TO ****

Carl Whiting (Fire) on completing 5 years of service effective September 1, 2025.

Janice Pontious (Police) on completing 8 years of service effective September 7, 2025.

Kristen Muenz (Town Hall) on completing 6 years of service effective September 10, 2025.

Kelly Randazzo (seasonal Library) on completing one year of service effective September 23, 2025

Following is an accounting of sales tax revenues for July, and a recent water flow report.