

Chris Fetzer
Executive Director

February 3, 2026

Attn: Joe Dutson
Mountain High Excavating, LLC
4183 E Huntington Drive
Flagstaff, AZ 86004

**RE: NOTICE OF INTENT TO AWARD FOR TOWN OF JEROME - DECEPTION LANE WATER
LINE IMPROVEMENTS (CDBG #122-25)**

Dear Mr. Dutson:

You are hereby notified that the Town of Jerome intends to award you the construction contract for the above-referenced CDBG project, in the bid amount of \$344,172.00.

To comply with the Town of Jerome's CDBG procurement requirements, time must be allotted for all participating firms to comment on or protest the Town's decision. Additionally, the construction contract is an item on the agenda for the Town of Jerome's Board meeting on March 10, 2026. Contract completion and NTP will not be executed until the contract has been reviewed and approved by the Board, the protest period has transpired, and any protests have been resolved. We do not, however, anticipate any protests. Therefore, we expect the contract documents will be sent to you by **March 13, 2026**.

You must comply with the following conditions within ten (10) days of receiving the contract. Deliver to the Town of Jerome, c/o NACOG:

1. Two (2) executed and complete contracts. All appropriate documents must be signed by the principals and corporate seals affixed as appropriate.
2. One (1) Performance Bond in the amount of the contract.
3. One (1) Labor and Material Payment Bond in the amount of the contract.
4. One (1) Certificate of Insurance. This must meet the minimum requirements to include Worker's Compensation. Please ensure that Navajo County is designated as additional insured.
5. LS-3's for the construction subcontractors involved in this project. Please ensure that each LS-3 includes the Federal Tax ID no. for the subcontractor.
6. Completed Section 3 Forms.

Failure to comply with these conditions within the time specified will entitle the Town of Jerome to consider your proposal abandoned and annul this Notice of Intent to Award.

After you comply with the above-referenced conditions, the Town of Jerome will return to you one fully-executed contract. Copies will be retained by the Town of Jerome and NACOG.

Notice of Intent to Award

Town of Jerome – Deception Lane Water Line Improvements (CDBG #122-25)

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A Notice to Proceed will not be issued until NACOG has received and verified the required information.

A Pre-Construction Conference will be scheduled at everyone's mutual convenience. Please do not hesitate to contact me if you have questions or concerns. I can be reached by phone at (928) 445-0211 or by email at rormond@nacog.org.

Sincerely,

Rich Ormond
NACOG CDBG Program Manager
Acting as Town of Jerome CDBG Administrator

cc: Brett Klein, Town of Jerome