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# TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943

November 20, 2024

**TO:** Jerome Town Council  
Mayor Christina “Alex” Barber

**FROM:** Brett Klein, Town Manager / Clerk

**REFERENCE:** Capital Projects

Staff have reviewed last year’s Council goal setting and capital project prioritization. From the goal setting session last year, Council deemed the immediately following projects to be the highest priorities as listed along with a status update. The next highest priorities as identified by Council is the next section followed by Staff’s proposed submissions over the past 10 months.

- **GIS / GPS software and equipment** (based on the relatively low cost, it was determined to purchase this item during the last fiscal year utilizing budgeted funds) – **PURCHASED LAST FISCAL YEAR (Completed)**
- **Commercial parking inventory to include calculations** (potential university project or contract it out) – **WILL BLODGETT TO COMPLETE THIS FISCAL YEAR (In Process)**
- **Historic repair of the Town Hall chimney** – (e-mailed and called the referred company from Dr. Jack numerous times and received no response)
- **Renovate Hotel Jerome** - NO ACTION YET – (There will be an update in the coming months.)
- **Town Hall lighting and parking improvements** – (Completed this past fiscal year)
- **Space and technology – cooperation with NAH to provide some form of basic level healthcare in Jerome** – **BEGAN DISCUSSIONS RECENTLY WITH NEW CEO – (No new action)**
- **New Town Shuttle** – (Completed and purchased last FY – need to put the Yavapai Apache seal on)
- **Bathrooms on First Avenue**– (Completed last fiscal year)

- **Cleopatra Hill #2 Water Tank Repair** – (Completed last fiscal year)
- **Verde Central Syphon Line** (Pending a meeting with F-M) – **(Received a quote and engineer estimate and pending WIFA Grant Authority Approval)**
- **Feasibility Study on a 3<sup>rd</sup> Water Tank** **(Working on a grant on site analysis / feasibility study)**
- Roadway improvements to East and Holley – **(Obtaining Engineer Proposal to apply for grant funding)**
- Records management and storage – (Add to FY 2026 Budget to include in the Court Space Improvement Project)
- **WWTP Upgrade** – **(90% design completion and awaiting final easements)**

The following projects were identified by Council as high priorities or mandates, but can either be purchased utilizing operational funds, or will have to be budgeted for:

- **P25 Compliant Radios** (narrow and wideband compatibility) – **(75% Complete – Fire 100%)**
- Work with Chamber on **Town-wide signage** – **(No action yet)**
- Retain the services of a **Financial Advisor** – **(Completed)**
- **Drainage improvements to sliding jail area** – **(Completed and paving to be completed next month)**
- **Cantilevered sidewalk** – **(Completed and more work to be done this FY in spring / summer – Protective Screening completed as well)**

Following is a list of recently identified projects for which Council have considered and deemed a priority:

#### **Municipal Court:**

**Court Space Improvement Project** – Meeting Room; Jury Room (Court Grant / Operating Budget Funds) – **(Not started yet but design near completion – Steve Knowlton)**

**Court Security – Cameras (Town Hall)** – **(Completed this week with a grant and budget for service fees)**

#### **Library:**

**Windows** – they're needed throughout Town Hall but library was identified as the priority (freezing) – **(Will receive bids this fiscal year or next)**



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## **General Government:**

**File room** space and Records Management – (Planning in tandem with Court Space Improvement Project)

**Staff Housing** – (Council to consider the purchase of Muma’s home – 3 units and improvements)

**Generators** – (In Budget FY 25-FY26)

## **Police:**

**New Vehicle** – (Budget for and will receive this FY or next depending on T2 Costs)

**Parking Kiosks** Conversion to T2 Entirely (\$32,000) (Will be purchased with budget funds this FY or in FY26 depending on availability of funds)

**Livescan** (in conjunction with and paid for by court – to be Received this FY)

## **Planning / Zoning:**

**Hotel Jerome design and phasing** – (Will to have update in coming months)

**Large format scanner** – (No Action yet)

**Zoning Code consultant for complete re-write** (Gallagher Codification) – (In Process 12-18 months ~)

## **Public Works:**

**Valves above Town Hall and School Street** – (Budget funds this fiscal year and next with School Street Regulators covered by the WIFA Grant)

**Water Lines** (Dundee; Holly; Deception) – (Deception water line – CDBG funding FY 25 / FY 26); Dundee – (working with County for grant funding); Holly – (Next CDBG Round)

**New Dumpsters** – (Coordinating now with cooperative purchasing agreement)

**Sanitation Truck** – (Obtaining quotes with cooperative purchasing agreement)

**Retaining Walls**- (Seeking out grants – have engineer identified)

**Asphalt overlay** – first section of County (FY 25 and FY 26 HURF Pavement Budget Funds)

**Juarez – Rich Street** – (Metal Stairs)

**Mescal Syphon Line – (WIFA Grant need design and construction along with the most time consuming process of working with FMI)**