

For the meeting of March 11, 2025

MONTHLY STAFF REPORT TO THE MAYOR AND COUNCIL

Brett Klein, Town Manager/Clerk

My activities have included:

- Continued work on our Zoning Code Update.
- Followed up with the legal service firm finalists and checked on references.
- Coordinated with Hale's Roofing to repair loose roofing tiles.
- Worked with WIFA staff on completing all elements and follow-up / supplementary information for our \$1.5M grant submission for Verde Central Syphon Line and Deception / Gulch Water line.
- Worked on the HR hiring paperwork for a new police deputy chief and conducted the new employee onboarding.
- Conducted the new employee onboarding for Court Clerk, Eileen Carr.
- Met with VVCDO, Mary Chicoine, and Mark Tuft to discuss a potential community land trust with 655 Holley.
- Worked on recruiting a new tenant for 500 Main Street.
- Met on site on Verde Avenue for the design kick-off meeting with ADOT / Contractors.
- Continued work on the 2024-2025 CDBG Deception waterline project in preparation of going out to bid.
- Met with Condemnation Counsel and Verde Ex legal counsel in attempts to resolve the remaining easements.
- Presented at the WIFA committee meeting in hopes of having our Verde Central and Gulch Water projects recommended for approval to the full board.
- Worked with various individuals on their special event requests.
- Attended the APS bi-annual update.
- Facilitated a massive public records request.
- Participated in a pre-immediate possession hearing conference for necessary easements.
- Received and analyzed bids for repair items at 621 Main Street.

**** CONGRATULATIONS TO ****

Terri Card (Utility Clerk) on completing 3 years of service effective March 14, 2025.

Following is an accounting of sales tax revenues for January, and a recent water flow report.