



JEROME MUNICIPAL COURT

Hon. Angela M. Bradshaw Napper, Magistrate

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TO: Jerome Town Council

FROM: Angela M. Bradshaw Napper, Magistrate

SUBJECT: Monthly Staff Report

DATE: March 27, 2025

Regrettably, the Court's new hire did not work out. Recruiting for the Court Clerk / Administrator position continues. The position is a challenge to fill, since one staff member is required, essentially, to know the tasks of four different staff members: civil traffic case processing, criminal traffic and misdemeanor case processing, as well as the in-court clerk tasks, financial reconciliation procedures, and the software that relates to each of these sets of tasks.

Thankfully, I have benefitted from the full support of county court administration and the town staff navigating this difficult staff transition. We are working diligently to identify and correct all clerical deficiencies that may have occurred during Ms. Carr's tenure. There are a lot of moving parts, but I am grateful to have the assistance of Ms. Brewer who has remained available to us, and a temporary fill-in staff member, Ms. Carothers, from Superior Court. We are experiencing limited hours of operation but remain fully able to continue initial appearances by remote connection and hold regularly scheduled court appearances.

In other news, the Court will have a greater ability to draft documents and access data management systems by expanding computer use in the courtroom for not only staff, but the judge. Hopefully, this will approve efficiency and reduce the amount of paper we are currently using. Installation allowing judicial computer use in the courtroom is scheduled for Thursday, April 3.

Due to the delays of staff changes, our upcoming goals remain the same: completion of our standardized policies and procedures; review the possible updates for the court plea agreement forms; review of time standards to explore possible improvement opportunities; and discussion with stakeholders about possible expanded education and rehabilitation courses as sentencing options.

As always, it is my privilege to be of service to the community.