

For the meeting of April 8, 2025

MONTHLY STAFF REPORT TO THE MAYOR AND COUNCIL

Brett Klein, Town Manager/Clerk

My activities have included:

- Continued work on our Zoning Code Update.
- Attended the Verde Valley Community Development Organization strategic planning for a potential Town of Jerome Community Land Trust.
- Facilitated the required final closeout report for our bridge loan from the Arizona Community Foundation, which requires a comprehensive final report / narrative.
- Worked with WIFA staff on completing all elements and follow-up / supplementary information for our \$1.5M grant submission for Verde Central Syphon Line and Deception / Gulch Water line.
- Attended the final Board meeting for our Verde Central and Deception / Gulch Water line in which we were awarded \$1.5M in a full, no-match grant.
- Conducted the new employee onboarding for Court Clerk, Eileen Carr, and was consulted on subsequent termination of said employee.
- Attended and participated in a day-long mediation session with former Judge Mackey in attempts to resolve the remaining Verde Ex easement items.
- Worked on recruiting a new tenant for 500 Main Street after all three preliminary candidates backed out.
- Met with the Mayor and representatives from Governor Hobbs office.
- Reviewed and posted bid documents on the 2024-2025 CDBG Deception waterline project.
- Worked on the Term sheet / agreement resulting from the Verde Ex mediation.
- Participated in the Deception CDBG waterline pre-bid mandatory conference.
- Worked with various individuals on their special event requests.
- Attended the APS bi-annual update.
- Facilitated a massive public records request.
- Participated in a pre-immediate possession hearing conference for necessary easements.
- Met with various individuals in reference to a request for a special event on JHS property.

**** CONGRATULATIONS TO ****

Shawn Maples (Public Works) on completing 3 years of service effective April 4, 2025.

Nancy Driver (Library) on completing 10 years of service effective April 10

Following is an accounting of sales tax revenues for February, and a recent water flow report.