

For the meeting of March 12, 2024

MONTHLY STAFF REPORT TO THE MAYOR AND COUNCIL

Brett Klein, Town Manager/Clerk

My activities have included:

- Auditing Firm was on site the week of February 20th to complete the annual audit of the Town's Financial Statements.
- Participated in bi-weekly WWTP design status update meetings (Minutes Included)
- Worked on the Home Rule Option for the Alternative Expenditure Limitation (every 4-years), which will be on the ballot in July.
- Participated in a lead and copper requirements workshop for small water systems with ADEQ third-party representatives.
- Worked with various individuals on their special event requests.
- Worked on the revised CDBG funding application with a necessary pivot from Dundee to Deception due to Dundee being covered by multiple jurisdictions.
- Completed the new lighting requirements Code language and will set a public hearing with P and Z and subsequent action by the Town Council.
- Conducted meetings for completion of the quad-annual Home Rule Expenditure Limitation.
- Worked on the CDBG Grant with NACOG and submitted remaining grant documentation.
- Facilitated multiple public records requests.
- Met with a grant partner to assist in oversight of the Verde Avenue DOT grant.
- Participated / held an update call for financing of the WWTP with Town's Financial Advisor, Engineer and Bond Counsel.
- Met with engineer for project update and ensure approved projects are progressing.
- Participated in a meeting with Verde Ex representatives for WWTP easement coordination.
- Updated the new election candidate packets in light of the recent legislative change.
- Continued work on title research and coordinated the Condition of Title for the Town's "Cemetery Land" in anticipation of an appraisal.
- CAT riders for the pilot program are averaging around 10 per week (Thursday).

**** CONGRATULATIONS TO ****

Terri Card (Town Hall / Utilities) on completing 2 years of service effective March 14, 2024.

Following is an accounting of sales tax revenues for January, and a recent water flow report.