



TOWN OF JEROME

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MINUTES

REGULAR COUNCIL MEETING OF THE TOWN OF JEROME
COUNCIL CHAMBERS, JEROME TOWN HALL
600 CLARK STREET, JEROME, ARIZONA

TUESDAY, FEBRUARY 13, 2024, AT 7:00 PM

Due to the length of this meeting, Council may recess and reconvene at the time and date announced.

7:00PM (0:17) 1. CALL TO ORDER/ROLL CALL

Mayor/Chairperson to call meeting to order

Present were Mayor Alex Barber, Vice Mayor Jane Moore, and Council members Sage Harvey, Dr. Jack Dillenberg and Sonia Sheffield.

Staff Present were Town Manager Brett Klein, Zoning Administrator Will Blodgett and Finance Director/Deputy Clerk Kristen Muenz.

7:00PM (0:40) 2. Proclamations

A. Proclamation Proclaiming February as National Teen Dating Violence Awareness and Prevention Month

Mayor Barber will read or summarize the proclamation. Members from the requesting agency, Verde Valley Sanctuary, will be present.

Mayor Barber introduces a member from the Verde Valley Sanctuary and the proclamation of February as National Teen Dating Violence Awareness and Prevention Month. She reads the proclamation aloud.

Dr. Dillenberg says excellent and asks if they need to vote on anything.

The answer was No.

Dr. Dillenberg asks if there is someone from the Verde Valley Sanctuary present.

The representative approaches the dais. Ms. Barber asks for her name.

Jesse Johnson from the Verde Valley Sanctuary introduces herself.

Dr. Dillenberg asks what the Verde Valley Sanctuary can do to help the Town of Jerome succeed at programs like this.

Ms. Johnson says there are a few things they do currently, one being a prevention education program in which they deliver an age appropriate 5 week curriculum at K-12 schools they've partnered with in the region. The program covers things like healthy relationships, positive self-image, empathy, bullying, etc. She says last fiscal year they held 140 presentations to over 1,000 youth in the region.

Dr. Dillenberg says we don't have the school here, we've got a couple kids, but we've got a lot of family members. He is curious if it wouldn't be a bad idea to set up a date open to the public of Jerome to learn about this. He adds we may not have our own kids, but we do have grandkids, nieces, nephews, and other family members that are involved, and we would love to take advantage of the resources you have there while we support this and maybe do a session at the Fire Station or somewhere else. Does that sound like a reasonable idea?

Ms. Johnson says they do similar things through the libraries and could look into doing that here as well.

Ms. Barber says the Library sounds like a good idea. She says we'll see what we can do, adding she's not sure we have many teenagers in town anymore, maybe enough to count on one hand.

Dr. Dillenberg says there are family members, the kids don't have to live here, but we do and if we can give them knowledge and confidence to make a difference it would be wonderful.

Vice Mayor Moore says perhaps Kathleen (Jarvis) can put the word out and see how many people might be interested.

Ms. Barber says that would be wonderful. She thanks the Verde Valley Sanctuary, adding they help women, and children, and we appreciate all that they do.

Following the proclamation, Ms. Barber inquires if they should move through the agenda in regular order or should they move up items for those in the audience waiting to find out about being seated on Town boards. She notes one person present in the audience.

Ms. Harvey asks how many applications there are.

Ms. Barber answers 5 applications.

Ms. Harvey says 5 applications and 1 person.

Ms. Barber says yes let's move that item up.

Ms. Moore asks if people were told that this would be done tonight, and it would be good for them to show up.
 Mr. Klein says they were told, or they should have been told about the meeting and that their applications were being considered. He says we don't encourage, it's a good way for you to see who could make it and who couldn't.
 Ms. Harvey says she is surprised that one person isn't there because he normally is.
 Ms. Barber moves items 10-A and 10-B to be addressed next.

7:23PM (23:26) 3. FINANCIAL REPORTS

Discussion/Possible Action

A. Financial Report and Detail Invoice Register Report for January 2024

Council will consider and may approve the financial reports for month ending January 2024.

Ms. Barber introduces the financial reports, asking if Council has looked over the financial reports and invoices.
 Ms. Harvey says she has a question. She says the thing that struck her eye the most was the repair and maintenance on vehicles and equipment and the percentage that we're at in almost every department right now. She says, we're at 59% of the fiscal year and most of these are over 100%. Do we know why that is and are we done repairing and maintaining vehicles for the rest of the year?
 Mr. Klein says we should be at the end, it was a year for it.
 Ms. Harvey says she understands one was the shuttle, and what happened with that.
 Mr. Klein answers we are getting corresponding revenue to offset that expense. He says there are some that need to be reapplied to a different line item. There are different line items, if we should run into other maintenance, that are all doing well. Overall the budgets are all good enough to sustain if something were to happen, but knock on wood, nothing more would be needed.
 Ms. Muenz adds that one of the reasons it is so high is that there is a new full time police officer and so they had to fix up an old cruiser, such as getting new tires and other maintenance, to get it ready for him to use.
 Ms. Harvey says with that she would make a motion to approve the financial reports.
 Dr. Dillenberg seconds her motion.
 Ms. Barber calls the question and the financial reports are approved unanimously.

Motion to approve Financial Reports

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG		X	X			
HARVEY	X		X			
MOORE			X			
SHEFFIELD			X			

Ms. Barber asks, when we made the motion for the special event permit, if she needed to do some kind of segway for if they don't have the liquor license through the chamber before this happens, that the liquor license goes away.
 Mr. Klein answers no staff can take care of it.

7:25PM (25:46) 4. STAFF AND COUNCIL REPORTS

Discussion/Possible Action

A. Reports by the Town Manager / Clerk, Deputy Clerk, Utilities Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members, Which in the Case of Council Member's Reports will be Limited to a Summary of Current Events and will Involve no Action

Council will consider and may approve the staff reports.

Ms. Barber introduces staff and council reports and defers to Mr. Klein for further presentation.
 Mr. Klein says that Council has his reports adding has nothing really to highlight that isn't already on the agenda. He says upcoming in 2 days is a budget training that the League of Arizona Cities and Towns presents. He and Kristen will be attending that this Thursday. He says other than that Council has his written report and he's happy to answer any questions on it.
 Ms. Barber asks if anyone on Council has any questions for Mr. Klein.
 Ms. Harvey questions the CAT riders pilot program. She asks when is it to end?
 Mr. Klein answers October, it may be September. He says we did the survey and it's minimal, and the results stated that there could be more usage with more times and more stops, but probably not enough to continue.
 Ms. Harvey shares that when she was still working on Main St. it was not servicing our residents, and that was what the whole point of it was. She says she thinks at one point we talked about when this was over putting that money towards the shuttle, and maybe another driver for another day or two for the residents with our shuttle, instead of paying someone else bring people up here and acting like it's serving our community.
 Mr. Klein says it's just a pilot program and is well within Council's purview to state that it didn't quite yield the results they were looking for and to move on.

Ms. Barber gives congratulations to Katheleen Jarvis from the library for 21 years of service effective February 1st, Will Blodgett for 2 years of service effective February 7th, and Ricardo Hernandez on our Fire Department for 4 years of service effective Feb 24th. She says we are lucky to have the people that we have, our department heads and volunteers, and will continue to bang the drum saying thank you to everyone that makes this Town run smoothly. She says she didn't know if anyone else noticed the police report, noting the teen violence proclamation kind of went along with one of the reports, but she was not going to call any additional attention to it. She thanks the police department for taking care of people that just don't understand how we live. She asks if anyone else has any announcements or reports.

Ms. Harvey says she would like to say a few words. She says on the Fire Department report on page 85, under department affairs and ongoing projects, they finally got the fence permanently welded. She says thank you, it's safe, it looked good when it looked like it was safe but it was only zip tied on so she would still worry about it, but it's great that it's done now, so thank you to the Fire Department. She continues, she said something at the budget meeting, but she wants to make sure that people hear it. She says, "I want to commend our Public Works Department, our Fire Department, and our Police Department. They busted their asses during this last snowstorm. They were out, in whipping, blowing snow because ADOT could not get over here with a snowplow. Our departments worked together, they took our tractors, and Allen Muma was out huffing cinders with a shovel out of the front loader, then used his personal vehicle, because the cruiser was unable to, to stomp it all down and lead the traffic that was stuck between Holly and Verde and get them out of the road. These guys were out there for hours on end, and they worked together like a team and it's amazing to watch them. For the people that are nay sayers for our Police Department and Fire Department and have negative things to say about any of our staff, you really need to know what they do. They make sure this town continues to run whether it's their job or not. The Police Department and Fire Department get in with Public Works, Public Works gets out there and helps them and I want everyone to know that."

Ms. Barber shares her agreement and adds they do work together as a team and Allen pointed that out recently. She shares a lot of big town police are not like our small town police. So, if you have a suspicious situation, or someone that seems like they need help, call dispatch. Another thing to segway from that is that if you don't call that dispatch number and you call 911 sometimes it's not as effective. So it is posted in our town phone book and should be posted anywhere else it needs to be, that we need to be calling that dispatch number. She thanks everyone that makes this town run the way it does; we're lucky to have them all and to have these departments work together so seamlessly is pretty impressive.

Ms. Harvey says she has one more thing. She shares, about halfway through page 88, at the bottom of the paid parking paragraph he (Chief Muma) talks about the new text to park and how it's cutting down on lines at kiosks but also, we're getting the full amount now when it's the text to park. We get the entire fee, Parkeon is not getting a percentage of it and the customer is also paying the credit card fee, so he gives us back some money again.

Ms. Barber adds, she thinks, if at all possible, in the next so many years we would try to push toward implementing more of this and less of what we have now. In the city when you go to lots that's what they have now is the text to park. She asks if there are any other reports. She then makes the motion to approve the staff and council reports.

Ms. Harvey seconds the motion.

Ms. Barber calls the question and staff, and council reports are approved unanimously.

Motion to approve the Staff and Council Reports

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
HARVEY		X	X			
MOORE			X			
SHEFFIELD			X			

7:33PM (33:02) 5. ZONING ADMINISTRATOR'S REPORT/PLANNING & ZONING AND DESIGN REVIEW BOARD MINUTES

Information/Council Review

A. Report Provided by the Zoning Administrator. Minutes are Provided for Information only and do Not Require any Action

Ms. Barber introduces the Zoning Administrator report and minutes. She lets everyone know that these minutes are provided for information only and do not require action, but we can always come up with any kind of direction.

Mr. Blodgett highlights in the last month he completed inventory and cataloging of maps in the Planning and Zoning Office. He shares it was a necessary first step because he is now working with a GIS company out of Colorado and believes they are going to proceed forward. He shares they are wonderful to work with and are helping to resolve some issues he foresaw coming. The highlight of their conversation was that a year ago some of the hardware that was going to be necessary was going to be in the \$5-7,000 range, in the last year there are new products that can do the same thing for around \$500. He is very optimistic about coming in under budget on this. He has started and is going slowly on a whole inventory of the parcel files and making sure they reconcile with the digital files. With the 125th celebration he is using the opportunity to roll out an archaeology program in town as well as data collection.

Ms. Barber thanks Mr. Blodgett and asks if any of the Council members have any direction, and there was none.

7:35PM (35:09) 6. APPROVAL OF MINUTES

Discussion/Possible Action

A. Consider Approval of the January 9th Regular Council Meeting and January 9th, 2024, Special Council Meeting Minutes

Council will consider and may approve the January 9th Regular Council Meeting and January 9th Special Council Meeting minutes.

Ms. Barber says she found 2 typos. She says there is a typo on page 102 from the Regular Council Meeting, she reads "Ms. Barber confirms this will be tabled until next month and asks Mr. Blodgett if they will have more information on in at that time", she confirms it should be "on it", not "on in".

Ms. Harvey makes a motion to approve the minutes with that correction.

Dr. Dillenberg seconds the motion.

Ms. Barber calls the questions and minutes are approved with the noted typo correction.

Motion to approve minutes from January 9th Regular and Special Council Meetings, with the correction stated

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG		X	X			
HARVEY	X		X			
MOORE			X			
SHEFFIELD			X			

Following the approval, Ms. Barber says this turned out really good. She says we wanted our statements in there but not a whole novel. She asks if everyone can agree that this was really good, and what they were looking for. Council members expressed their agreement.

Ms. Muenz shares that she had reviewed everything to make sure it looked good, and it was a team effort. Council members again express their thanks.

7:36PM (36:38) 7. PETITIONS FROM THE PUBLIC

There were none

7:36PM (36:48) 8. ORDINANCES AND RESOLUTIONS

Discussion/Possible Action

Ms. Barber introduces the item.

Mr. Klein confirms there are none for this meeting.

Ms. Barber says she was wondering why it was in there with nothing and asks if it's just a header.

Ms. Klein confirms that yes, it's a placeholder.

9. UNFINISHED BUSINESS

Discussion/Possible Action

7:37PM (37:00) A. Discussion and Possible Staff Direction Regarding Rich Street Turning Issues and Parking Considerations throughout Town

Council will be discussing traffic flow and turning issues on Rich Street, along with parking considerations in certain areas, and may provide staff direction for consideration at a future meeting.

Ms. Barber introduces the discussion regarding Rich Street turning issues and parking considerations.

Mr. Klein shares there were some follow-up items and that's why it was included on the agenda. He says first Mr. Blodgett reached out to the County, and to make a long story short it has to go through some bureaucratic steps. He says it shouldn't be an issue, sharing that he will follow up and that he has some contacts at ADOT that can kind of push it along if they need to. The biggest thing that's happened since the last meeting is regarding the parking outside of Vice Mayor Moore's building, the long one with perpendicular parking currently. He spoke to the owners, and they are on board with whatever Council would like to get done. However, in talking to traffic engineers, they don't feel it's a good idea to do that because the majority of people are coming from down the mountain. He says they feel like if they do turn around somewhere it will be at the Fire Station, maybe farther up the road, or they will just whip around to park. He shares it's contrary to standardized parking practices, and that is what the owners first pointed out, but he mentioned Council felt that this could be better to not cross two lanes, at that point they acquiesced to whatever the Council wished. However, upon having engineers examine it, he says that once Council makes a change, should there become accidents, then there becomes an exposure to liability.

Ms. Barber responds that's interesting.

Ms. Moore agrees saying it's weird and crazy too. She shared she brought both her car and her truck to park there. Her truck fits but is not as long as a full size truck.

Mr. Klein says they all should fit, and the Chief mentioned that enforcement beyond the white line should be done. He

further, it wasn't about fitting it was about the fact that they said 96% of traffic comes from down the mountain, coming up.

Ms. Harvey and Ms. Moore both share their disagreement.

Ms. Barber asks what about compact only cars, or some way to keep the big vehicles out of the road, that's what all this talk is about.

Mr. Klein shares that he spoke with the Chief about the spot near Vaqueros, and they are on board with anything to do with that. It's a handicap spot right now and is kind of tough because handicap parking often has minivans and trucks so that's the only issue, should Council like to direct staff to make that compact and maybe reassign a handicap spot somewhere else.

Ms. Barber mentions the spots in front of Grapes. Do we have to talk to the owners to find out if we can put compact only cars? She shares she's watched RVs pull in there, halfway out in the road, then people get out and ask if they can park there.

Mr. Klein says he does not believe that would be an issue, he doesn't think the owner is going to have a problem with it. He shared that they were going to walk it, but snow happened. He says they are still going to walk the area, but mainly this item was included to give updates on the Rich St. delay.

Ms. Moore shares that two of the owners of the shops are not going to be willing to do compact cars because they both drive large trucks.

Mr. Klein says he looked carefully; there's plenty of room, they usually aren't pulling all the way up.

Ms. Moore confirms the large trucks with the extended cabs won't fit.

Mr. Klein agreed the oversize ones won't fit, he adds that's kind of an enforcement issue where the Police Department will have to warn or ticket them for hanging out over the white line.

Ms. Moore adds or blocking sidewalks.

Ms. Harvey shares that could be part of the Parking Officer's duties. They enforce the parking, that's part of parking, they drive around all day long.

Ms. Moore confirms they have given tickets there before.

Ms. Harvey agrees they need to.

Ms. Barber points out that it's a double yellow line right there on the road, so if you stick out into the road where people have to go across the double yellow line to go around, that's all wrong. She shares that she has witnessed in front of where she works, cars parked on the sidewalk. She says, direction for consideration at a future meeting, she feels has been provided.

Mr. Klein confirms this was just an update awaiting their field trip.

Ms. Barber answers perfect and asks if there is any further discussion. There was none.

7:43PM (43:46) B. Continued Discussion and Possible Staff Direction Regarding the Town's 2024 Anniversary Celebration and Recognition

Council will discuss any potential updates and may provide staff direction regarding the Town's Anniversary celebration.

Ms. Barber introduces the continued discussion regarding the anniversary celebration and says she would like the Yavapai Apache Indian Tribe community to be invited to this, adding we are on their traditional grounds, and she feels they need to be a part of this. She shares we just received a check from them for their gaming, adding that they used to come up and present them with a big check however that has not happened anymore since Covid.

Dr. Dillenberg asks how much the check was.

Ms. Barber says eight something.

Mr. Klein confirms \$8,000 and some change, and that the amount has been going down.

Council members express their surprise at the lower amount.

Ms. Harvey highlights past check amounts that have been received.

Mr. Klein says we budgeted \$21,000.

Ms. Harvey comments that people aren't gambling as much or they're making more money at the casino.

Ms. Barber says she doesn't know what's happening but we appreciate anything that we get from the Yavapai Apache Indian Reservation for their gaming, and we are trying to get ahold of them to do a couple of other things in collaboration with them. She asks if anyone has anything further to add to the discussion. Then confirms staff direction is to invite the tribe, and a thank you for the check.

Mr. Klein confirms he will reach out to them.

7:46PM (46:05) C. Discussion and Possible Staff Direction Regarding Town-Owned "Cemetery" Land in Clarkdale

Council will discuss Town property located within the Town of Clarkdale and may provide staff direction including getting the property ready for sale.

Ms. Barber introduces the discussion regarding town-owned cemetery land.

Mr. Klein shares this is an update as well. He says the last time we were charged with potentially examining an appraisal.

He says the first step to avoid unnecessary expenses is to get a title opinion, which we are going through with right now. He shares, it's a complex title opinion that can range from \$200-\$500 for a simple residential new community to upwards of \$10-\$20,000. We were quoted from Yavapai title \$2,500, adding it's a rather complex piece of land. He shares they are doing the title opinion, it should take several weeks, then upon legal review of the title opinion we should be able to start going forward with the appraisal. He shares that appraisers are backed up by months but the sooner we can get on their agenda the better.

Ms. Barber says she has a question because there was a lot of information in the file from the last time they spoke about this. Her question is, do we have the legal right to sell that piece of property because it was given to us by the State, and it says if you're not using it you have to turn it into a park.

Mr. Klein says there are several things with that, and he's talked to legal. The first thing is a title search to make sure there are no other rights. The second thing is it's tough to bind a future council, for example if you put something in that says nobody can do this, this, or this. He says it's a little different when it's the State conveying to the Town, but he feels the title search will yield that we can most likely go forward with selling. He shares that you can't bind the town in perpetuity for whatever was intended at that time. He continues, clearly, it's still a cemetery, the cemetery will be delineated, and all the other land is valuable land that could potentially be sold for the Town's benefit.

Ms. Barber reiterates that she just wants to be sure that it is a legal thing, then asks if there is any further discussion. She invites Mr. John Passeno to speak, confirming that he is currently cleaning up the cemetery property for us.

Mr. Passeno says the work is still the same, he's pulling weeds, and that he took it a step further and is cleaning up mesquite trees. He says at this point he has 5 burn piles and keeps communicating with Rusty (Blair). He says in addition to pulling the weeds he has been trimming the mesquite trees that look like dangerous bushes, taking them down to the ground and digging the roots out. He adds that he's being really careful because some of the stones are coming up from the graves.

Dr. Dillenberg asks what can be done to help him out.

Mr. Blodgett says he'll go down and take a look at the stones and have a chat with him about it.

Mr. Passeno says, before he goes, he represents and is a member of the VFW and will have another member, Jan Albright, coming to help him. He asks if they can put something up there that says the VFW helped cleanup the cemetery.

Dr. Dillenberg shares that sounds like a great idea.

Ms. Barber thanks Mr. Passeno for letting them know he was with the VFW, she wasn't sure if he was part of an organization or if he was just one man out there helping us out. She says we appreciate everything that is done to our old cemetery.

Ms. Moore shares that Jan is a great guy, she knows him.

Council members express their thanks.

10. NEW BUSINESS

Discussion/Possible Action

7:09PM (9:05) A. Consideration of Board, Committee and Commission Appointments

Council will consider and may appoint, and / or reappoint applicants to the Town's boards, committees, and commissions.

Ms. Barber says we have a few different applicants. She adds that she did ask the question if you had to live here a year to be on our boards or commissions, and apparently you do not.

Ms. Harvey interjects that's just for Council.

Ms. Barber continues, we have 1 application that stuck out. She says she is amazed at what was done with the Yavapai Apache Nation and everything done at the Ranger District by Rebecca (Becca) Miller. Ms. Barber says, looking at her paperwork, it is a no brainer that Ms. Miller should be seated on a Commission or Board.

Ms. Harvey asks if there is an opening on Planning and Zoning (P&Z).

Mr. Klein says there are two openings due to expiring terms. He says both people with expiring terms would like to be reappointed should council wish to do that and there are no other applicants at this time. He says his report does mention one person might be stepping away soon.

Ms. Harvey asks if we are fully staffed right now on Planning and Zoning.

Mr. Klein answers yes right now.

Ms. Moore says Jera (Peterson) said at the last Planning and Zoning meeting that that was her last meeting.

Mr. Blodgett shares that he did not receive her resignation in an official format.

Ms. Moore says Becca looks like she'd be a great fit for P&Z.

Ms. Harvey says that's why she was asking about P&Z

Ms. Moore directs her question to Ms. Miller and asks if she would be interested in that Board.

Ms. Miller responds sure.

Ms. Barber says we have her down for Design Review, so thank you for the clarification.

Ms. Harvey shares that she would prefer to see her on Planning and Zoning.

Ms. Barber asks Ms. Miller how she would feel about it.

Ms. Miller says she's read the recommended documents for both Boards and would interested in both.

Council members express their thanks.

Ms. Harvey says she has a follow up question and asks what day Jera's term expires.
 Mr. Klein says the end of February.
 Ms. Harvey says so she won't even make it to the next meeting.
 Mr. Blodgett says no and informs the Council that at this point they are not having a P&Z meeting next week as there are no items for an agenda and a few people are out of town.
 Ms. Harvey asks another follow up question, adding Mr. Klein might want to jump in, and inquires if they should they wait to seat her in the P&Z position until next month.
 Mr. Klein says they need something official from Jera. He says the two open seats belong to Jeanie (Ready) and Lori (Riley) and he believes that Ms. Peterson's seat does not expire until 2026. So we need something official from her that she's resigning.
 Ms. Moore says Ms. Peterson told her that she was only willing to stay until this February because her term expired.
 Ms. Harvey says she was told the same.
 Ms. Moore asks for clarification on the length of terms.
 Ms. Harvey answers they are 2 or 4 years.
 Ms. Moore says if you listen to the meeting minutes, adding she was also present, Jera said it was her last meeting.
 Mr. Klein confirms that her seat expires in 2026, and says we will need something official. He doesn't feel that Mr. Blodgett will have any issue getting something, even if it is responding yes to an email, and that with the verbal notice would be enough.
 Ms. Moore asks if they could appoint someone contingent upon that it being Ms. Peterson's last meeting.
 Mr. Klein says yes you could do that.
 Ms. Barber adds the other option is to sit her on the Design Review Board and then move her over if there is an opening on Planning and Zoning, because she is aware of other people that have moved boards before.
 Mr. Klein says that would be a little more messy.
 Ms. Barber agrees.
 Ms. Harvey says she likes the idea of seating her on contingency because she doesn't want to lose Ms. Miller.
 Ms. Miller answers that she isn't going anywhere.
 Ms. Harvey makes a motion to go ahead and reappoint Jeanie Ready and Lori Riley on Planning and Zoning.
 Mr. Klein asks if she can also include the reappointment of the two members of the Board of Adjustment as well.
 Ms. Harvey amends her motion to include reappointing Natalie Barlow and Suzy Mound on the Board of Adjustment.
 Dr. Dillenberg seconds the motion.
 Ms. Barber calls the question, and the reappointment passes unanimously.

Motion to reappoint Jeanie Ready and Lori Riley on the Planning and Zoning Commission and Natalie Barlow and Suzy Mound on the Board of Adjustment

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG		X	X			
HARVEY	X		X			
MOORE			X			
SHEFFIELD			X			

Ms. Barber asks how they are proceeding with this Planning and Zoning part and then they will move on to Design Review.
 Ms. Harvey asks Ms. Miller if she would ok to be seated contingent upon that seat being vacant next month.
 Ms. Miller answers yes
 Ms. Harvey says then she would make a motion to appoint Rebecca (Becca) Miller to Planning and Zoning contingent upon the vacancy of Ms. Peterson's seat.
 Dr. Dillenberg seconds the motion.
 Ms. Barber calls the question and the contingent appointment of Rebecca Miller to Planning and Zoning is passed unanimously.

Motion to appoint Rebecca (Becca) Miller to the Planning and Zoning commission contingent on the vacancy of Ms. Peterson's seat

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG		X	X			
HARVEY	X		X			
MOORE			X			
SHEFFIELD			X			

Ms. Barber says now we're moving on the Design Review Board. She says we do have vacancies and asks how many spots.
 Mr. Klein confirms that we have 3 vacancies right now as well as 3 applicants.
 Ms. Barber says she sees we have a Commissioner that is not going to seek reappointment. She asks for confirmation that it's 2 seats and him, or once he is not reappointed, we have another?
 Mr. Klein confirms there are two vacancies now, and Mr. McDonald does not wish to be reappointed, so we have 3 total.

Ms. Harvey says she really likes Mark (Krpmotich). She adds that she feels like he should be on one of the boards and that she told him she felt like he should run for Council. She shares, in her notes she has numbered the applications how she wanted them in her mind. She says she liked Mark's the best, that Devon would be ok on DRB, and that she is not very comfortable with Mr. Manahan's answers.

Ms. Moore says we also have Scott.

Ms. Harvey confirms yes, Scott Staab who owns The Miner's Café. She says she knows he may not have a lot of experience being on a board, but he does have construction experience. She also knows him personally, likes him, and has seen the good things he's done for the Town since he's been here.

Dr. Dillenberg adds that he's done a lot for the Town.

Ms. Harvey says that she would like to see Mark, Devon, and Scott.

Ms. Moore says that she would second that if that was her motion.

Ms. Harvey says she would make the motion to do that.

Ms. Barber calls the question and the appointment for the Design Review Board is passed unanimously.

Motion to appoint Mark Krmpotich, Devon Kunde, and Scott Staab to the Design Review Board

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG			X			
HARVEY	X		X			
MOORE		X	X			
SHEFFIELD			X			

7:52PM (52:06) B. Consideration of Appointment to Chair the Local Public Safety Personnel Retirement System (PSPRS) Board

Council will consider and may appoint an individual to be designated as the Chair of the local PSPRS Board.

Ms. Barber introduces the item. She says she didn't see any names.

Ms. Harvey says it's usually her.

Ms. Barber asks if they're nominating Ms. Harvey.

Ms. Harvey answers no ma'am, she declined because she doesn't think she will still be living in Jerome.

Ms. Barber asks who we are appointing.

Ms. Harvey says she was thinking maybe Dr. Dillenberg or Ms. Sheffield.

Ms. Sheffield says she could probably figure out how to do it.

Ms. Harvey says it's twice a year, it takes a maximum 15 minutes. She continues, you meet at the Fire Station with Rusty San Felice and the other board members. She says Kerry Lee is a board member, there is a citizen, and a firefighter, it's just the 5 of you, and Rusty pretty much does the meeting you just call it to order and make the motions.

Ms. Sheffield inquires if there is another meeting soon.

Ms. Harvey says there probably won't be another one until June or July.

Ms. Sheffield asks if she can attend it with Ms. Harvey.

Ms. Harvey confirms yes if she's still here. She says it's really easy and Rusty San Felice pretty much takes care of it.

Ms. Barber says Ms. Sheffield sounds like she's all in, so instead of considering we can just appoint her.

Mr. Klein advises Council to make it a motion.

Ms. Harvey makes the motion to appoint Ms. Sonia Sheffield as chair of the local PSPRS Board.

Dr. Dillenberg seconds the motion.

Ms. Barber calls the question, and the appointment of Ms. Sheffield passes.

Motion to appoint Sonia Sheffield to Chair the Local PSPRS Board

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG		X	X			
HARVEY	X		X			
MOORE			X			
SHEFFIELD						X

7:20PM (19:51) C. Consideration of the Jerome Historical Society's Special Event Permit Application for the Town of Jerome's 125th Year Anniversary Celebration

Council will consider and may approve the special event permit.

Ms. Barber introduces the item and says she sees that the Jerome Historical Society is present. She asks Council if they have had time to review and continues, her only question is that it says there will be alcohol sold but there are no approval documents from the Department of Liquor Licenses or Control.

Scott Hudson, representative for the Jerome Historical Society, says he was told that he had to get this approval first.

Ms. Barber asks if anyone else from Council has anything to add. She pointed out that it's a little late, but she thinks there was perhaps confusion or miscommunication that this was a Town production, and we are making the Historical Society

get a special event permit. She thanks them for donating their hall as well as any other spaces. She would let it slide not being a full 60 days prior, due to miscommunication.

Ms. Barber moves to approve the special event permit.

Ms. Harvey seconds the motion.

Ms. Barber calls the question, and the special event permit is passed unanimously.

Motion to approve Special Event Permit for the Town of Jerome's 125th Year Anniversary Celebration

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
HARVEY		X	X			
MOORE			X			
SHEFFIELD			X			

Council members express thanks to the historical society.

Ms. Sheffield remarks that it looks fun and that she likes the memorial idea.

Ms. Barber says it is going to be fun, there's going to be a parade and she hopes everyone will be in it. She says there is a call out to residents and the business community, bring your cool cars and whatever you want to be in the parade, it should be a good time.

Mr. Hudson from the Historical Society says insurance wants to know if there are going to be horses in the parade.

Ms. Moore comments that she's done it for the 4th of July parade but hadn't planned on doing this one.

Ms. Barber reiterates Jane says no, and she's not aware of anyone else in town with horses.

Mr. Klein confirms he doesn't know of any horses joining the parade.

Ms. Moore comments that it's likely more insurance if they are in the parade.

Ms. Barber says she isn't sure how to go about finding out if there will be horses so they can get insurance.

Mr. Klein says we can just say no horses.

Ms. Barber says that sounds like the easiest way to do it, have them get the insurance and then just tell people that there can't be horses due to insurance.

Ms. Barber then returns the meeting to the items on the agenda in the order in which they appear, starting with the financial reports.

7:54PM (54:28) D. Consider Proposal and Agreement from Southwestern Environmental Consultants (SEC) for Engineering and Surveying for the Verde Avenue Road, Drainage, Sewer, and Water Project

Council will consider and may approve the proposal and agreement from SEC.

Ms. Barber introduces the proposal. She says they want a decent chunk of money to give us a work order for another decent chunk of money, but we're probably going to get grants to cover this. One thing she wants to point out is that we're talking about Verde Ave. but if you look at page 157, 6 bullet points down are sewer plans, pointing out they are called along "Verde Heights." She shares Verde Heights is in Cottonwood; we need to make sure this is Verde St. For \$222,000 we want to make sure we at least have the name of the road right, it wouldn't be a huge problem if we didn't have a Verde Heights that could get the money, it shouldn't happen but should still be corrected. She asks if anyone has anything else.

Ms. Moore says on page 156 it talks about the maintenance crew for the investigation of potholing. She asks if they know that they are going to be doing that.

Ms. Barber clarifies you mean that it points out that it's our guys, she noticed that too and thanks Ms. Moore for asking that question.

Mr. Klein confirms yes, it will keep our costs down. He shares this will probably be a \$3-5 million project and with engineering coming in at less than 10 percent it's very favorable.

Ms. Moore says her recollection was that in the early 2000's there was a water line loop system put in on Center and Verde that connected with Main St. She thinks that someone needs to check to see what that looks like, and she recalls it being a CDBG grant.

Mr. Klein answers sure, we'll find out.

Ms. Moore inquires if we have anything already done, she thinks that we do as far as mapping out what's in there and what's been done, and would it be a Public Works office thing.

Mr. Klein confirms, yes.

Ms. Moore says that's it for her noting engineering costs a lot these days.

Ms. Barber agrees and says even if we have plans from a previous engineer, the new engineers are still going to want to look at it to for their own stamp of approval, because they won't do it if it's not deemed safe enough to move forward. So if we had it done 10-15 years ago it needs to happen again anyway.

Ms. Moore shares she doesn't think this would, but that we've had some instances where things were done where it had already been done and didn't need to be done again.

Ms. Barber agrees and says yes let's try to avoid that. She makes a motion to consider the proposal.

Dr. Dillenberg seconds the motion.

Mr. Klein clarifies the motion is to approve the proposal.

Ms. Barber confirms yes, the motion is to approve the proposal. She adds the bottom line is that once this is done, we have what the feds consider a shovel ready project. So when grant funding goes in, we throw the project and are more likely to be in the hat, if not, maybe the year after, or the year after that.

Mr. Klein confirms and says we should be sitting in a good position to obtain the grant that will be moving forward about a year and a half after this is completed. He says that this is all grant funded as well.

Ms. Barber confirms that her motion is to approve the proposal. She calls the questions, and the proposal is accepted unanimously.

Motion to approve the proposal from SEC for Engineering and Surveying Verde Ave Drainage Project

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG		X	X			
HARVEY			X			
MOORE			X			
SHEFFIELD			X			

7:59PM (59:04) 11. TO AND FROM THE COUNCIL

Council may direct staff regarding items to be placed on a future agenda.

Ms. Barber opens To and From the Council, asking if anyone has anything.

Ms. Sheffield asks if the flag in the Council Chambers is an official Jerome flag. If so, she thinks it should be flown in the parade, but she wasn't sure if it was official. It was confirmed to be the town flag.

Ms. Barber asks if anyone has anything else. She then continues, getting a Lifetime Achievement Award for Vincent Randall, she will sit down with whoever she needs to, to get this plaque ready for the next council meeting. She shares that both she and Brett have reached out the Yavapai Apache Nation, because it is about time that they get the recognition they deserve. She says at the next council meeting, as long as no one has a problem with it, she would start the meeting calling it to order, but in front of roll call, she would like to say, "I acknowledge we are on the traditional lands of the Yavapai and Apache people. Jerome pays respect to the elders both past and present." She would like to say this before roll call at every council meeting going forward. It is something she thinks every town in the Verde Valley should do because we are on their traditional homeland. Ms. Barber says that she has tried to work with them to make sure they like the verbiage, but they haven't responded yet. She also shares that she is trying to get one of their maps from Charlotte Paul, which is a little hard; you have to do paperwork to get maps. She would like to have a map showing what this area once was, and thinks she has a friend that has access to that map. So next month we should have a thank you, some sort of plaque for the Yavapai Apache nation for Vincent Randall, and that she is going to proclaim this in front of every meeting from now until she no longer sits on the dais. She hopes that every Mayor after her will feel that this is respectful and it is about time we do this. She thanks everyone for listening and asks if anyone has a problem with it being stated at every meeting.

Council members responded no.

8:02PM (1:01:50) 12. ADJOURNMENT

Ms. Barber makes a motion to adjourn the meeting at 8:02pm.

Ms. Harvey seconds the motion.

Ms. Barber calls the question, and the meeting is adjourned at 8:02pm.

Motion to adjourn at 8:02 p.m.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
HARVEY		X	X			
MOORE			X			
SHEFFIELD			X			

APPROVE:

ATTEST:

Alex Barber, Mayor

Brett Klein, Town Manager

Date