



Permit # J24-0021

## Special Event Permit Application

Thank you for choosing the Town of Jerome for your special event.

Please fill out this packet and submit to the Town Manager.

- All information must be submitted at least 30 days prior to the event.
- There will be a Fee, due at the time of application submission.
- For questions regarding Special Event Permits, please contact Jerome Town Hall at (928) 634-7943.

		<i>Town Use Only</i>	
Date Submitted: <u>2/6/24</u>	Fee: \$100.00	Date Paid: <u>2/12/2024</u>	
Paid via: <input checked="" type="checkbox"/> Check # _____		<input type="checkbox"/> C.C. <input type="checkbox"/> Cash	
<i>Special Event Approvals</i>			
Town Manager:			
Approve <input type="checkbox"/> Deny <input checked="" type="checkbox"/>	Date: _____	Comments: _____	
*Fire Inspector:			
Approve <input checked="" type="checkbox"/> Deny <input type="checkbox"/>	Date: _____	Comments: _____	
*Zoning Administrator:			
Approve <input checked="" type="checkbox"/> Deny <input type="checkbox"/>	Date: _____	Comments: _____	
*Police Chief:			
Approve <input checked="" type="checkbox"/> Deny <input type="checkbox"/>	Date: _____	Comments: _____	
*Building Inspector/Public Works:			
Approve <input type="checkbox"/> Deny <input type="checkbox"/>	Date: _____	Comments: _____	
<i>*Other approvals as needed based on scope of event.</i>			

### Applicant Information

Name of Applicant	<u>Steve Aderholt</u>	Date:	<u>2/6/24</u>
Name of Organization/Sponsor	<u>Aravaipa Running</u>		
Federal Tax or 501 (c)(3) Number	<u>270604830</u>		
Applicant's Mailing Address	_____		
City	<u>Phoenix</u>	State	<u>Arizona</u> Zip <u>85034</u>
Applicant's Contact Information			
Email	_____		
Business Phone #	_____	Cell Phone #	_____
<i>Emergency Contact for Date of Event</i>			
Name	<u>Steve Aderholt</u>	Phone #	_____

### Event Information

Name of Event	<u>Cocodona</u>		
Date/Dates of Event- if event is <b>longer than two (2) consecutive days</b> , formal approval by Town Council will be required:	<u>May 7th and 8th, 2024</u>		
Set-Up Date/Time:	From <u>May 6th, 8:00am</u>	To	<u>May 7th, 9:45am</u>
Tear-Down Date/Time:	From <u>May 8th, 8:00pm</u>	To	<u>May 9th, 10:00am</u>
Number of expected Participants	<u>255 250-miler</u>		
	<u>180 125-miler</u>		
Will an admission or registration fee be charged?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	Fee <u>\$1,445 250-miler</u> <u>\$595 125-miler</u>
<i>Please describe the event:</i>			
250-mile running race from Black Canyon City to Flagstaff. Runners will progress through the course day and night, stopping at aid stations for food, water, and rest. Aid Stations will be located every 12+/- miles. Previous aid station is at Mingus Mountain Camp, there will be an aid station at Jerome Historic State Park, and the next aid station will be at Dead Horse Ranch State Park.			
The 125-mile distance will start at the Gold King Mine Ghost at 7:00am on May 8th and follow the 250-mile route through town.			

**Event Information Continued**

Will the Special Event take place on property owned or leased by the Town of Jerome?

YES  NO  If yes, which property? Various streets - See attached route map

If no, what is the **physical address** for the event? \_\_\_\_\_

*Special Events which occur on a Town right-of-way or on property owned or leased by the Town require an "Application for Facility Use." Please complete and submit along with the Special Event Permit Application.*

**Special Event Access**

Please include a description of the primary access routes to the property and available parking for the crowds anticipated. Special traffic control may be required for larger events.

**Food and Beverage**

Will Alcohol be Sold?  YES  NO

If yes, please submit approval documents from the Arizona Department of Liquor Licenses and Control.

Will Food be Sold?  YES  NO

If yes, please submit approval documents from the Yavapai County Health Services Department.

*Separate permits or approvals may be required by County or State agencies. Documentation of all applicable approvals must be provided prior to event.*

### Provisions for Noise, Trash, and Signs

Will there be outdoor, amplified sound at the event?  YES  NO

*Jerome Town Code section 10-1-13 restricts the volume and hours of outdoor sound and amplification devices. Loud noise that is a public nuisance is prohibited. The Town reserves the right to limit the hours of the Special Event to avoid unreasonable interference with adjacent properties.*

*Please describe outdoor/amplified sound to be used:*

A small PA system will be used for music and race announcements at the Gold King Mine Ghost Town on May 8th from 6:00am-7:15am.

Will there be outdoor lighting, or other electrical needs?  YES  NO

*Please describe:*

A small generator will be used to power minimal lighting to the tents at the aid station at the Jerome State Historic Park and another at the 125-miler starting area at the Gold King Mine Ghost Town.

Will trash be created during the Special Event?  YES  NO

*Cleanup of the site, including removal of all waste and temporary structures, must be completed by 10:00 a.m. of the morning following the end of the Special Event. Please comply with Jerome Town Code, section 9-1, Garbage and Trash Collection.*

Will the Special Event require signage?  YES  NO

*All signage must comply with Section 509 of the Jerome Zoning Ordinance. A separate sign permit is not required for Special Event signs.*

*Please describe all needed signage:*

Some sponsor signage at the 125-miler start area at the Gold King Mine Ghost Town. Course will be marked with pin flags, flagging tape, and road stickers (see route map). ADOT may require 36"x36" pedestrian crossing signs.

**Special events conducted within the Town shall be in compliance with applicable Town ordinances and State and County regulations.**

SA \_\_\_\_\_ (initials) I acknowledge that I have read and understood the Special Event Ordinance for the Town of Jerome and will comply with all applicable regulations.

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### Checklist of Requirements

- 1. Completed Special Event Permit Application.
- 2. Completed Application for Facility Use (if applicable).
- 3. Completed Hold Harmless Agreement of Indemnification.
- 4. Certificate of insurance in the amount of no less than one million dollars (\$1,000,000) of general liability coverage naming the Town of Jerome as additional insured and referencing the specific activity and date(s).
- 5. Liquor License (if applicable).
- 6. Health Department Approval (if applicable). Will be provided at a later date.
- 7. All other permits required by County or State Agencies. Will be provided at a later date.
- 8. Permit filing fee.
- 9. Written approval from Police Chief/Fire Inspector (if applicable). Will be provided at a later date.



**Regarding:** The 2024 Cocodona running race

**Date:** May 7<sup>th</sup> thru May 8<sup>th</sup>, 2024

**Location:** Town of Jerome, AZ

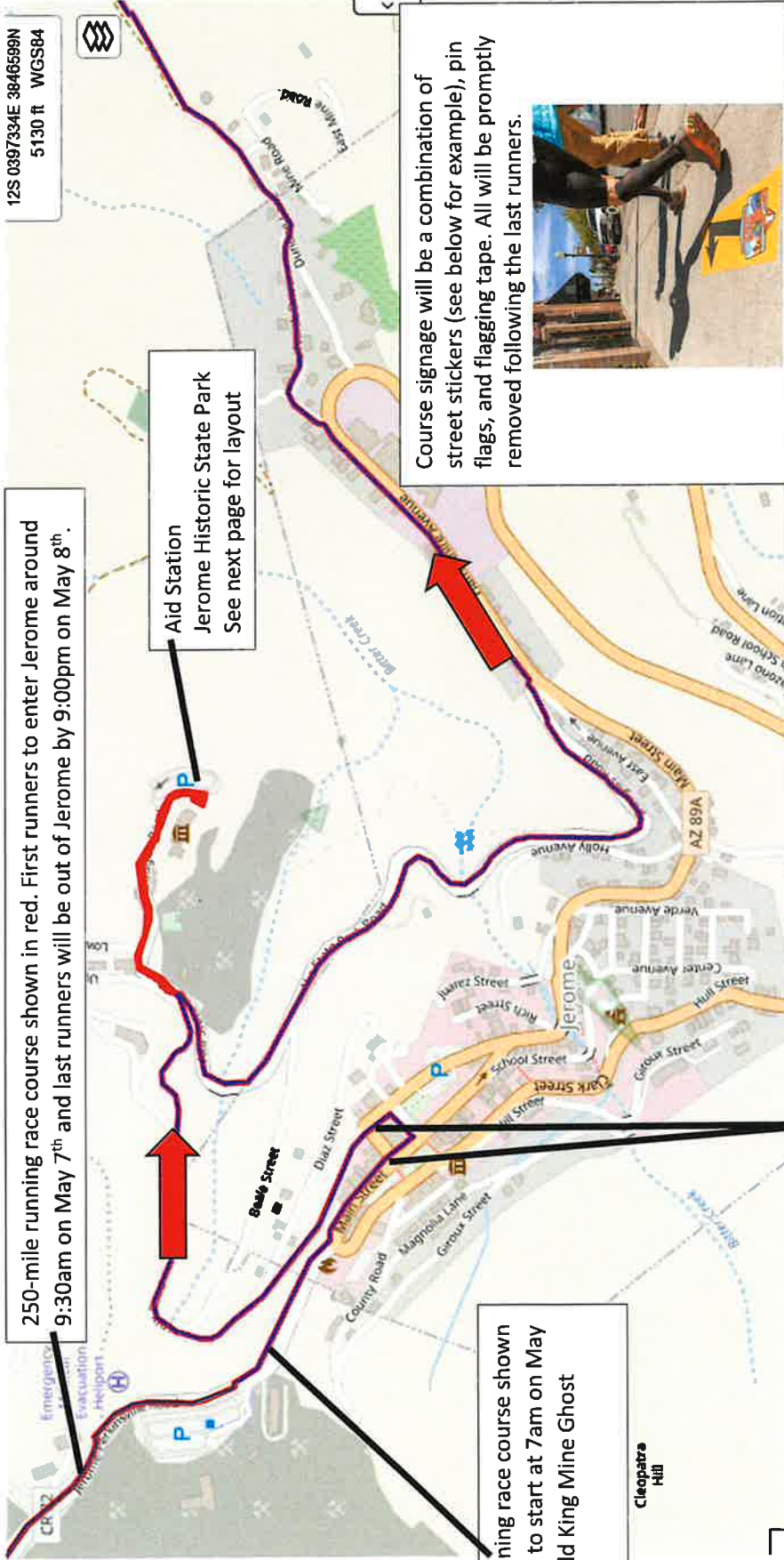
**Hold Harmless and Indemnification:**

Aravaipa Running, hereafter referred to as PERMITTEE, indemnifies, defends, and saves harmless the Town of Jerome and its officials, officers, employees, and agents, hereafter referred to as TOWN, from any and all claims, demands, suits, actions, proceedings, loss, cost and damages of every kind and description, including reasonable attorney's fees and/or litigation expenses, which may be made or brought against or incurred by the TOWN on account of loss, or damage to, any property from any liability related to personal injury, death, or property damage caused by, arising out of, or contributed to, in part, by reasons of any act, omission, error, fault, mistake, or negligence of the PERMITTEE, its employees, agents, or representatives in connection with, or incidental to, the performance of this agreement, or arising out of worker's compensation claims, unemployment compensation claims, or unemployment disability compensation claims of employees of the PERMITTEE and/or its subcontractors or claims under similar such laws or obligations. The PERMITTEE'S obligation under this section shall not extend to any liability caused by the sole negligence of the TOWN, or its employees.

*Steven Aderholt*  
\_\_\_\_\_  
Aravaipa Running

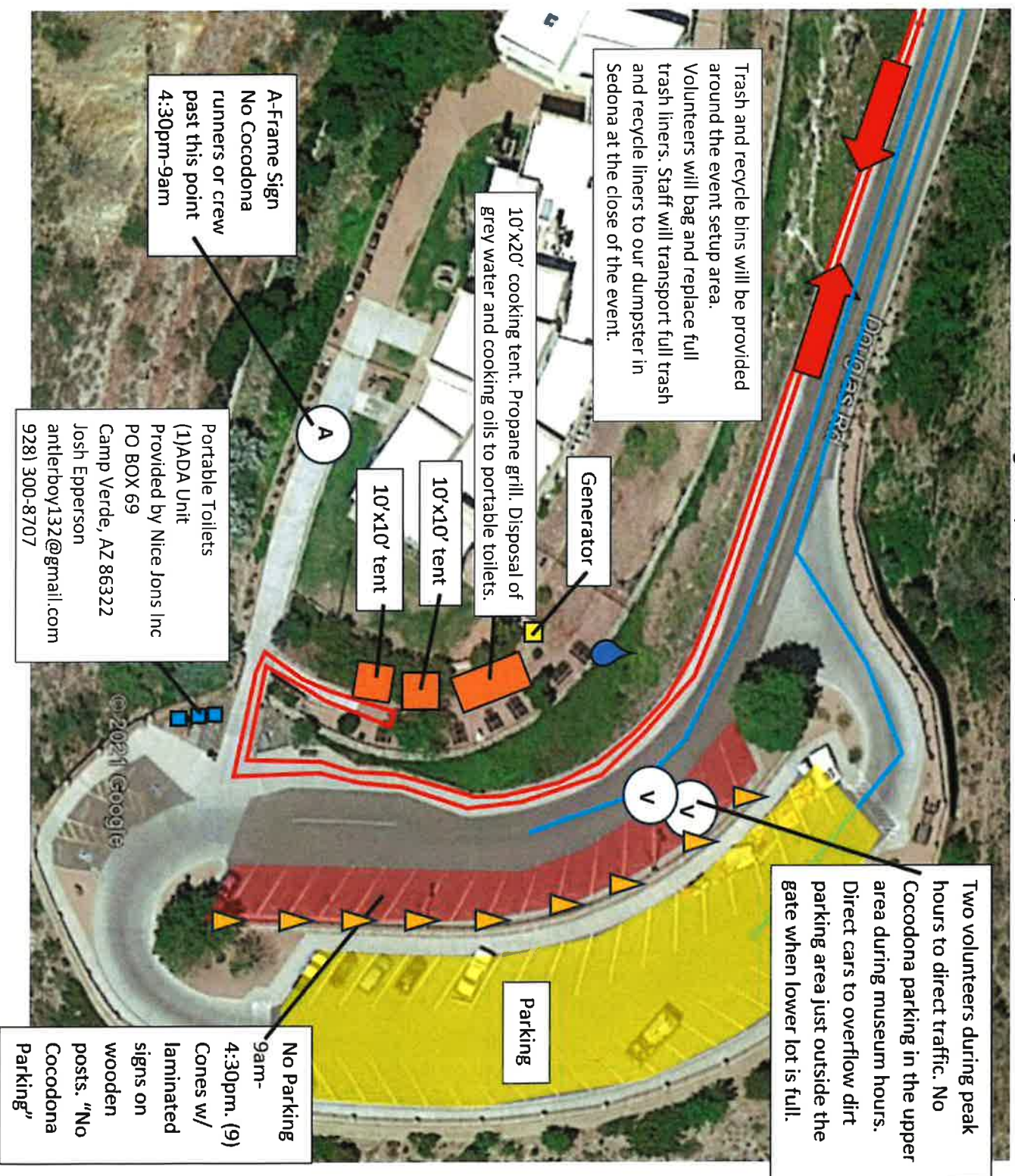
2/6/24  
\_\_\_\_\_  
Date

Cocodona – 2024 Course Map in Jerome



Arizona Rangers will be placed at 2 locations between 6:45am – 7:30am on May 8<sup>th</sup>. Aravaipa will follow up with Chief Muma to coordinate.

- Jerome Ave and Main St
- Jerome Ave and Hull Ave



Trash and recycle bins will be provided around the event setup area. Volunteers will bag and replace full trash liners. Staff will transport full trash and recycle liners to our dumpster in Sedona at the close of the event.

10'x20' cooking tent. Propane grill. Disposal of grey water and cooking oils to portable toilets.

Generator

10'x10' tent

10'x10' tent

A-Frame Sign  
No Cocodona runners or crew past this point  
4:30pm-9am

Portable Toilets  
(1)ADA Unit  
Provided by Nice Jons Inc  
PO BOX 69  
Camp Verde, AZ 86322  
Josh Epperson  
anterboy132@gmail.com  
928) 300-8707

Two volunteers during peak hours to direct traffic. No Cocodona parking in the upper area during museum hours. Direct cars to overflow dirt parking area just outside the gate when lower lot is full.

Parking

No Parking 9am-4:30pm. (9) Cones w/ laminated signs on wooden posts. "No Cocodona Parking"







## ADDITIONAL REMARKS SCHEDULE

<b>AGENCY</b> Progressive Insurance		<b>NAMED INSURED</b> Aravaipa Running LLC 2401 S 24th St Phoenix, AZ 85034	
<b>POLICY NUMBER</b> 967334716		<b>EFFECTIVE DATE:</b> 03/10/2023	
<b>CARRIER</b> United Financial Casualty Company	<b>NAIC CODE</b> 11770		

**ADDITIONAL REMARKS**

**THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,**  
**FORM NUMBER:** 25      **FORM TITLE:** Certificate of Liability Insurance

**Additional Coverages**

Insurance coverage(s)	Limits
Uninsured Motorist Bodily Injury	\$25,000/\$50,000
Underinsured Motorist Bodily Injury	\$25,000/\$50,000

**Description of Location/Vehicles/Special Items**

**Scheduled autos only**

2021 RAM 1500 1C6SRFBT1MN587608	
Comprehensive	\$500 Ded
Collision	\$500 Ded
Rental Reimbursement	\$50 Per Day (\$1,500 Max)
Roadside Assistance	Selected w/\$0 Ded
2020 JEEP GLADIATOR 1C6JJTBG2LL111768	
Comprehensive	\$500 Ded
Collision	\$500 Ded
Rental Reimbursement	\$50 Per Day (\$1,500 Max)
Roadside Assistance	Selected w/\$0 Ded
2006 FORD ECONOLINE 1FDXE45S46HA79860	
2020 RAM 2500 3C6UR5JL3LG107483	
Comprehensive	\$500 Ded
Collision	\$500 Ded
2024 HINO 258/268 5PVNJ7AV6R5T55860	
Comprehensive	\$1,000 Ded
Collision	\$1,000 Ded
2006 INTERNATIONAL 4000 1HTMMAAL36H343287	
Comprehensive	\$1,000 Ded
Collision	\$1,000 Ded
2022 RAM 1500 1C6SRFMT6NN307678	
Comprehensive	\$500 Ded
Collision	\$500 Ded

**Liability coverage may not apply to all scheduled vehicles.**