



Permit # \_\_\_\_\_

## Special Event Permit Application

Thank you for choosing the Town of Jerome for your special event.

Please fill out this packet and submit to the Town Manager.

- All information must be submitted at least 30 days prior to the event.
- There will be a Fee, due at the time of application submission.
- For questions regarding Special Event Permits, please contact Jerome Town Hall at (928) 634-7943.

Date Submitted: <u>4-24</u>		<i>Town Use Only</i>		Fee: _____		Date Paid: _____	
		Paid via: <input type="checkbox"/> Check # _____		<input type="checkbox"/> C.C.		<input type="checkbox"/> Cash	
<i>Special Event Approvals</i>							
Town Manager:							
Approve <input type="checkbox"/>	Deny <input type="checkbox"/>	Date: _____	Comments: _____				
*Fire Inspector:							
Approve <input type="checkbox"/>	Deny <input type="checkbox"/>	Date: _____	Comments: _____				
*Zoning Administrator:							
Approve <input type="checkbox"/>	Deny <input type="checkbox"/>	Date: _____	Comments: _____				
*Police Chief:							
Approve <input type="checkbox"/>	Deny <input type="checkbox"/>	Date: _____	Comments: _____				
*Building Inspector/Public Works:							
Approve <input type="checkbox"/>	Deny <input type="checkbox"/>	Date: _____	Comments: _____				
*Other approvals as needed based on scope of event.							

**Applicant Information**

Name of Applicant Dennise Moon Date: 4-23-23  
Name of Organization/Sponsor SK8 4 Life  
Federal Tax or 501 (c)(3) Number TBD  
Applicant's Mailing Address 490 Last Wagon Drive  
City Seedona State AZ Zip 860336  
Applicant's Contact Information  
Email DenniseAMoon@gmail.com  
Business Phone # None Cell Phone # 928-277-5700  
Emergency Contact for Date of Event  
Name Danni Ukas Phone # 928 308 9951

**Event Information**

Name of Event SK8 4 Life Roller Disco  
Date/Dates of Event- if event is **longer than two (2) consecutive days**, formal approval by Town Council will be required:  
6/25, 7/30, 8/27, 9/24  
Set-Up Date/Time: 5/28 From 5pm To 6pm  
Tear-Down Date/Time: 5/28 From 9pm To 10pm  
Number of expected Participants 60  
Will an admission or registration fee be charged? YES  NO  Fee \_\_\_\_\_  
Please describe the event: SK8 4 Life is a donation based community event to support mental health. We are working towards becoming a non-profit to continue to support our community and support those in need of services

**Event Information Continued**

Will the Special Event take place on property owned or leased by the Town of Jerome?

YES

NO

If yes, which property?

Sliding Jail

If no, what is the **physical address** for the event?

\_\_\_\_\_

*Special Events which occur on a Town right-of-way or on property owned or leased by the Town require an "Application for Facility Use." Please complete and submit along with the Special Event Permit Application.*

**Special Event Access**

Please include a description of the primary access routes to the property and available parking for the crowds anticipated. Special traffic control may be required for larger events.

The primary access routes would be the main parking lot at Sliding Jail, Basketball courts.

**Food and Beverage**

Will Alcohol be Sold?

YES

NO

If yes, please submit approval documents from the Arizona Department of Liquor Licenses and Control.

Will Food be Sold?

YES

NO

If yes, please submit approval documents from the Yavapai County Health Services Department.

*Separate permits or approvals may be required by County or State agencies. Documentation of all applicable approvals must be provided prior to event.*

**Provisions for Noise, Trash, and Signs**

Will there be outdoor, amplified sound at the event?  YES  NO

*Jerome Town Code section 10-1-13 restricts the volume and hours of outdoor sound and amplification devices. Loud noise that is a public nuisance is prohibited. The Town reserves the right to limit the hours of the Special Event to avoid unreasonable interference with adjacent properties.*

*Please describe outdoor/amplified sound to be used:*

*Base sound system with two mini level amps.*

Will there be outdoor lighting, or other electrical needs?  YES  NO

*Please describe: Plug in for DJ music with strobe lights and microphone.*

Will trash be created during the Special Event?  YES  NO

*Cleanup of the site, including removal of all waste and temporary structures, must be completed by 10:00 a.m. of the morning following the end of the Special Event. Please comply with Jerome Town Code, section 9-1, Garbage and Trash Collection.*

Will the Special Event require signage?  YES  NO

*All signage must comply with Section 509 of the Jerome Zoning Ordinance. A separate sign permit is not required for Special Event signs.*

*Please describe all needed signage:*

*a small sandwich board on the corner of 89a and Driveway.*

**Special events conducted within the Town shall be in compliance with applicable Town ordinances and State and County regulations.**

MD (initials) I acknowledge that I have read and understood the Special Event Ordinance for the Town of Jerome and will comply with all applicable regulations.

**Town of Jerome**  
**Hold Harmless Agreement**  
**between the Town of Jerome and**

Dennise Moon, SK8 4 Life

Applicant

**WITNESSETH:**

1. In consideration of permission to use Sliding Jail Park on the 5/28/23 of 28 2023 the applicant does hereby covenant and agree to save and hold harmless the Town of Jerome, its agents, servants and employees, from any and all liabilities or costs arising out of the use of the park by the applicant, the applicant's invitees, or other persons.
2. The applicant has furnished the Certificate of Insurance described below as an additional inducement to the permission for use of the park, a true copy of which is annexed hereto.

Name of Insurance Carrier: TBD

Certificate #: insurance will be purchased

Limits of liability: upon approval.

Property damage: \_\_\_\_\_

Public liability: \_\_\_\_\_

The Town of Jerome has been named as an ADDITIONAL INSURED with respect to this event.

1. The park will be used for the following purpose and no other:

Roller Skating, laughter, joy.

2. The applicant is:  Non-profit corporation  Non-profit association  
 An individual  A for-profit organization

*We are creating a non-profit*

3. If applicant is an association or a corporation, the undersigned certifies that the execution of this Hold Harmless Agreement has been duly authorized.
4. The applicant acknowledges that the permission to utilize the park is valid only for the date, time and activity herein described. Notwithstanding the foregoing, however, the Hold Harmless Agreement shall be applicable to any Claim asserted against the Town of Jerome or any loss incurred arising out of the applicant's activity, whether or not the same extends beyond the permitted type or locale of activity or occurs on a different date than specified.

5. The applicant specifically agrees that this indemnification and Hold Harmless Agreement shall include the responsibility to provide legal defense for the Town of Jerome for any suit arising out of the applicant's use of the park, and that, should the applicant or the applicant's insurance carrier fail or refuse to provide such a defense, the applicant will reimburse the Town for any costs incurred by it for any person or organization acting on its behalf.
  
6. The undersigned is authorized to execute this Hold Harmless Agreement as the binding act of the applicant.

  
Signature

Dennis Moon  
Print name and title

4-23-23 -  
Date signed

Witness:

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# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

04/26/2023

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.**

**IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).**

<b>PRODUCER</b> <b>State Farm</b>  NEIL ROSENOW STATE FARM INSURANCE 879 COVE PARKWAY COTTONWOOD AZ 86326	CONTACT NAME: RAYLIA CARRILLO PHONE: (A/C No, Ext): 928-634-2763 E-MAIL: RAYLIA.CARRILLO.JVAG@STATEFARM.COM	FAX (A/C No): 928-634-5882	
	INSURER(S) AFFORDING COVERAGE INSURER A: State Farm Fire and Casualty Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:		NAIC # 25143
<b>INSURED</b> DANIELLE VORVES PO BOX 1164 JEROME AZ 86331			

**COVERAGES**      **CERTIFICATE NUMBER:**      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD INSD	SUB WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	Y	N	93-AA-1425-5	07/13/2022	07/13/2024	EACH OCCURRENCE \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:						DAMAGE TO RENTED PREMISES (EA OCCURRENCE) \$ 300,000
	AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY HIRED AUTOS ONLY SCHEDULED AUTOS NON-OWNED AUTOS ONLY						MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	UMBRELLA LIAB EXCESS LIAB OCCUR CLAIMS-MADE DED RETENTION \$						COMBINED SINGLE LIMIT (EA accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE OTH-ER \$ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**  
 SKATE NIGHT AT THE JEROME BASKETBALL COURTS/THE SLIDING JAIL 110 PARKS STREET JEROME, AZ 86331  
 5/28/2023  
 6/25/2023  
 7/30/2023  
 8/27/2023  
 9/24/2023

<b>CERTIFICATE HOLDER</b> THE TOWN OF JEROME 600 CLARK STREET JEROME AZ 86331	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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Founded 1876  
Incorporated 1899

### TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715

#### Application for Facility Use

Please complete and return this application and Hold Harmless Agreement (attached) to the office of the Town Clerk, P.O. Box 335, Jerome, AZ 86331, together with a CERTIFICATE OF INSURANCE, if required by the Town, naming the Town of Jerome as an Additional Insured with respect to this event.

YOUR APPLICATION MUST BE APPROVED BY THE TOWN BEFORE A PERMIT CAN BE ISSUED, and should be submitted at least 30 days prior to the event.

Name of Applicant: Danielle Vorves  
Address: 608 Verde ave, Jerome, AZ  
Telephone: 928-308-9951

If applicant is an organization, list officers:

Name	Address	Telephone
D. moon	Sedona	[REDACTED]
D Vorves	Jerome	[REDACTED]
Christa X.	Jerome	[REDACTED]

Requesting the use of:

- UPPER PARK (Parcel 401-06-156)     300 LEVEL PARKING LOT (Parcel 401-03-015L)
- LOWER PARK/SLIDING JAIL (Parcel 401-06-075)     MIDDLE PARK (Parcel 401-06-015)
- COUNCIL CHAMBERS (Parcel 401-10-002)

Date of Use: May 28, 2023    Rain Date: June 25, 2023

Hours of Use: 6pm - 9pm    Approximate # of people: 60

In making this application, the undersigned does hereby agree to comply with all ordinances and regulations of the Town of Jerome and the laws of the State of Arizona which govern such usage.

D Moon  
Signature  
4-27-23  
Date of application

Dennise Moon  
Print Name  
490 Last Wagon Dr.  
Address  
928-277-5700  
Telephone



Dear, Town of Jerome,

Sk84Life Roller Disco is a community-based event to raise awareness and to normalize the discussion of suicide and care for our mental health. Our mission is to connect those in need of mental health support and or family crisis, with recorce services to help their survival. We collaborate with local mental health practitioners, non-profits, and businesses that help support our mission to connect our communities.

Sk84Life was created by local skaters in 2021 to connect community and support those that are suffering. We offer a safe space for individuals and families to excersise both thier body and mind and feel a connection to other friends and survivors. It has been proven that roller skating raises your endorphins and dopamine levels, even if you don't participate! The vortex that is created with the kinetic energy is infectious! With suicide rates at an all time high, its time for us to do something different, together as a community.

Over the past year, Sk84Life has been working towards meeting the requirements to become a non-profit and we expect to fulfill all of them by the end of 2023. Currently, we raise enough money to support the monthly events in Jerome and to maintain all of our equipment as well as compensate for our entertainment. We are beyond grateful to the town of Jerome for allowing us to host at both Spook Hall and Sliding Jail over the last couple years. Bringing fresh energy and activity to our maggical mountain town.

Sk84Life Roller Disco is a free, monthly, community-based, and family-friendly event. With over 50 pairs of loaner roller skates, local craft vendors and the gooviest dj's, it's a place to feel connected, seen and have a good time without alcohol. Currently, the donations collected at our monthly roller disco's go towards production of the events and our maintance. In the future, it is our mission to provide more services such as finacial support for transportation and practitioner's fees for those seeking support for mental health or family crisis.

Our goals are to continue to grow as a community of skaters and reconnect families to support everyone affected by mental health or suicide.

Below are the dates that we are requesting to reserve the Sliding Jail, basketball courts, for 2023.

May 28th  
June 25th  
July 30th  
August 27th  
Sept 24th

Thank you for your continued support and look forward to sharing joy in your community again soon.

Sk8 4 Life Tribe  
Dennise A. Moon

## To the Jerome Town Council- From Skate 4 Life

This letter is from the coordinators of the monthly skate night in Jerome, and why we believe it should be co-sponsored by the town so that we can use the venues free of charge. We are aware that this event has gotten more popular within the last year, and we now hire a police officer to provide extra security, and that's fine, but all we are asking for is to be able to use the VENUES free, or paid for by the town council funds. And here's why..

Reasons for you to consider:

This is a free public event for all ages and is family friendly. We accept donations, but they are not mandatory so if someone doesn't have money we don't mind, and they can still rent skates also.

We provide loaner skates in all sizes, which we clean and tune up as needed each month, for a donation, if they can.

It's a healthy, drug free and alcohol free event. Seeing as how we don't have much, if anything to do (besides going to the bars) in Jerome passed 6 pm, we feel that an event like this would be something you'd want to support and help to grow. It's a Jerome event, locals put it on, every month.

Our mission statement is about activating mental health by coming out to meet us and meet new people and socialize or network, and also to exercise by either roller skating or dancing (because we always have music). And everyone leaves smiling and happy, it's impossible not to smile at one of our events :)

We all donate our time to create something special for anyone who wants to attend, and we feel like it would be a little sad to make everyone pay at the door. People who can donate do, and people who can't don't, but we don't want to turn them away.

Seeing how much this event has grown in the last year, makes it evident to us that the public wants activities like this and particularly this one, which was started by Dani 12 years ago. It has a group of followers now, but also has brand new faces each time.

Everyone has to sign the waiver against the possibility of injury, but we