



TOWN OF JEROME

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DRAFT MINUTES

REGULAR COUNCIL MEETING OF THE TOWN OF JEROME

COUNCIL CHAMBERS, JEROME TOWN HALL

600 CLARK STREET, JEROME, ARIZONA

TUESDAY, JUNE 09, 2026, AT 7:00 PM

7:00 (0:01) 1. CALL TO ORDER/ROLL CALL

Mayor/Chairperson to call meeting to order
Town Clerk to call and record the roll.

Present were Mayor Alex Barber, Vice Mayor Jane Moore, Council Members Dr. Jack Dillenberg, Issam "Izzy" Sharif, and Sonia Sheffield.

Staff present included Town Manager Brett Klein, Zoning Administrator Will Blodgett, Librarian Kathleen Jarvis, and Deputy Clerk Kristen Muenz.

For the convenience of those members of the audience with items on the agenda, Mayor Barber chose to move to items 8A, then 8E first.

7:03 (2:43) 2. FINANCIAL REPORTS

Discussion/Possible Action

A. Financial Report and Detail Invoice Register Report for May, 2026

Council will consider and may approve the financial reports for month ending May, 2026.

*Council Member Sheffield moved to approve, which was seconded by Council Member Sharif.
The motion was approved unanimously.*

Motion to approve Financial Report and Detail Invoice Register for May, 2026

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG			X			
MOORE			X			
SHARIF		X	X			
SHEFFIELD	X		X			

7:03 (3:08) 3. STAFF AND COUNCIL REPORTS

Discussion/Possible Action

A. Reports by the Town Manager / Clerk, Deputy Clerk, Utilities Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members, Which in the Case of Council Member's Reports will be Limited to a Summary of Current Events and will Involve no Action

Council will consider and may approve the staff reports.

Mr. Klein reported that since the beginning of the month, we have received an additional \$110,000 in City Sales Tax. Mayor Barber congratulated Officer Mark Boan and Nicole Florisi, and Town Manager Brett Klein for their town employment anniversaries. There was a round of applause.

Council Member Sharif reported his meeting with ADOT & NACOG was rescheduled to June 22nd. The purpose of the meeting was to discuss the 89A roadway, including fatalities, and frustrations with tourism and locals. He will be recommending a truck turn-around on both sides for 50 feet and up trucks, and potentially, gates to block them before they get caught in town and then redirect them back down the mountain. Also, a conversation on signage for turnarounds as well as some work on manicuring. Again, there is a lot of signage regarding turn offs, but we don't have any of it; this will be a part of the conversation with myself, along with Nikki Check, the Mayor, and ADOT. Council Member Sharif explained that our section of the mountain is involved with most of the accidents and deaths.

Mayor Barber reported that shed joined a group of mostly mayors, speaking on open space and water resources. Most of the conversation was about storm water, as well as catchment and filtration. Jerome is mostly gravity fed, so we are recharging our aquifer by putting the storm water back into Bitter Creek. Mayor Barber said that she brought our master

drainage plan, which was created to get storm water to not flood areas. One solution was to add a lining to the flume that carries our water down to keep it from cracking, rather than spending millions to add a pipeline. She asked the Vice Mayor if she had anything to add.

Vice Mayor Moore added that most of the conversation was on conservation of other towns with their stormwater, and a lot of it does not apply to us.

Council Member Dillenberg moved to approve the reports and Mayor Barber seconded the motion. The motion was approved unanimously.

Motion to approve Staff and Council Reports

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER		X	X			
DILLENBERG	X		X			
MOORE			X			
SHARIF			X			
SHEFFIELD			X			

7:15 (15:13) 4. ZONING ADMINISTRATOR'S REPORT/PLANNING & ZONING AND DESIGN REVIEW BOARD MINUTES

Information/Council Review

A. Report Provided by the Zoning Administrator. Minutes are Provided for Information Only and do Not Require any Action

Zoning Administrator Will Blodgett explained that the good news is we are getting things done and hopefully we will receive news soon on the grant for Hotel Jerome. We are looking for other grants and as of today, there may be historic preservation tax credits from federal sources. He said we are busy and getting some tools back, which is positive. Council Member Dillenberg expressed appreciation for his hard work.

Mayor Barber also thanked Mr. Blodgett and moved on to item Number 5.

7:16 (16:25) 5. APPROVAL OF MINUTES

Discussion/Possible Action

A. Consider Approval of the May 12th, 2026, Regular Council Meeting Minutes, and May 28th Special Council Meeting Minutes

Council will consider and may approve the May 12th, Regular Council Meeting minutes and May 28th Special Council Meeting Minutes.

Mayor Barber queried the council on whether there was a reason to separate the minutes for voting. Hearing none, Mayor Barber moved to approve both sets of minutes, which was seconded by Council Member Sheffield.

Motion to approve the May 12th, 2026 Regular Council Meeting Minutes and the May 28th, 2026 Special Council Meeting Minutes

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
MOORE			X			
SHARIF			X			
SHEFFIELD		X	X			

7:17 6. PETITIONS FROM THE PUBLIC

There were no petitions from the public.

7. ORDINANCES AND RESOLUTIONS

Discussion/Possible Action

7:17 (17:05) A. Consider Resolution No. 687; A Resolution of the Mayor and Council of the Town of Jerome, Yavapai County, Arizona, Amending and Adopting User Fees and Charges for Permits, Licenses, Development Related Services, and Other Town Services

Council will consider and may adopt Resolution No. 687.

Mayor Barber introduced Item Number 7A and asked for questions or comments.

Council Member Sharif moved to accept Resolution Number 687 and Council Member Dillenberg seconded the motion.

Mayor Barber called the motion, and it was approved unanimously.

Motion to approve Resolution No. 687; Amending and Adopting Use Fees and Charges for Permits, License, Development Related Services, and Other Town Services

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG		X	X			
MOORE			X			
SHARIF	X		X			
SHEFFIELD			X			

7:18 (18:29) B. Consider Resolution No. 688, A Resolution of the Town of Jerome, Arizona Mayor and Common Council, Designating the Chief Fiscal Officer for Officially Submitting the Fiscal Year 2027 Expenditure Limitation Report to the Arizona Auditor General
Council will consider and may approve Resolution No. 688.

Mayor Barber explained that council usually designated the town manager; she made a motion to accept. The motion was seconded by Council Member Sheffield and was approved unanimously.

Motion to approve Resolution No. 688, Designating Brett Klein as the Chief Financial Officer for Officially Submitting the Fiscal Year 2027 Expenditure Limitation Report to the Arizona Auditor General

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
MOORE			X			
SHARIF			X			
SHEFFIELD		X	X			

8. NEW BUSINESS**Discussion/Possible Action**

7:01 (0:44) A. Consideration of a Special Event Permit Application for Jerome Historical Society's Ghost Walk

Council will consider and may approve the permit for the Special Event.

Mayor Barber commented that it was a fun event that took place every year. Vice Mayor Moore moved to approve the Special Event, which was seconded by Council Member Sharif. Council Member Sheffield chose to abstain from the vote due to her professional relationship with the Jerome Historical Society.

Motion to approve a Special Event Permit Application for Jerome Historical Society's Ghost Walk

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG		X	X			
MOORE	X		X			
SHARIF			X			
SHEFFIELD						X

7:10 (10:22) B. Consider Ratifying / Approving the Town Council's Committee and Town Manager's Actions of Accepting and Entering into A Residential Real Estate Purchase Agreement for the Sale of 655 Holly for \$160,000, with Thomas Blosser and Artis Roque
Council will consider and may approve by motion.

Mayor Barber explained that the sale price is a hit, as we bought the property at the height of the market. The market is not as high, so the loss was unfortunate, but the sale was something we must do.

Vice Mayor Moore said she was happy to see a deed restriction of no vacation rentals and Mayor Barber agreed that was a win for the town.

Council Member Sharif moved to approve, and Vice Mayor Moore seconded that motion. It was approved unanimously.

Motion to ratify/approve the Town Council's Committee and Town Manager's Actions of Accepting and Entering into a Residential Real Estate Purchase Agreement for the Sale of 655 Holly for \$160,000 with Thomas Blosser and Artis Roque

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG			X			
MOORE		X	X			

SHARIF	X		X			
SHEFFIELD			X			

7:11 (11:45) C. Consideration of Council Designating Funds; The Proceeds from the Sale of 655 Holly in the Amount of \$153,000 Designated for Future Use of Refuse Truck

Council may make a motion to designate \$153,000 toward the current or future refuse truck.

Mayor Barber introduced the item and asked Mr. Klein to explain.

Mr. Klein throughout my years here, council members have repeatedly said we were budgeting certain amounts for certain items, but they were never formally separated and designated and instead would be engulfed by the fund balance. The designation is a formal action of the Council that says that \$153,000 will be put towards the refuse truck. The formal action designating funds will show up on the audit as such.

Mayor Barber asked if it would show up as restricted funds in our budget. Also, she believed the budget was completed for the year, and asked Mr. Klein to explain.

Mr. Klein replied that we have the debt service payment for the truck budgeted already. Once the payments start, the council could choose to let the funds remain in the account to build interest or pay off the truck with those funds.

Council Member Sharif moved to designate the funds for the current and future refuse and said we can make interest in the meantime.

Vice Mayor Moore seconded the motion.

Jerome resident Carol Anne Teague asked about interest on a loan as opposed to on savings.

Mr. Klein replied that we will seek the best rate possible.

Motion to designate Proceeds from the Sale of 655 Holly toward Current and Future Refuse Truck

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG			X			
MOORE		X	X			
SHARIF	X		X			
SHEFFIELD			X			

7:19 (19:17) D. Consider Council Appointments to the PSPRS Local Board of Carl Whiting to Replace Ricardo Hernandez' Expiring Term 11/20/2027; and Reappointing Mark Krmpotich for 11/9/2026 through 11/9/2030; and Procedurally Adding Attorney John Gaylord

Council may approve the appointments to the PSPRS Local Board in Accordance with Arizona Revised Statutes.

Mayor Barber introduced the item and asked if everyone understood. The council members voiced agreement in understanding the appointments, and Mayor Barber moved to approve.

Council Member Sheffield seconded the motion, which was approved unanimously.

Motion to approve Appointments to the PSPRS Local Board of Carl Whiting and Mark Krmpotich, Procedurally Adding Attorney John Gaylord

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
MOORE			X			
SHARIF			X			
SHEFFIELD		X	X			

7:02 (1:42) E. Consideration of an Affiliate Library Agreement Between Yavapai County Free Library District and the Town of Jerome Public Library for the Term of July 1, 2026, through June 30, 2027

Council will consider and may approve the agreement.

Mayor Barber said we had the smallest percentage and it is something we have to do, and she moved to approve. Council Member Sharif seconded the motion, which was approved unanimously.

Mayor Barber thanked Librarian Kathleen Jarvis for attending, and for her work for the town.

Motion to approve an Affiliate Library Agreement Between Yavapai County Free Library District and the Town of Jerome Public Library for the term of July 1, 2026, through June 30, 2027

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			

DILLENBERG			X			
MOORE			X			
SHARIF		X	X			
SHEFFIELD			X			

7:20 (20:03) F. Consideration and Possible Action to Award the Jerome WWTP Construction Contract Contingent Upon USDA-RD Concurrence with Engineer's Lowest Responsive Bid Recommendation

Council will consider and may award to the lowest responsive bidder as recommended by the engineer and staff.

Mayor Barber introduced item 8F, Consideration and Possible Action to Award the WWTP Construction Contract. Mr. Klein explained that council will not act on the item today. The project was down to the wire as it was in the bid package that council would take action tonight, but all the bids were considerably over the funding. There cannot be any bid award until USDA reviews our documents and specs, and before they attempt to find us funding for a shortfall, as well as look at the lowest 2 bids. Had the bids come under the projected amount, it would have gone through, but that is not the situation we are in. Mr. Klein summarized that hopefully by the next meeting we will have an update.

7:21 (21:35) 9. TO AND FROM THE COUNCIL

Council may direct staff regarding items to be placed on a future agenda.

Vice Mayor Moore suggested council might want to discuss what to do with the money being given to Middle Park. Mr. Klein replied that would have to be on agenda; there was a procedural item that the attorney is working on right now. You all decided to put the funds toward Middle Park, and there was also a decision at the time for a subcommittee or work session for using the funds.

Mayor Barber said that it had to go through legal, and the question she had is that the year that we have [to utilize the funds] is when we get the 'okay' we are going to get it, and not when we say that we want it.

Mr. Klein confirmed this.

Mayor Barber replied that it should be on the next agenda to get in front of the ball rather than get run over by it.

10. ADJOURNMENT

Motion to adjourn at 7:23 P.M.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER		X	X			
DILLENBERG	X		X			
MOORE			X			
SHARIF			X			
SHEFFIELD						

APPROVE:

ATTEST:

Alex Barber, Mayor

Brett Klein, Town Manager