

For the meeting of August 12, 2025

MONTHLY STAFF REPORT TO THE MAYOR AND COUNCIL

Brett Klein, Town Manager/Clerk

My activities have included:

- Met with Mayor Barber, Vice-Mayor Moore and ZA to discuss the Town's Parking ordinance.
- Submitted a technical assistance grant for the Zoning Code update to the Sonoran Institute.
- Processed the onboarding of a new public works employee – Steve Giniat.
- Met with VVCDO representatives to move forward with 655 Holly.
- Participated in a follow-up scoping meeting with the engineering contractor for Verde Avenue related to environmental, cultural and historical requirements.
- Updated Town Attorney on the Cameron Sinclair unsigned development agreement.
- Received a grant for \$9,500 from FMI for zoning code updates and landscape plan.
- Working on further grant applications for zoning code updates, landscape code language and water sustainability.
- Continued extensive work on the final two easements for the WWTP and closed out the Verde Ex easements to include the recording of the easements.
- Researched considerable enhancements to our security around the springs.
- Oversaw the continued construction at 621 Main Street.
- Worked with various individuals on their special event requests.
- Held a bid opening for the Gulch Drainage project with bids ranging from \$133,195 - \$354,277.
- Facilitated more public records requests.
- Researched and sought out bids for window replacement at 500 Main (Hotel Jerome).

**** CONGRATULATIONS TO ****

Marty Boland (Public Works) on completing 9 years of service effective August 1, 2025.

John McDonald (Town Hall) on completing 20 year of service effective August 8, 2025.

Wendy Schall (Library) on completing 18 years of service effective August 14, 2025.

Michele Sharif (Town Hall) on completing 2 years of service effective August 14, 2025.

Leo Shakespeare (Library) on completing 8 years of service effective August 16, 2025.

Rusty San Felice (Police) on completing 13 years of service August 27, 2025.

Following is an accounting of sales tax revenues for June, and a recent water flow report.