



Founded 1876
Incorporated 1899

TOWN OF JEROME, ARIZONA

Jerome Town Hall and Civic Center
600 Clark Street
P.O. Box 335, Jerome, AZ 86331
(928) 634-7943 FAX (928) 634-0715

RESOLUTION NO. 658

A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF JEROME, ARIZONA, CONFIRMING THE TOWN MANAGER'S PROMOTIONAL APPOINTMENT AND SETTING CERTAIN STAFF WAGE RATES

WHEREAS, the Town has a vacancy in its Finance Department for the position of Finance Director; and

WHEREAS, Deputy Clerk Kristen Muenz has been fulfilling the role of Finance Director on an interim basis since March, 2023; and

WHEREAS, while in this role, Ms. Muenz has demonstrated the necessary skills and attributes to become successful in the role of permanent Finance Director and has indicated a willingness to continue her education and training pursuits related to the position; and

WHEREAS, Ms. Muenz has indicated a desire to be promoted to the position of Finance Director; and

WHEREAS, Town Manager Brett Klein believes it is in the best interests of the Town of Jerome to promote Ms. Muenz to the Finance Director position on a permanent basis and have Muenz retain her role as Deputy Clerk; and

WHEREAS, staff have proposed a Town Hall responsibility and staffing realignment, thereby creating the new role of Accounting Clerk / Administrative Specialist; and

WHEREAS, interviews have been conducted for the new position.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Jerome, Arizona, that the Town Manager's promotional appointment of Kristen Muenz to the exempt position of Finance Director / Deputy Clerk is hereby confirmed, along with the proposed annual salary rate of pay established at \$58,298.24, which represents a ten (10) percent increase over her current interim role rate of pay.

BE IT FURTHER RESOLVED by the Mayor and Council of the Town of Jerome, Arizona, that the staff proposed hiring rate of \$20.67 per hour is hereby approved for the position of Accounting Clerk / Administrative Specialist.

APPROVED:

Christina “Alex” Barber, Mayor

APPROVED AS TO FORM:



William J. Sims, Town Attorney

ATTEST:

Brett Klein, Town Manager/Clerk