



Permit # _____

Special Event Permit Application

Thank you for choosing the Town of Jerome for your special event.

Please fill out this packet and submit to the Town Manager.

- Application and all supporting information **must** be submitted at least **30 days prior** to the event.
- There will be a Fee due at the time of application submission.
- For questions regarding Special Event Permits, please contact Jerome Town Hall at (928) 634-7943.

<i>Town Use Only</i>			
Date Submitted	<u>7/25/2023</u>	Fee _____	Date Paid _____
		Paid via <input type="checkbox"/> Check # _____	<input type="checkbox"/> C C <input type="checkbox"/> Cash
<i>Special Event Approvals</i>			
Town Manager			
Approve <input type="checkbox"/>	Deny <input type="checkbox"/>	Date _____	Comments _____
Fire Inspector			
Approve <input type="checkbox"/>	Deny <input type="checkbox"/>	Date _____	Comments _____
Zoning Administrator			
Approve <input type="checkbox"/>	Deny <input type="checkbox"/>	Date _____	Comments _____
Police Chief			
Approve <input type="checkbox"/>	Deny <input type="checkbox"/>	Date _____	Comments _____
Building Inspector/Public Works			
Approve <input type="checkbox"/>	Deny <input type="checkbox"/>	Date _____	Comments _____
<i>Other approvals as needed based on scope of event</i>			

Applicant Information

Name of Applicant Toni Ross Date: 7/24/23
(Individual Person)
Name of Organization/Sponsor Jerome Indie Film + Music Festival
Federal Tax or 501 (c)(3) Number 45-2408524
Applicant's Mailing Address PO Box 442
City Jerome State AZ Zip 86331

Applicant's Contact Information

Email Jerome film festival@gmail.com
Business Phone # _____ Cell Phone # _____
Emergency Contact for Date of Event
Name Jason Ryan Phone # _____

Event Information

Name of Event Jerome Craft Beer Experience
Date/Dates of Event- if event is longer than two (2) consecutive days, formal approval by
Town Council will be required:
9-7-23 - 9/10/23 ~~11:30 AM - 4 PM~~ 9 AM - 4 PM
Set-Up Date/Time: From 9/10/23 8 AM To 11:30 AM
Tear-Down Date/Time: From 9/10/23 4 PM To 7 PM

Number of expected Participants 250-300
Will an admission or registration fee be charged? YES NO Fee \$40 / General admission
\$90 / VIP

Please describe the event:

Craft beer tasting
Food vendors
Live music
Artisan vendors

Event Information Continued

Will the Special Event take place on property owned or leased by the Town of Jerome?

YES

NO

If yes, which property? Upper Park, Middle Park, Lower Park

If no, what is the **physical address** for the event? _____

Special Events which occur on a Town right-of-way or on property owned or leased by the Town require an "Application for Facility Use." Please complete and submit along with the Special Event Permit Application.

Special Event Access

Please include a description of the primary access routes to the property and available parking for the crowds anticipated. Special traffic control may be required for larger events.

Upper Park will be accessed via staircases from Main St.

Guests will park in paid parking spaces, free street parking and 300 level parking.

Middle Park will be accessed from Hull Ave. Guests will park in paid parking, free street parking and 300 level parking.

Lower Park will be accessed from Hull Ave. Guests will park in paid parking spaces, free street parking and 300 level parking.

Food and Beverage

Will Alcohol be Sold?

YES

NO

If yes, please submit approval documents from the Arizona Department of Liquor Licenses and Control.

Will Food be Sold?

YES

NO

If yes, please submit approval documents from the Yavapai County Health Services Department.

Separate permits or approvals may be required by County or State agencies. Documentation of all applicable approvals must be provided prior to event.

Provisions for Noise, Trash, and Signs

Will there be outdoor, amplified sound at the event?

YES NO

Jerome Town Code section 10-1-13 restricts the volume and hours of outdoor sound and amplification devices. Loud noise that is a public nuisance is prohibited. The Town reserves the right to limit the hours of the Special Event to avoid unreasonable interference with adjacent properties.

Please describe outdoor/amplified sound to be used:

Live music.

Will there be outdoor lighting, or other electrical needs?

YES NO

Please describe:

The bands and a few vendors will need electricity.

Will trash be created during the Special Event?

YES NO

Cleanup of the site, including removal of all waste and temporary structures, must be completed by 10:00 a.m. of the morning following the end of the Special Event. Please comply with Jerome Town Code, section 9-1, Garbage and Trash Collection.

Will the Special Event require signage?

YES NO

All signage must comply with Section 509 of the Jerome Zoning Ordinance. A separate sign permit is not required for Special Event signs.

Please describe all needed signage:

We plan to affix a vinyl banner with zip ties to the fence on top of the concrete thrust that comes out from next to Upper Park. The size is 4'x2'. The banner will face the street. The sign will have the festival name and dates on it.

Special events conducted within the Town shall be in compliance with applicable Town ordinances and State and County regulations.

Jma (initials) I acknowledge that I have read and understood the Special Event Ordinance for the Town of Jerome and will comply with all applicable regulations.

SPECIAL EVENT HOLD HARMLESS AGREEMENT

I, Toni Ross, shall, through the signing of this Agreement, indemnify, hold harmless and defend the Town of Jerome, Arizona and its agents and employees from all suits and actions, including reasonable attorneys' fees and all costs of litigation and judgment of every name and description against the Town as a result of loss, damage or injury to person or property during the Special Event named (from page 2 of the Special Event Permit Application) Jerome Indie Film in the Town of Jerome during the period Sept. 7th thru Sept. 10th music Festival + craft beer

Signed this 24th day of July, 2023

Signature: Toni Ross

Name (print): Jason Ryan

Witness: [Signature]

9/10/23

Spook Hall

wall

Stairs

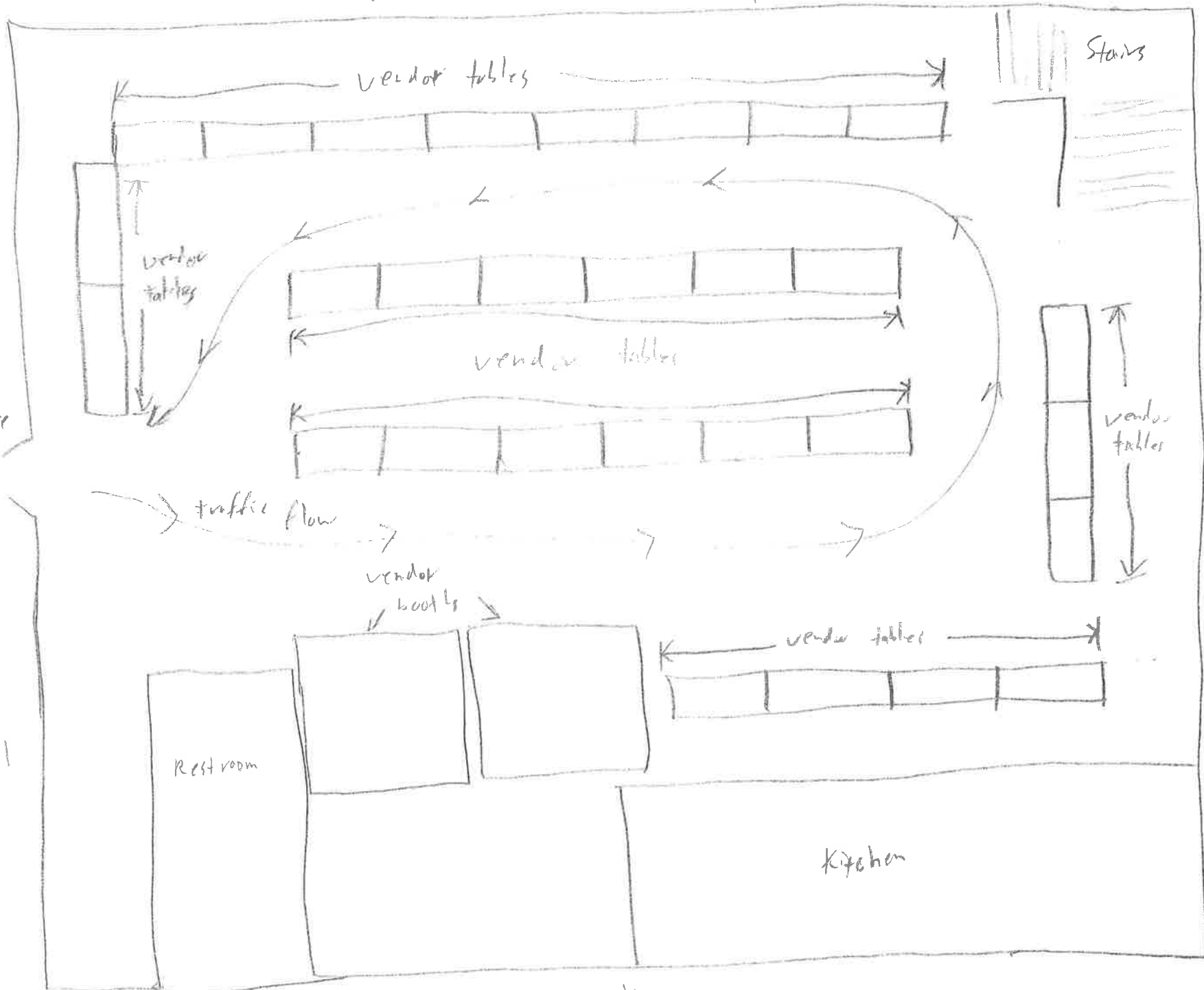
wall

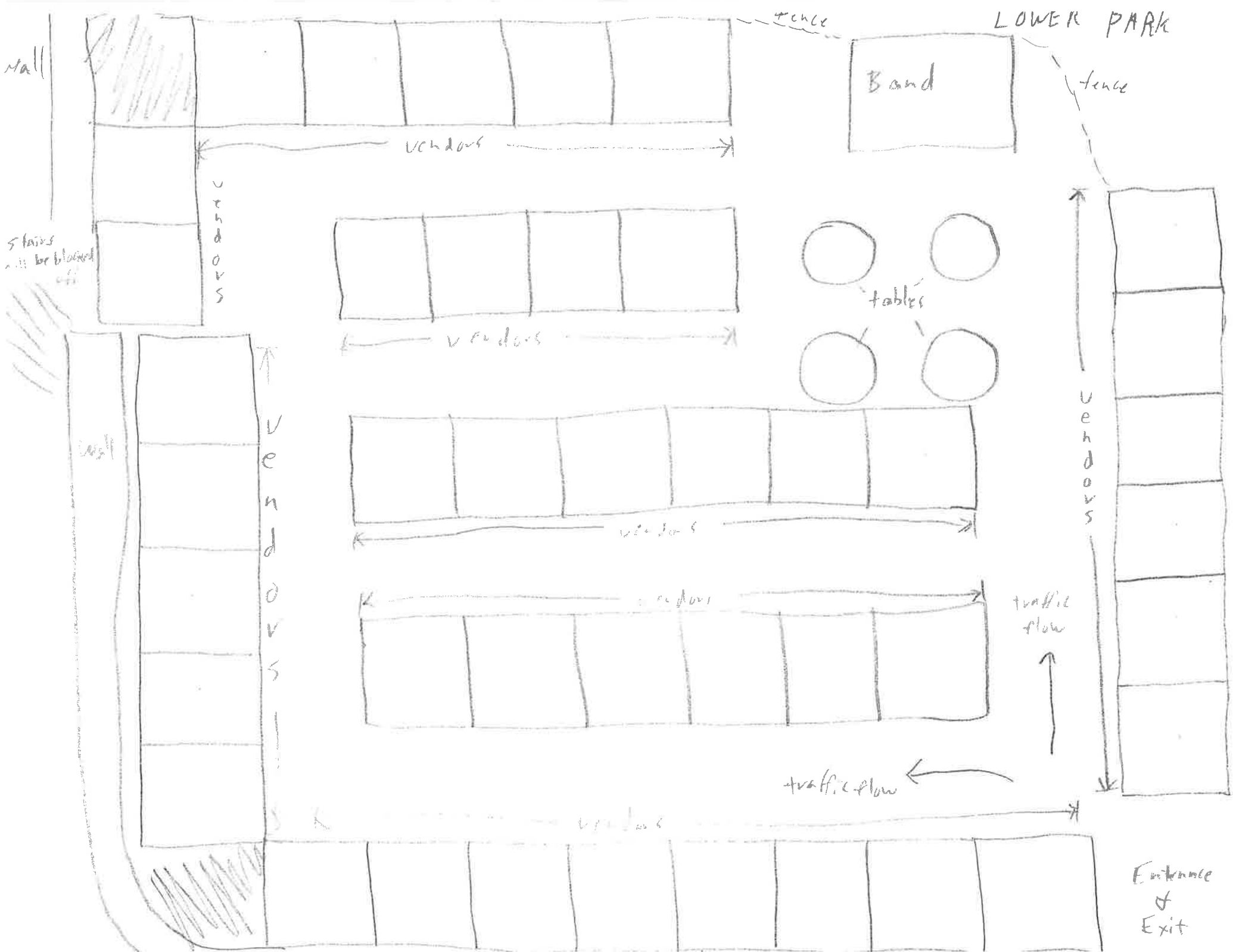
Entrance
↓
Exit

wall

wall

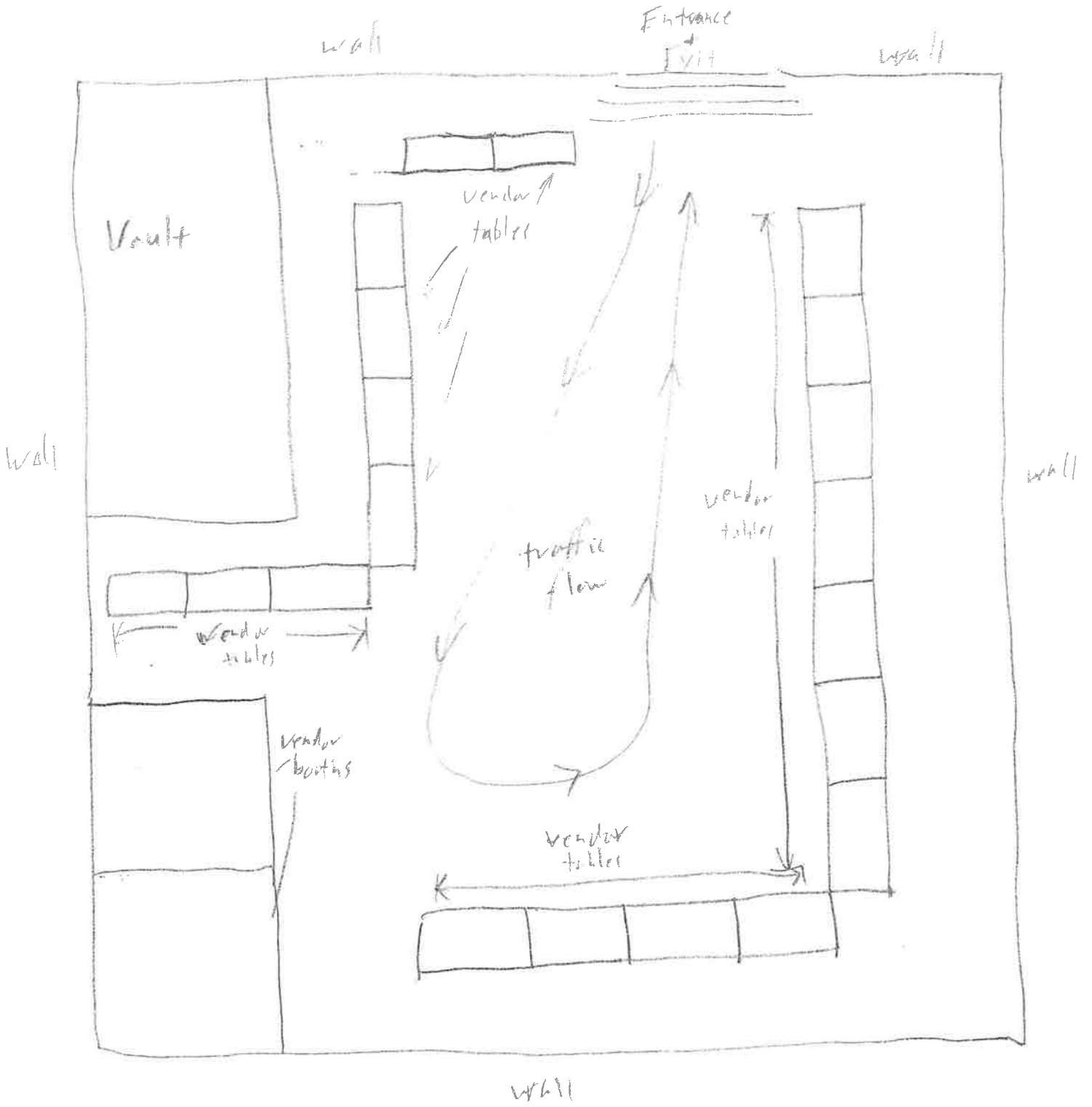
wall





9/10/23

Bartlett Hotel Ruin





Founded 1876
Incorporated 1899

TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

Application for Facility Use

Please complete and return this application and Hold Harmless Agreement (attached) to the office of the Town Clerk, P.O. Box 335, Jerome, AZ 86331, together with a CERTIFICATE OF INSURANCE, if required by the Town, naming the Town of Jerome as an Additional Insured with respect to this event.

YOUR APPLICATION MUST BE APPROVED BY THE TOWN BEFORE A PERMIT CAN BE ISSUED and must be submitted at least 30 days prior to the event.

Name of Applicant: Toni Ross

Address: Jerome, AZ 86331

Telephone: _____

If applicant is an organization, list officers:

Name	Address	Telephone

Requesting the use of:

- UPPER PARK (Parcel 401-06-156) 300 LEVEL PARKING LOT (Parcel 401-03-015L)
- LOWER PARK/SLIDING JAIL (Parcel 401-06-075) MIDDLE PARK (Parcel 401-06-015)
- UPPER PARK HORSESHOE AREA (Parcel 401-06-147A)

Date of Use: September 10, 2023 Rain Date: _____

Hours of Use: 8:00AM - 7:00PM Approximate # of people: 200

In making this application, the undersigned does hereby agree to comply with all ordinances and regulations of the Town of Jerome and the laws of the State of Arizona which govern such usage.

Toni Ross

Signature

July 14, 2023

Date of application

Toni Ross

Print Name

8

Address

Telephone



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Telephone: _____

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Date of Use: September 10, 2023 Rain Date: _____

Hours of Use: 8:00AM - 7:00PM Approximate # of people: 100

In making this application, the undersigned does hereby agree to comply with all ordinances and regulations of the Town of Jerome and the laws of the State of Arizona which govern such usage.

Toni Ross
Signature

Toni Ross
Print Name

July 14, 2023
Date of application

Address

Telephone



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Name of Applicant: Toni Ross

Address: _____

Telephone: 602-434-4786

If applicant is an organization, list officers:

Name	Address	Telephone

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Toni Ross
Signature

July 14, 2023
Date of application

Toni Ross
Print Name

Address

Telephone

ARIZONA DEPARTMENT OF REVENUE
ATTN: Customer Care and Outreach
PO BOX 29032
Phoenix, AZ 85038-9032



ARIZONA DEPARTMENT OF REVENUE
TRANSACTION PRIVILEGE TAX LICENSE
NOT TRANSFERABLE

The licensee listed below is licensed to conduct business upon the condition that taxes are paid to Arizona Department of Revenue as required under provisions of A.R.S. Title 42, Chapter 5, Article 1.

2023

ISSUED TO: JEROME INDIE FILM & MUSIC FESTIVAL
LLC
PO BOX 442
JEROME AZ 86331

ALL communications and
reports MUST REFER to
this LICENSE NO.

► **LICENSE: 21472016**
START DATE: 01/01/2022
ISSUED: 05/27/2023
EXPIRES: 12/31/2023

LOCATION: CODE 001
JEROME INDIE FILM & MUSIC FESTIVAL
LLC

JEROME, AZ 86331
2300065641371



BUSINESS CODE
017 - RETAIL
017 - RETAIL

REGION
MAR - MARICOPA
JO - JEROME

JURISDICTION
COUNTY
CITY

This License is issued to the business named above for the address shown. Licenses, by law, cannot be transferred from one person to another, nor can they be transferred from one location to another. Arizona law requires licensees to notify the Department of Revenue if there is a change in business name, trade name, location, mailing address, or ownership. In addition, when the business ceases to operate or the business location changes and a new license is issued, this license must be returned to the Arizona Department of Revenue. According to R15-5-2201, license must be displayed in a conspicuous place.

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