

For the meeting of August 8, 2023

## MONTHLY STAFF REPORT TO THE MAYOR AND COUNCIL

*Brett Klein, Town Manager/Clerk*

*My activities have included:*

- Started the process of closing out fiscal year 2023 in Caselle.
- Had a meeting with Eric Jurison to discuss the purchase of Town-owned land and facilitated the requisite paperwork on the sale.
- Posted numerous adds for filling open positions within the Town and conducted interviews for public works crew members.
- Worked with various individuals on their special event requests.
- Began interviews for the open Town Hall position and staff have made a selection.
- Facilitated the onboarding of new public works employee Brandon San Felice.
- Met with County Supervisor Donna Michaels and her Chief of Staff, along with Mayor Barber and Vice-Mayor Moore.
- Facilitated several public records requests.
- Met with multiple engineering firms and discussed strategies for pursuing multiple infrastructure grants.
- Completed partial wrap for the new shuttle.
- Submitted necessary State financial forms.
- Met with engineer for project update and ensure approved projects are progressing.
- Met with volunteers from Haven United Methodist Church Food Pantry to help facilitate their Council approved request for transportation assistance.
- CAT riders for the pilot program are averaging around 12 per week (Thursday).
- Met with AZDEQ staff to discuss federal funding they've received to analyze small water systems (<3300 pop) for PFAS, which will be an EPA regulation imposed in the near future.

### **\*\* CONGRATULATIONS TO \*\***

Marty Bolland (Public Works) on completing 7 years of service effective August 1, 2023.

John McDonald (Facilities) on completing 18 years of service effective August 8, 2023.

Wendy Schall (Library) on completing 16 years of service effective August 14, 2023.

Leo Shakespeare (Library) on completing 6 years of service effective August 16, 2023.

Rusty San Felice (Police Dept) on Completing 11 years of service effective August 27, 2023.

Following is an accounting of sales tax revenues through June, and a water flow report.