



**SOUTHWESTERN  
ENVIRONMENTAL  
CONSULTANTS, INC.**

www.sec-landmgt.com  
info@sec-landmgt.com

SEC, Inc.  
825 COVE PARKWAY  
COTTONWOOD, ARIZONA 86326  
(928) 634-5889

Brett Klein  
Town Manager / Clerk  
Town of Jerome  
600 Clark Street  
P.O. Box 335  
Jerome, AZ 86331

June 11, 2025

**RE: Town of Jerome, Deception Water Line Construction Staking Surveying Services**

Dear Brett,

SEC, Inc. is pleased to provide you with this proposal and an estimate of costs for construction staking surveying services on the Deception Water Line. SEC proposes to provide the following work.

**Construction Staking**

- Set up controls
- Develop staking points
- Pick up pothole information (assumed to be 1 visit)
- Stake the water line (assumed to be 2 visits)
- As-built survey (assumed to be 2 visits)

It is assumed that this work will be a total of six (5) site visits. This proposal excludes re-staking, or any other activity not specifically listed under proposed services.

Based on our understanding, we propose providing the above services for an estimated **cost of \$12,500.00**. All work will be charged on a current Time & Materials basis.

If it meets your approval, please sign the attached Work Order and return it to our records. Schedule A & B is for your records. We look forward to working with the Town on this project. Please feel free to contact me at [kginige@sec-landmgt.com](mailto:kginige@sec-landmgt.com) or 928-634-5889 if I can be of assistance.

Sincerely,

Krishan Ginige, P.E.  
President  
SEC Proposal # 20-0510CE:Phase A:4



SEC, INC.  
825 COVE PARKWAY, SUITE A  
COTTONWOOD, AZ 86326  
(928 634-5889)

## WORK ORDER

Date Opened 6/11/2025 Date Required ASAP

Project Name TOJ-Deception Water Line / Construction Staking Project No. 20-0510CE:A:4

Ordered by Brett Klein Email b.klein@jerome.az.gov

Bill to Town of Jerome Phone 928-634-7943

Street P.O. Box 335 City Jerome State AZ Zip 86331

Received by Krishan Ginige Office o Letter o Phone x Other

PROJECT LOCATION Yavapai County Town of Jerome

PROJECT DESCRIPTION: Deception Water Line Construction Staking

1) Per attached SEC Proposal Letter, dated 6/11/2025, attached hereto and made a part of this Work Order.

2) Any additional requests will be billed as "extra" items at current Time & Materials rates. Prior approval will be obtained before proceeding.

SEC, Inc. agrees to perform the work outlined herein under the terms and conditions set forth in Schedules A and B, attached hereto and made a part hereof. Client agrees to pay an estimated fee of **\$12,500.00** plus any direct expenses. This is an estimated fee only, based upon information provided to SEC, Inc. by client, and in the event the information is inaccurate, or in the event of unforeseen circumstances, this estimate may change. Estimate may become void if Work Order is not received by **9/11/2025**.

If additional work is requested during the project agreed to be performed under this agreement, fees will be based on the current SEC, Inc., hourly rate schedule. A retainer is to be remitted with this Work Order in the amount of **\$0.00**. The balance due SEC, Inc., shall be paid upon completion, or in payments during the course of the project. All past due accounts after deducting current payments and credits, shall bear interest at the rate of  $1\frac{3}{4}$  percent per month, compounded, which is an annual percentage rate of 21 percent. Client agrees to pay all costs of collection, including reasonable attorney fees. Liability for errors and omissions in the work is limited to the amount of the fee.

Acknowledgement and authorization:

\_\_\_\_\_  
Client Signature

\_\_\_\_\_  
Date