

## Jerome Library Staff Report, March 2023

- Reviewed Library items with pre-publication dates over nine months old.
- Reviewed duplicate library users and merged or withdraw records.
- Reviewed public library contribution amounts from the Yavapai County Library District for FY 23-24.
- Reviewed the YCFLD Holds process.
  
- Attended Zoom Meeting with Frank Van der Horst and Brett Klein regarding e-rate for the Library, also reviewed the e-rate firewall quote for our annual license.
  
- Set items to missing that have been in transit over two weeks.
  
- Outlined Circulation meeting meetings of 3/15/23
  
- Removed outdated Non Fiction from Library shelves.

### Jerome Community Art Workshop

Discussed potential involvement with El Valle Art Association and the Jerome Community Art Workshop with Co-chair Kathi Feher.

Attended Teach the Teacher Art workshops.

Respectfully, Librarian, Kathleen Jarvis