

For the meeting of January 9, 2024

MONTHLY STAFF REPORT TO THE MAYOR AND COUNCIL

Brett Klein, Town Manager/Clerk

My activities have included:

- Conferred with Risk Pool regarding the Chamber's decorative cactus request .
- Participated in bi-weekly WWTP design status update meetings (Minutes Included)
- Participated in a follow-up to the 30% completion on WWTP design status meeting
- Participated in a statewide STR Focus group for potential legislative changes spearheaded by the League.
- Worked with various individuals on their special event requests.
- Met with consultants for the Cottonwood Area Transit study.
- Coordinated and participated in the annual employee holiday appreciation luncheon.
- Attended the Yavapai County Supervisors, Managers and Mayors Update Luncheon and Meeting.
- Worked on a CDBG Grant with NACOG.
- Participated in an Electoral College Reform Act update and election scheduling effects in AZ.
- Facilitated multiple public records requests.
- Met with a grant partner to assist in oversight of the Verde Avenue DOT grant.
- Coordinated the staff annual holiday party.
- Met with engineer for project update and ensure approved projects are progressing.
- Created the contract for the 2023-2024 asphalt paving projects.
- Developed the new election candidate packets.
- CAT riders for the pilot program are averaging around 10 per week (Thursday).
- Worked on drafting a new dark sky compliant outdoor lighting requirement ordinance along with Michelle.

**** CONGRATULATIONS TO ****

William Lionberger (Police) on completing 13 years of service effective January 26, 2024.

Following is an accounting of sales tax revenues for November, and a recent water flow report.