



Founded 1876
Incorporated 1899

TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

STAFF SUMMARY REPORT

FROM: Brett Klein, Town Manager/Clerk

ITEM: **Item: Consideration of Bids and Awarding the 2023-2024 Asphalt Paving Project Bid**

MEETING DATE: November 14, 2023

Summary:

Jerome Town Code sets a \$50,000 threshold for issuing a formal bidding process. State Code sets the threshold at \$150,000. Due to the cost involved in the formal bid process, the time it takes and most importantly the likely lower amount of responses and need to facilitate the project in a timely manner, it was deemed not practical to solicit bids in that manner. Instead, staff reached out to every vendor within a 50+ mile radius and invited them on site to see exactly what they would be bidding on. We received three (3) initial bids during FY 2024 budget preparation time. Recently we invited the bidders on site again, asked them to resubmit based on the timing, and include a 10% bid bond. Hardrives was not responsive after numerous attempts at contacting, and staff were not comfortable with the original bid in the first place. Prime Asphalt Services bid came in at \$110,252.00 and Specialty Paving's bid was \$105,131.71, and included a bid bond. Staff have also had a positive working relationship with Specialty Paving in addition to being the lowest bid.

Fiscal Impact:

\$105,131.71, which is within the budgeted amount for fiscal year 2024 of \$115,000.

Recommendation:

Staff recommend the approval of the Specialty Paving Bid for the 2023-2024 asphalt paving projects.