



8723 E Via de Commercio #A-204
Scottsdale, AZ 85258

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MEETING MINUTES

Date: October 16, 2023

PACE Job No. B614

Meeting Date: October 16, 2023 at 10:00AM

Location: Microsoft Teams

Meeting called by / Organizer: Taylor Pierce (PACE)

Subject: Jerome WWTP Improvements Design Meeting #3

Attendance:

| Name | Company | Present |
|-----------------|----------------|---------|
| Brett Klein | Town of Jerome | X |
| Marty Boland | Town of Jerome | X |
| Henry MacVittie | Town of Jerome | X |
| Jane Moore | Town of Jerome | X |
| Krishan Ginige | SEC | X |
| Neil Wilson | SEC | X |
| Duong Do | PACE | X |
| Mike Krebs | PACE | X |
| Nancy Nakaji | PACE | X |
| Taylor Pierce | PACE | X |
| Andrea Jaycox | PACE | X |
| Riley Marget | PACE | X |

Discussion Topics:

1. Introductions
2. Review of Previous Meeting Minutes
3. Next Deliverable and Upcoming Dates
 - a. 30% Design Submittal (Internal Submission Date: 11/10/2023)
 - b. 60% Design Submittal (Internal Submission Date: 1/9/2024)
 - c. 90% Design Submittal (Internal Submission Date: 2/24/2024)
 - d. 100% Design Submittal (ADEQ Submission Date: 6/25/2024)

4. Current Scope of Work:

| TASK | DISCUSSION | RESPONSIBLE PARTY |
|--------------------------|--|--------------------------|
| Preliminary Design (30%) | <ul style="list-style-type: none"> a. Access Road Design b. Collection Main Line Design c. Mechanical & Civil Design d. Electrical Design e. Technical Specifications TOC | PACE, SEC, Wright |

5. Site Information, Surveys, and Constraints

- a. Survey of Existing Sewer – SEC, in field 10/10
 - i. **Field survey completed. SEC to provide processed survey data next week.**
- b. Establish Sewer Easements – SEC tbd.
 - i. **PACE and SEC to schedule meeting to discuss easement approach next week.**
- c. Construction Access and Equipment Staging Locations – Marty meeting with Verde Ex.
 - i. **Marty discussed with Verde Ex. They foresee no issue with using the high school as a temporary staging location for the project.**
 - ii. **PACE and the Town to prepare MOU to notify and document overall project needs to Verde Exploration.**

6. Outstanding Items

- a. N/A

7. Coordination Items

- a. Pre-APP Meeting 10/17 @ 10:15am Agenda items:
 - i. **Meeting with ADEQ 10/17. PACE to provide agenda by COB 10/16**
 - ii. Facility Description
 - iii. Project Timeline
 - iv. Other Permits
 - v. Design Status
 - vi. Discharge Limits
 - vii. Point of Compliance
 - 1. **Potentially move from wetlands to fenced in area**
 - 2. **Trickling filter will remain but not operate**
 - 3. **Abandoned sand filter tanks will be removed for SBR**

8. Feedback from the Town

- a. Projected plant energy use: 700 kW per day at Max flow
 - i. The town would like to explore options w/ APS to discuss rebates and potential PV system.
 - ii. PV will not be part of this project but design consideration will be given to future solar projects.
- b. Blower noise concerns
 - i. Canyon could amplify noise back to Town
 - ii. Blower enclosures and blower building considerations to minimize impact to neighbors
 - iii. Town willing to consider more expensive blower options for noise and efficiency savings.
 - iv. Town to perform field sampling to verify noise levels at neighboring properties.

9. Reporting

- a. Next Consent Order Status Report on or before November 4, 2023

10. Action items

| ITEM | RESPONSIBLE PARTY | DUE |
|----------------------------------|--------------------|-----|
| Maps and Legal Line of Easement | PACE, Mike Krebs | |
| Blower Noise Field Study Results | Jerome, Jane Moore | |
| | | |