

For the meeting of June 9, 2026

MONTHLY STAFF REPORT TO THE MAYOR AND COUNCIL

Brett Klein, Town Manager/Clerk

My activities have included:

- Completed the full FY 2026-2027 budget and all requisite notices and publications.
- Conducted the WWTP pre-bid meeting, which was well attended.
- Held the School Street Regulator Bid Opening. No bids were received. There was not enough outreach done. The bid deadline has been extended.
- Met with a resident and business owner regarding refuse truck donations.
- Solicited / Advertised for re-bids for the School Street Regulator project.
- Met a potential public works employee for hiring consideration and went through the hiring process.
- Reviewed several fire chief applications and discussed the hiring process with VV Chief Danny Johnson.
- Completed and submitted the full application phase of the Regional Project Priority List for Center and Verde.
- Completed a conditional offer for a fire fighter and assisted with the hiring process.
- Continued work on the requisite construction grant application opportunities for Verde Avenue, including submitting for several additional funding opportunities.
- Submitted for grant reimbursements for six of our ongoing grants.
- Conferred with legal and engineering and extended the WWTP bid date by two days to get more responses hopefully.
- Met with Metron-Farnier to finalize training, conversion, billing and outstanding punch items for the new meter project.
- Closed on the sale of 655 Holly.
- Worked with Michele on completing a much needed employee policy manual / handbook draft which should be completed by next month.
- Finalized our primary election requirements.
- Attended the USDA Forum and Listening Session in Prescott.

**** CONGRATULATIONS TO ****

Mark Boan (Police) on completing 11 years of service effective June 3, 2026.

Nicole Florisi (Police) on completing 16 years of seasonal service effective June 22, 2026.

Brett Klein (Town Hall) on completing 4 years of service effective June 30, 2026

Following is an accounting of sales tax revenues for April, and a recent water flow report.