



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943
www.jerome.az.gov

DRAFT MINUTES

REGULAR COUNCIL MEETING OF THE TOWN OF JEROME

COUNCIL CHAMBERS, JEROME TOWN HALL

600 CLARK STREET, JEROME, ARIZONA

TUESDAY, MAY 12, 2026, AT 7:00 PM

7:00 (0:01) 1. CALL TO ORDER/ROLL CALL

Mayor/Chairperson to call meeting to order
Town Clerk to call and record the roll.

Present were Mayor Barber, Vice Mayor Jane Moore, and Council members Issam "Izzy" Sharif, and Council member Sonia Sheffield. Council member Dr. Jack Dillenberg was absent.

Staff present included Town Manager/Clerk Brett Klein, Town Attorney Mr. John Gaylord, Public Works Director Marty Boland, Zoning Administrator Will Blodgett, and Deputy Clerk Kristen Muenz.

7:01 (0:42) 2. FINANCIAL REPORTS

Discussion/Possible Action

A. Financial Report and Detail Invoice Register Report for April, 2026

Council will consider and may approve the financial reports for month ending April, 2026.

Mayor Barber asked the council if they had any comments or questions. Hearing none, she moved to approve the Financial Reports of April, 2026. The motion was seconded by Council member Sharif and passed unanimously.

Motion to approve Financial Report and Detail Invoice Register Report for April, 2026

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG					X	
MOORE			X			
SHARIF		X	X			
SHEFFIELD			X			

7:03 (2:12) 3. STAFF AND COUNCIL REPORTS

Discussion/Possible Action

A. Reports by the Town Manager / Clerk, Deputy Clerk, Utilities Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members, Which in the Case of Council Member's Reports will be Limited to a Summary of Current Events and will Involve no Action

Council will consider and may approve the staff reports.

Town Manager/Clerk Brett Klein explained that the project on Gulch Road was finished, and the projection on Deception had a slight delay because of mistake by the contractor, which was taking time due to ADOT.

Vice Mayor Moore asked how the town notified neighbors of the work.

Mr. Klein explained the crew had gone door to door and utilized door hangers.

Mayor Barber then congratulated all the town employees who had their work anniversary in May.

Council member Sharif reported that he attended a NACOG meeting, at which they reviewed statutes that we will see at the LACTE conference. Also, he will take part in a meeting to discuss 89A. NACOG outlined tragedies on 89A, of which a few had taken place in Jerome, and he was vocal about the number of them, as well as pull-offs and signage. There are many issues with traffic on the mountain, and there will be a meeting on the 28th to discuss his ideas.

Mayor Barber asked Mr. Sharif to please reiterate, for trucks over 50 foot, adding turnarounds big enough on both sides of the mountain. Mayor Barber reported that she was invited to Charlotte Hall Museum to view a new bronze statue placed in the rose garden. It is the historic society of the Prescott area, was attended by members of the Jerome Historic Society, and was a good time.

Vice Mayor Moore moved to approve the Staff and Council Reports, which was seconded by Council member Sharif.

Motion to approve Staff and Council Reports of April, 2026

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG					X	
MOORE	X		X			
SHARIF		X	X			
SHEFFIELD			X			

7:08 (7:44) 4. ZONING ADMINISTRATOR'S REPORT/PLANNING & ZONING AND DESIGN REVIEW BOARD MINUTES

Information/Council Review

A. Report Provided by the Zoning Administrator. Minutes are Provided for Information Only and do Not Require any Action

Zoning Administrator Wil Blodgett said that, since writing his report, he has received a lot more projects; there will be some busy months ahead. In 2 weeks in Mesa, CLG will be putting on a training day, which is open to board members and town staff.

Mayor Barber requested that Mr. Blodgett send the council further information on the training. There were no other comments.

7:10 (9:07) 5. APPROVAL OF MINUTES

Discussion/Possible Action

A. Consider Approval of the April 14th, 2026, Special and Regular Council Meeting Minutes

Council will consider and may approve the April 14th, Special and Regular Council Meeting minutes. Mayor Barber asked if anyone on council felt the minutes of the Special and Regular Council Meetings needed to be separated to be edited or approved.

Council member Sheffield replied that she did not believe they did.

Hearing that, Mayor Barber moved to approve both meeting minutes, which was seconded by Council member Sheffield. The minutes were approved unanimously.

Motion to approve the minutes of the April 14th, 2026, Special and Regular Council Meetings

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG					X	
MOORE			X			
SHARIF			X			
SHEFFIELD		X	X			

7:10 (9:41) 6. PETITIONS FROM THE PUBLIC

There were no petitions from the public.

7. UNFINISHED BUSINESS

Discussion/Possible Action

7:10 (9:47) A. Update Regarding the 655 Holly Listing for Sale

Council will receive an update regarding 655 Holly and may provide staff direction.

Mr. Klein explained that we have an offer for \$160,000 from a local business owner to use for a family member, essentially making it workforce housing, and that it was a decent offer given the circumstances.

Mayor Barber stated that the house was originally purchased because we needed to house a department head. Now, we have a better building with 3 units, so we are selling the Holly house. The house was bought to provide emergency housing, and we will lose money on it, but it was necessary at the time.

Mr. Klein said it was also purchased at the peak of the market, and he was feeling the repercussions of that himself. He said the house sale was in escrow and will close soon. Previously, we discussed that the money was to be allocated to the trash truck, but the debt service was already included in the proposed budget. The funds would be better utilized to build back the balance on the fund reserves.

Vice Mayor Moore asked if the buyers were to sell the house, would the deed restriction stay with the property?

Mr. Klein responded, yes. He added that there was also an individual who had expressed a desire to donate funds toward the new trash truck.

8. NEW BUSINESS**Discussion/Possible Action****7:16 (15:32) A. Consideration of the Sk84life Special Event Permit Application for Roller Disco on June 28, 2026**

Council will consider and may approve the special event permit with or without modifications.

Mayor Barber introduced the item, a request for a special event permit for a roller disco. She said the event is in support of suicide awareness, and the ladies who put on the event play really good music and will also loan skates to those who do not own them.

Council member Sharif commented that it is a great event and moved to approve, which was seconded by the mayor.

Motion to approve the Special Event Permit Application for Roller Disco on June 28th, 2026

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER		X	X			
DILLENBERG					X	
MOORE			X			
SHARIF	X		X			
SHEFFIELD			X			

7:17 (16:29) B. Consideration of a Request from the Arizona Road Racers for a Council Approved Exception to the Special Event Permit Application in Accordance with Section 10-3-7(D) of the Jerome Town Code for the Jerome Hill Climb

Council will consider the request from the Arizona Road Racers and may approve an exception for a special event permit.

Mayor Barber explained this was an event that has gone on for a long time and they were complying with the Special Event Permit process by asking permission for council to grant an exemption to the application process according to Section 10-3-7 of Town Code. She asked, that is the non-profit exemption, correct?

Mr. Klein confirmed they are a not-for-profit group. They do not make money for the event; they continue to hold it for its history, as it is the second longest running event in Arizona.

Mayor Barber moved to approve, which was seconded by Council member Sharif.

Motion to approve Exception to the Special Event Permit Application for the Jerome Hill Climb

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG					X	
MOORE			X			
SHARIF		X	X			
SHEFFIELD			X			

7:18 (17:48) C. Consideration of Bids for the Repair of the Retaining Wall Between Haunted Hamburger and the Police Department and Approving the Bid of Double C Construction LLC for the Retaining Wall Improvements

Council will consider and may approve the Double C Construction LLC retaining wall bid.

Mayor Barber asked everyone to view the images on the overhead screen of the retaining wall, which is in serious disrepair. She pointed out that it would be difficult to fix as you cannot get machinery to it, and also, concrete work is very expensive in Jerome.

Vice Mayor Moore commented that she was happy to see it getting done.

Mayor Barber agreed, and moved to approve the bid, which was seconded by Council member Sharif.

Mayor Barber expressed urgency in completing the repairs needed before the monsoon season started.

Motion to approve the Bid for the Repair of the Retaining Wall by Double C Construction LLC

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG					X	
MOORE			X			
SHARIF		X	X			
SHEFFIELD			X			

7:20 (19:31) D. Fiscal Year 2026-2027 Budget - Final Draft Review

Council will review the 2026-2027 budget, including review of a near-final draft budget. All aspects of the budget may be discussed and Council may provide staff direction regarding the completion of the 2026-2027 budget.

Mayor Barber introduced the item, the final draft review, and asked if there were any questions or comments, and if council had gone over the budget line-by-line to their satisfaction.

Council member Sharif agreed that they had, and Mayor Barber moved to approve the final draft review, which was seconded by Council member Sharif.

Motion to approve the Final Draft Review of the Fiscal Year 2026-2027 Budget

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG					X	
MOORE			X			
SHARIF		X	X			
SHEFFIELD			X			

7:02 (1:08) E. Consideration of the Planning and Zoning Recommendation for Approval of a Lot Division at 876 Gulch Road, Parcel 401-09-101F

Council will consider and may approve the lot division (lot split from one lot to two separate lots).

Mayor Barber introduced the item, a request for approval of a lot division on Gulch Road and asked if there were any questions. Hearing none, she moved to approve Item 8E, which was seconded by Council member Sheffield.

Motion to approve the Lot Division of Parcel 401-09-101F at 876 Gulch Road

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG					X	
MOORE			X			
SHARIF			X			
SHEFFIELD		X	X			

7:21 (20:24) F. Consider Approval of an Internet Safety Policy in Accordance with the Children's Internet Protection Act as Required for E-rate Consideration

Council will consider and may approve the policy.

Mayor Barber requested that Mr. Klein give a synopsis.

Mr. Klein said that he reviewed the policy and did not think it included anything that we are not already practicing. The policy was a requirement to receive E-rate internet, which is significant savings for the library. After looking it over and seeing no issues, he said he recommended council approval to keep us in position to continue to receive the reduced rate.

Mayor Barber said that the public can also talk to the head librarian, Kathleen Jarvis, for more information regarding the safety of online users.

Motion to approve the Internet Safety Policy in Accordance with the Children's Internet Protection Act as Required for E-Rate Consideration

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER		X	X			
DILLENBERG					X	
MOORE			X			
SHARIF	X		X			
SHEFFIELD			X			

7:23 (22:37) 9. TO AND FROM THE COUNCIL

Council may direct staff regarding items to be placed on a future agenda.

Council member Sharif wanted to share that NACOG has funding for low-income households to get repairs on a forgivable loan. If anyone was interested, they could contact him and he would try to help them get in touch with the correct people.

Mayor Barber added that there may also be programs available from Habitat for Humanity. She explained that homeowners had previously utilized funding from the low-income owner-occupied program through CDBG. It was a program that utilized the lowest-bidder and had caused some stress. Mr. Blodgett said that has discussed it with the Building Inspector, Mr. Wolstencroft, and he promised he would not quit if we got that assistance again. Council member Sheffield said that she had heard from some members of the public that the agenda was hard to read and suggested a large-print agenda be posted at the post office.

10. EXECUTIVE SESSION

On a public majority vote of the members, Council may enter into executive session in accordance with ARS § 38-431.03 (A)(3);(4); and (7)

7:30 (29:21) A. Motion to Take from the Table and Adjourn to Executive Session

On a Public Majority Vote of Council Members Constituting a Quorum, the Town Council May Enter into an Executive Session pursuant to ARS § 38-431.03(A)(3) Discussion or consultation for legal advice with the attorney or attorneys of the public body.

Discussion regarding the email received from legal counsel for Verde Exploration, Ltd. concerning streets and rights-of-way.

Mayor Barber made a motion to enter Executive Session, which was seconded nearly simultaneously by Council members Sheffield and Sharif, Council member Sharif deferred to Sheffield. The motion was called and passed unanimously.

Motion to take from the table and adjourn to Executive Session at 7:30 P.M.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X					
DILLENBERG					X	
MOORE			X			
SHARIF			X			
SHEFFIELD		X	X			

8:15 (Recording, Part 2 0:01) B. Consideration of Any Action to be Taken from Executive Session Discussion

Council may take action through a motion and / or may direct staff to prepare an action item for a subsequent meeting.

Town Council returned to open public meeting at 8:15 p.m. Mayor Barber gave direction to Town Manager Brett Klein to follow up on the email the town had received.

11. ADJOURNMENT

Motion to adjourn at 8:16 P.M.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG					X	
MOORE			X			
SHARIF			X			
SHEFFIELD		X	X			

APPROVE:

ATTEST:

Alex Barber, Mayor

Brett Klein, Town Manager