

For the meeting of March 10, 2026

MONTHLY STAFF REPORT TO THE MAYOR AND COUNCIL

Brett Klein, Town Manager/Clerk

My activities have included:

- Completed numerous revisions and rewrites to the election packet paperwork and public communication in relation to HB2022 changes.
- Completed the due diligence and final compliance documents for the refuse truck loan.
- Initiated / orientated Rusty Blair on his role for oversight of ongoing projects.
- Participated in an ADEQ Substantive Review of our Amendment Application along with Taylor from PACE.
- Completed the water meter opt out practice guidelines and policy, along with the communication thereof.
- Spent considerable time on the research and addressing of some compliance issues with the ARPA (Covid) funding.
- Continued work on the FY 2027 budget preparation, receiving department head budget worksheets and analyzing all revenue sources.
- Had a Fire Department status meeting to discuss the ongoing administration and operations, along with proactive problem solving.
- Worked with PACE and USDA, and subsequently received official notice to proceed with the advertising of bids for the WWTP!!
- Continued work on the requisite construction grant application opportunities for Verde Avenue, including submitting the first grant, a BUILD federal grant.
- Submitted for grant reimbursements for four of our ongoing grants.
- Attended the regional clerks meeting with discussions on the latest legislative bills introduced.
- Participated in the Gulch Improvements Kick-off meeting with ADOT / contractor.
- Developed a RFP for real estate brokerage services.
- Hosted a meeting of all Verde Valley area managers.
- Participated in a meeting with Rural Water for a free Source Water Protection Plan.
- Participated in the TOJ Verde Avenue Planning and Design – near final completion.
- Oversaw three public records requests.
- Obtained the new benefit rates and met with our broker for the renewal conference.
- Participated in the weekly legislative updates conducted by the League.
- Attended an APS CEO Strategy for powering data centers, along with the Mayor.

**** CONGRATULATIONS TO ****

Terri Card (Utilities) on completing 4 years of service effective March 14, 2026.

Following is an accounting of sales tax revenues for January, and a recent water flow report.