



# TOWN OF JEROME

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## MINUTES

**SPECIAL COUNCIL MEETING EXECUTIVE SESSION OF THE TOWN OF JEROME  
COUNCIL CHAMBERS, JEROME TOWN HALL  
600 CLARK STREET, JEROME, ARIZONA**

**TUESDAY, NOVEMBER 12, 2024, AT 6:30 PM**

*Due to the length of this meeting, Council may recess and reconvene at the time and date announced.*

### 6:31PM (0:27) 1. CALL TO ORDER/ROLL CALL

Mayor/Chairperson to call meeting to order  
Town Clerk to call and record the roll.

*Present were Mayor Alex Barber, Vice Mayor Jane Moore, and Council members Dr. Jack Dillenberg, Izzy Sharif and Sonia Sheffield.*

*Staff present included Town Manager Brett Klein, Zoning Administrator Will Blodgett, Deputy Clerk Kristen Muenz and Administrative Specialist Michele Sharif*

### 6:31PM (0:39) 2. EXECUTIVE SESSION

**On a public majority vote of the members, Council may enter into executive session in accordance with ARS § 38-431.03 (A)(1)**

#### **A. Motion to Adjourn to Executive Session**

Discussion regarding the administrative staffing of the police department, involving Lieutenant Russell San Felice and police chief succession planning.

*Ms. Barber introduced item 2 and made the motion to move into executive session.*

*Dr. Dillenberg seconded.*

*Ms. Barber read the description regarding what the executive session was for. She asked if there was any additional discussion from Council and called the question. With 5 Ayes Council entered executive session.*

*Audio recording was stopped to be resumed at the conclusion of the executive session.*

#### **Motion to move into executive session.**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG		X	X			
MOORE			X			
SHARIF			X			
SHEFFIELD			X			

### 7:03PM (1:14) 3. NEW BUSINESS

Discussion/Possible Action

#### **A. Consideration of Any Action to be Taken from Executive Session Discussion**

Council may take action through a motion and / or may direct staff to prepare an action item for a subsequent meeting.

*Council exits executive session.*

*Ms. Barber made the motion to direct staff for the December agenda to appoint the Chief of police for Jerome.*

*Mr. Sharif seconded the motion.*

*Ms. Barber clarified with Mr. Klein if a motion was needed.*

*Mr. Klein shared that what they had done with the motion and the second was correct.*

*Ms. Barber called the question, and the motion passed unanimously.*

**Motion to add appointment of Chief of Police to the December agenda.**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
MOORE			X			
SHARIF			X			
SHEFFIELD		X	X			

**7:04PM (1:51) 4. ADJOURNMENT**

Ms. Barber made the motion to adjourn the special meeting.  
 Ms. Sheffield seconded the motion.  
 Ms. Barber called the question and with 5 Ayes the meeting was adjourned at 7:04p.m.

**Motion to adjourn at 7:04p.m.**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
MOORE			X			
SHARIF			X			
SHEFFIELD		X	X			

APPROVE:

ATTEST:

\_\_\_\_\_  
 Alex Barber, Mayor

\_\_\_\_\_  
 Brett Klein, Town Manager

