

For the meeting of June 11, 2024

MONTHLY STAFF REPORT TO THE MAYOR AND COUNCIL

Brett Klein, Town Manager/Clerk

My activities have included:

- Began work on drafting a RFQ for general engineering services. An updated one is a requirement of the CDBG grant and a good idea to do every 5-7 years anyway.
- Participated in bi-weekly WWTP design status update meetings (Minutes Included)
- Worked on the Home Rule Option for the Alternative Expenditure Limitation (every 4-years), which will be on the ballot in July and finished work on Publicity Pamphlet.
- Participated in a meeting with Jerome Verde Ex representatives regarding necessary easements for the WWTP. Participated in a follow-up meeting with Verde Ex and the State Parks to facilitate the easements necessary. Participated in numerous other meetings with Verde Ex reps.
- Worked with various individuals on their special event requests.
- Worked on the revised CDBG funding application.
- Completed the tentative FY 2024-25 budget and received Council approval.
- Participated in a Verde Avenue pre-bid design meeting with ADOT representatives.
- Continued working on the CDBG Grant with NACOG and submitted remaining grant documentation.
- Facilitated multiple public records requests.
- Solicited quotes / proposals for replacing windows at Hotel Jerome – Artists Coop off of Main Street..
- Began work on bid documents for Verde Central line replacement.
- Met with the new Verde Valley city and town managers.
- Met with engineer for project update and ensure approved projects are progressing.
- Finalized ballots and ballot language with Yavapai County Elections.
- Continued work on title research and coordinated the Condition of Title for the Town’s “Cemetery Land” in anticipation of an appraisal.

**** CONGRATULATIONS TO ****

Mark Boan (Police) on completing 8 years of service effective June 3, 2024.

Shirley Powell (Police) on completing 1 year of service effective June 20, 2024.

Rusty Blair (Fire) on completing 23 years of service effective June 25, 2024.

Brett Klein (Town Hall) on completing 2 years of service effective June 30, 2024

Following is an accounting of sales tax revenues for April, and a recent water flow report.