

For the meeting of September 12, 2023

MONTHLY STAFF REPORT TO THE MAYOR AND COUNCIL

Brett Klein, Town Manager/Clerk

My activities have included:

- Closed out fiscal year 2023 in Caselle.
- Conducted onboarding of new employee Michele Sharif for the position of Accounting Clerk / Administrative Specialist.
- Completed and submitted USDOT Rural Assistance PILOT Grant for Dundee infrastructure, Deception infrastructure and School Street wall.
- Worked with various individuals on their special event requests.
- Met with engineers to discuss options for mitigating the water issue at the co-op / Ghost Pepper during heavy rains.
- Finalized all remaining requirements for the water infrastructure SEARCH grant.
- Began work on two additional grants – Center Avenue and Verde Avenue.
- Met with the new Clarkdale – Jerome School Superintendent to discuss transportation-related issues and other collaboration possibilities.
- Facilitated several public records requests.
- Met with multiple engineering firms and discussed strategies for pursuing multiple infrastructure grants.
- Completed partial wrap for the new shuttle.
- Submitted necessary State financial forms.
- Met with engineer for project update and ensure approved projects are progressing.
- Met with Mingus Union High School administration to discuss the discontinuation of bus service pick-up locations within the Town limits and brainstorm possible alternative solutions.
- CAT riders for the pilot program are averaging around 10 per week (Thursday).
- Met with AZDEQ staff to discuss federal funding they've received to analyze small water systems (<3300 pop) for PFAS, which will be an EPA regulation imposed in the near future.

**** CONGRATULATIONS TO ****

Carl Whiting (Fire) on completing 3 years of service effective September 1, 2023.

Janice Pontious (Police) on completing 6 years of service effective September 7, 2023.

Kristen Muenz (Finance) on completing 4 years of service effective September 10, 2023.

Following is an accounting of sales tax revenues for July, and a water flow report.