



Founded 1876  
Incorporated 1899

## Town of Jerome, Zoning Administrators Report

---

Town Council: Tuesday, August 13, 2024

Prepared by: William Blodgett, Zoning Administrator

**Planning & Zoning Commission-** Regular Meeting for July was cancelled, but no projects were ready for review at this time.

**Design Review Board-** Regular Meeting of July was also cancelled for a variety of reasons, however no complete packets were submitted and ready for review. There are a number of signs waiting review, but completed packets have yet to be submitted.

### **Code Enforcement-**

Completed a number of Code Enforcement issues, with warning letters sent to 665 Main Street regarding illegal use of the structure as a Duplex, and 527 Main street for operating a Short-Term Rental without obtaining a valid Short Term Rental Permit from the Town. On-going discussions with numerous property owners are in progress, and with either result in compliance or additional letters and enforcement. Discussions are ongoing with the owner of two properties in need of clean-up and maintenance as well.

### **Administrative Approvals-**

There is one Administrative approval that was given to 537 School street to conduct like-for-like repairs and maintenance to the structure's siding, and roofing.

### **Other Business-**

The Design Review Guidelines are undergoing minor revisions, and is intended to be presented to the Design Review Board in its completed final draft with the hopes that this document will be recommended to the Town Council for approval.