



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943
www.jerome.az.gov

MINUTES

REGULAR COUNCIL MEETING OF THE TOWN OF JEROME COUNCIL CHAMBERS, JEROME TOWN HALL 600 CLARK STREET, JEROME, ARIZONA

TUESDAY, SEPTEMBER 10, 2024, AT 7:00 PM

Due to the length of this meeting, Council may recess and reconvene at the time and date announced.

7:00PM (0:31) 1. CALL TO ORDER/ROLL CALL

Mayor/Chairperson to call meeting to order
Town Clerk to call and record the roll.

Present were Mayor Alex Barber, Vice Mayor Jane Moore, and Council member Sonia Sheffield. Council member Issam Sharif joined via telephone and Council member Dr. Jack Dillenberg was absent.

Staff present included Town Manager/Clerk Brett Klein, Zoning Administrator Will Blodgett and Accounting Clerk Michele Sharif.

2. PROCLAMATIONS

7:00PM (0:44) A. Proclamation: September as Ovarian Cancer Awareness Month

Mayor Barber will read or summarize / paraphrase the proclamation.

Mayor Barber introduced the Proclamation for the month of September. She read the proclamation aloud declaring the month of September as Ovarian Cancer Awareness Month.

7:01PM (1:59) B. Lifetime Achievement Award for Vincent Randall

Council will recognize, in the form of a Lifetime Achievement Award, the many contributions to Jerome and surrounding communities from Mr. Vincent Randall and present to Mrs. Randall.

Mayor Barber introduced the Lifetime Achievement award for Vincent Randall. She shared that we have two awards to give out, one for the Yavapai Apache Nation and one for Mrs. Erie Randall. She acknowledged the attendance of Chairwoman (Tanya) Lewis and Mrs. (Erie) Randall, inviting them both to the front of the room. Ms. Barber shared that Mr. Randall was her teacher for many subjects at Clarkdale Jerome School. Presenting the plaque to Chairwoman Lewis she read the inscription aloud also sharing that the photo used was permitted by the Yavapai Apache Nation and was the same as in the Verde Independent article. Presenting the apple to Mrs. Randall, she read that inscription aloud and thanked them both for attending. Chairwoman Lewis, Erie Randall, and Mayor Barber were photographed in front of the dais along with Miss Savannah Prigmore, Yavapai Apache Little Missy, who was also in attendance. There was a round of applause, and many thanks expressed to the Yavapai Apache people in attendance.

Mayor Barber began to introduce item 3, instead she moved agenda items 9B, 9C, 9D, and 9A, in that order, to be addressed before the financial reports.

7:21PM (21:21) 3. FINANCIAL REPORTS

Discussion/Possible Action

Financial Report and Detail Invoice Register Report for August, 2024

Council will consider and may approve the financial reports for month ending August 2024.

Ms. Barber introduced the item and asked if anyone had any questions on the financials.

Ms. Sheffield said no.

Ms. Barber agreed adding there isn't much to see being only 1 month in.

Ms. Moore moved to approve the financial reports.

Ms. Sheffield seconded the motion.

Ms. Barber called the question, and with 4 ayes the financial reports for August 2024 were approved.

Motion to approve Financial Reports for August 2024.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG					X	
MOORE	X		X			
SHARIF			X			
SHEFFIELD		X	X			

7:21PM (21:55) 4. STAFF AND COUNCIL REPORTS

Discussion/Possible Action

Reports by the Town Manager / Clerk, Deputy Clerk, Utilities Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members, Which in the Case of Council Member's Reports will be Limited to a Summary of Current Events and will Involve no Action

Council will consider and may approve the staff reports.

Mayor Barber introduced the staff and council reports.

Mr. Klein said in addition to his written report he wanted to add that he attended the Quarterly Mayors and Managers breakfast. He shared additionally, that he, Ms. Sharif and Councilmember Sharif attended the League of Arizona Cities and Towns annual conference where they participated in numerous workshops. He said they have some new ideas and can go into more detail on the classes and networking. He said he thought it was very valuable and that this year's event was better than the one attended two years ago and hopes that schedules will permit more attendance at the next one.

Ms. Barber shared Robyn (Prud'homme-Bauer) the Mayor of Clarkdale became the chair of GAMA, Greater Arizona Mayors Association. She asked if there were any questions or further discussion on any of the reports.

Ms. Moore asked about sharing ideas from the League conference, would that be one on one or when would that be happening.

Mr. Klein said that it would be at the goal setting meeting.

Ms. Barber said this is where she does the congratulations. She congratulates Carl Whiting on the Fire Department for 4 years of service as of 9/1, Janice Pontius with the Police Department for 7 years as of 9/7 and to Kristen Muenz in Town Hall for 5 years as of 9/10. She said she also wanted to bring up that Thursday 9/26 is the Fire Department picnic and October 4th and 5th is the Ghost Walk with a free show for the locals on Thursday October 3rd. She encouraged locals to go check out the dress rehearsals.

Mayor Barber said she wanted to also point out, for clarification for the public, that we've been engineering and engineering and engineering this wastewater treatment project. She asked Mr. Klein to refresh everyone's memory how much they've spent on this so far.

Mr. Klein answered that the award is in the neighborhood of \$6 million, however the most recent estimate is closer to \$10 million for construction. He added that COVID happened and that reset the market rate. He said that there may only be funding for half of the project; very little of the line and the plant must get completed. He continued the alternate bid will include all the line, and we'll see if there are some fortuitous circumstances that arise that may result in some fortunate bids. Otherwise we'll be looking immediately for more grant money to cover the remainder of the project and could be a 2-3 year process at the quickest.

Ms. Barber asked Mr. Klein if he could ballpark how much has been spent on engineering so far.

Mr. Klein answered in the neighborhood of \$900,000.

Ms. Barber remarked that the PACE minutes show 9 engineers present, at 90% completion. She said also attending the meeting are the Town Manager, Public Works, our wastewater treatment plant operator and the Vice Mayor. She wanted it said for the record. She continued we are at 90% review, but nothing has happened yet, and recalled we received money for preliminary engineering report. She then said the Fire Department has exciting things happening. She pointed out the staff report from the fire department noting that education for the summer semester we had quite a few people attend a swift water rescue training, and for Yavapai College we have some people attending Fire Academy classes at night which is pretty cool. She then pointed out we even have our own Michele (Sharif) who has jumped on board too, reiterating that the picnic on Thursday the 26th is fun for everyone. She asked if anyone had anything else to say or report on their own.

Ms. Moore asked if there was any progress with appraisers.

Mr. Klein answered no. He said it's not just Jerome, it is kind of everywhere. He said he and Ms. Sharif are bound and determined to get one lined up in the next few days.

Ms. Moore wished them luck.

Ms. Moore asked about the local appraisers.

Mr. Klein shared some of them have outdated web pages or numbers that are old and no longer working. We've called and left voicemails, talked to title companies and everyone who knows somebody, including engineers we work with and surveyors.

Ms. Barber clarified that they were talking about the report with the 90% report.

Ms. Moore elaborated the appraisals needed for the property to get to the sewer plant.

Ms. Barber shared the longer we take it on the more millions of dollars it's going to cost us, adding that it blows her mind that municipalities this small have to spend that kind of money for a wastewater treatment plant we don't need. She continued we need it because we host the millions of tourists. She then shared she looked it up, and we are a National Historic Landmark Town, and the only one in the state of Arizona. She said there are other landmarks, but not as a whole town like us, and we need grant funding, we need people to understand how small and how special we are. She encouraged staff to keep working on the grants and moved to approve the staff and council reports.

Ms. Sheffield seconded the motion.

Ms. Barber called the question, and the staff and council reports are approved.

Motion to approve Staff and Council Reports.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG					X	
MOORE			X			
SHARIF			X			
SHEFFIELD		X	X			

7:30PM (30:51) 5. ZONING ADMINISTRATOR'S REPORT/PLANNING & ZONING AND DESIGN REVIEW BOARD MINUTES

Information/Council Review

Report Provided by the Zoning Administrator. Minutes are Provided for Information only and do Not Require any Action

Ms. Barber introduced item 5, reiterating these are provided for information only and require no action. She said she wanted to bring up that the new people that bought the Seaver house ripped out Eleanor Seaver's legendary rose bushes. She said it got on the internet, a local said to grab them before they went into the trash, and that they are trying to replant them, so they might come back. She said it's sad to see when new people buy stuff you can't really say hey you have to take care of these roses with the purchase of this house. She then deferred introduction to Mr. Blodgett.

Mr. Blodgett said in addition to his written report that there are a few projects that are being actively worked on and are frustratingly close to completion and not quite there yet. He said he is proceeding forward with more active code enforcement, working on timelines for compliance and litigation. He said he is still working on progress with GIS which has gone slower because establishing base mapping has been problematic, however some of it has been established. He said he is working with Janice and the Police Department mapping parking zones for their new parking software. He said they are coordinating to go out and map out the different parking areas. He said he is starting to see a fall rush for some projects and likely the next reports will have more to be reviewed. He said that he is finalizing permissions to use Anne Basset's artwork throughout the design review guidelines and that is the only thing he is waiting on at this point.

Ms. Barber thanks him for using her artwork in the document. She added it is so hot in September and can understand why people would not work through the summer. She said before it gets cold, he is probably going to get very busy. She then reiterated these require no action asking if anyone had anything else.

Ms. Sheffield answered no.

Ms. Moore said she noticed there were no minutes online for the meetings, or rather they were very brief.

Mr. Blodgett shared the meetings were pretty brief.

Ms. Moore answered it looked like one item on each, but online it had the agenda and approved, but no actual minutes.

Mr. Klein answered those are the action minutes.

Ms. Moore asked if any of Brice Wood's neighborhood design guidelines were being used.

Mr. Blodgett answered no. He continued that it's a document that can always be updated. He said at the core of it are the boiled down SOI (Secretary of the Interior) standards, primarily the ones we encounter most common here. He said beyond that we can always add more details and specifics as we go along.

Ms. Moore said she was going to try to see if she could find a copy of it because it broke down different neighborhoods and the architecture present in each, and it included photos.

There was discussion about where a copy might be found.

Mr. Sharif said he would reach out to Brice's wife Carol, because she may have a copy of it.

Ms. Barber said yes please that would be helpful.

7:37 (37:02) 6. APPROVAL OF MINUTES

Discussion/Possible Action

Consider Approval of the August 13, 2024, Regular Council Meeting Minutes

Council will consider and may approve the August 13th Regular Council Meeting minutes.

Ms. Barber introduced the meeting minutes. She asked if there were any questions or changes.

Ms. Moore moved to approve the minutes of August 13th; with two corrections she had already spoken to Ms. Sharif.

Ms. Barber clarified was it that Autobahn was spelled incorrectly.

Ms. Moore said yes, and that the other one was a sentence that didn't make sense.

Ms. Barber seconded the motion with the changes mentioned. She called the question and with 4 ayes the meeting minutes from August 13th were approved with 2 corrections.

Motion to approve minutes for August 13, 2024, Regular Council with 2 corrections.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER		X	X			
DILLENBERG					X	
MOORE	X		X			
SHARIF			X			
SHEFFIELD			X			

7:38PM (38:15) 7. PETITIONS FROM THE PUBLIC

Ms. Barber introduced petitions from the public.

Mr. Klein confirmed there were none for this meeting.

8. UNFINISHED BUSINESS

Discussion/Possible Action

7:38PM (38:23) A. Discussion and Update / Possible Direction Regarding the Proposed Community Garden and the Community Garden Shed

Council will be provided an update regarding the proposed community garden and shed, and may provide staff direction

Mayor Barber introduced Item 8A. She said the last thing she heard is they don't want the shed at the bottom they want it at the top and that there might be a hose bib that needs to be moved. She said the champion for the garden was not present at the meeting because it was his birthday. So she said we should table this until next month, unless he can't show up, and then we'll wait until he can and bring it up there. She asked if she should move to table it to next month or in the next few months.

Mr. Klein confirmed until next month, adding we need to get moving on it.

Ms. Barber moved to table this until the meeting next month.

Ms. Sheffield seconded the motion.

Ms. Barber called the question, and the item is tabled until next month.

Motion to table until next meeting.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG					X	
MOORE			X			
SHARIF			X			
SHEFFIELD		X	X			

7:39PM (39:25) B. Discussion and Possible Action / Staff Direction for Downtown Signage, Including Proposed Public Restroom Sign

Council will review a sample design and may provide approval and / or staff direction.

Ms. Barber introduced item 9B discussion and possible staff direction. She said she sees we have an example in the chamber council. She said she thought Mr. Klein said it was to make sure we liked it and it would be bigger.

Mr. Klein answered it can be bigger. He said the intent was a couple of those that size or larger. He said now they can see what it looks like in case there are any changes to be made to it.

Ms. Sheffield asked if there would be one put in each of the locations.

Mr. Klein said the others don't have the lines, but we can certainly do whatever you think is best.

Ms. Barber pointed out points on the map. She said the only place they talked about putting these was on the new bathrooms. She said in the minutes of the last minutes she pointed out we needed bigger arrows somewhere.

Ms. Moore commented that there used to be lines at the Fire Station restroom, but she believes they have now moved to the middle of town.

Ms. Barber pointed out which restrooms are wheelchair accessible. She commented it's nice to have another option for handicap.

Ms. Moore commented that she has seen short lines but not the long ones.

Ms. Barber acknowledged a hand up in the audience.

Jerome resident Mark Krmpotich said if you are going to replace the signs then you are better off to put a 'you are here' marker.

Ms. Sheffield pointed out there is one on the key.

Ms. Barber reviewed each of the symbols in the key.

Ms. Moore asked if they are going on the building by the doors.

Ms. Barber recalled it being put in a couple different places.

Mr. Klein answered two on that building.

Ms. Barber asked if there was anything going to be put on the front when you're driving down the road.

Mr. Klein answered you can't really see it from the road while driving. HE said it's more for anyone waiting in a line so they know there are other options.

Ms. Barber pointed out staff direction and asked if anyone wanted to go into further direction besides this sign.

Ms. Moore asked if anything was found out about the Gold King Mine truck.

Mr. Blodgett said he hadn't had a chance to look into it yet.

Ms. Moore said she'd like to have better signage for the parking lot out by the pit. She asked what needed to be done to move that along.

Mr. Klein said at the goal setting session.

Mr. Sharif asked if the Town or ADOT are responsible for more one way signage or painting the ground. He shared that since he's lived in town there are more and more people driving the wrong way down 89A, and that he's also witness people turn around on School St. He thought it might be helpful to those who don't know to identify the parts of town that are one way.

There was some confusion about which road was being discussed at first, followed by clarification that we are talking about School St. There was further discussion about which roads are one way and which are two-way, in addition to where some signs could be placed to ensure safety for locals and visitors.

Ms. Barber recalled the road having some arrows on the ground.

Mr. Klein said it could have been us that did it, but generally the state has to authorize that. He added they aren't generally apt to adhere to local municipality request because they engineer with safety in mind. He said any other signage per code is brought to council or council brought to chief of police and pw director so our goal setting session would be a great time to enhance the signage.

Ms. Barber said we have many signs in town that people don't adhere to. She described the area where Holly, East and 89A roads all meet sharing that people turn around constantly where there is a no turnaround sign. She said everyone could take a field trip around town to look at signs or all can do it individually and talk about it again.

Ms. Sheffield said it would be nice to go around and take inventory of signs that are up. She said it seems like sometimes we want a sign to put up and don't eliminate the one that was ineffective. So maybe we could clean the slate and start over so things are more easily read and seen. She described the gate at the intersection in the middle of town with many signs hung on it. She said if it you're sitting at an intersection in an unfamiliar place your eyes aren't going to register 5 different little signs. If it was one sign that tells you what you need to know then that makes a big difference. She said the permit parking sign on School St. is 8x10 and feels like it could be a little bigger and might eliminate some visitor traffic from going down the street thinking they can find an out of the way place to park. She said taking an inventory to make the signs more user friendly could probably help.

Ms. Moore mentioned she thought there was a do not enter sign from Center St. going up to School St.

Ms. Sharif confirmed there is.

Ms. Barber said she knows which sign Ms. Sheffield is referring to and added that there was an arrow, but people do turn around and try to come back out of the mouth of the street. She continued that the gate at the causeway had so many different signs on it, and has been redone a couple of times, but recalled there being a pretty good sign that pointed to the parking. She said across from the Post Office is a sign about the parking and the free shuttle, and people say they didn't see a sign, which she then points out to them. She said it's not big but there is absolutely a sign for parking and the shuttle hung there. Continuing, we've talked about signs, and they need to be more effective, she said arrows on the street are helpful though. She added even if you have no situational awareness and you are driving, you are at least looking at the road, so if we can repaint the arrows, or we need to talk to ADOT, then let's get it done. She remarked that we are still waiting on them to put red on the parking spot at the end of Rich St. Asking if there was any additional discussion, she confirmed that enough staff direction was given.

Mr. Klein confirmed staff have the direction regarding the restroom signage and will put further discussion in the goal setting session.

Ms. Barber encouraged council to walk around and look at what needs to be updated.

Ms. Moore added pictures would be helpful.

Ms. Barber asked if that was enough staff direction.

Mr. Klein confirmed yes.

9. NEW BUSINESS

Discussion/Possible Action

7:13PM (13:46) A. Consideration and Possible Staff Direction Regarding USDA-RD Interim Loan Financing for the Upgraded Wastewater Treatment Plant

Council will be presented with results and options from the request for bank bids for the interim loan and may provide staff direction.

Ms. Barber introduced item 9A.

Mr. Klein gave a brief background introduction of the item. He said this is to pay off the bridge loan and to start the process of the bidding, adding that it will get paid off with the USDA grant. He said we received 2 bids, both were good, especially the one being recommended. He said this isn't action this is to receive background information, adding council will vote on it in the October meeting.

Mr. Klein phones the financial consultant Jaime Trejo from PFM Financial Advisors, LLC.

Mr. Trejo introduces himself, and gives a brief verbal presentation of the two bids received. He said the Town is in need of financing to complete the sewer rehabilitation project and to pay off the Arizona Community Foundation (ACF) loan. He continued, the interim loan note the Town is seeking will be paid off by the USDA loan, and that loan will have a lower interest rate than the interim loan. He said the Town sent out an RFP to both local and national banks soliciting interest in providing the financing, and out of the 8 banks contacted, we received only 2 responses. He shared the two banks that responded are the most familiar with USDA rural development loans as the method of paying off interim financing. Mr. Trejo then provided the comparison between the two responding bank bids, adding that the two bids from CoBank and Rural Water Financing Agency (RWFA) are a bit different. The first difference was the interest rate, CoBank's bid reflected a variable rate at 6.77% and RWFA bid a fixed rate of 4.95%. He shared that with the variable rate loan there is some flexibility because interest is only paid on the loan once you draw on the money. He gave the following example; if the loan closes November 1, 2024, but no money is drawn until March 1, 2025, then there is no interest to be paid because nothing was borrowed, however with the fixed rate loan from RWFA interest starts the day the loan closes. So interest starts being accrued, to be paid, November 1st. He said with both bids there will be a draw in November to pay off the ACF loan. He continued, the second difference being regarding the duration of the loan. CoBank offered 2-3 year terms on payoff and RWFA was 2 years, and in alignment with what we want. He then shared regarding prepayment of the loan or interest, CoBank would offer the ability to prepay the loan with no penalty, and with RWFA the loan can only be prepaid after November 1st, 2025, so it's about a 1 year wait for prepayment. He added that when the RWFA loan closes, the money is deposited into an escrow account. He said that escrow account will earn interest, at a rate a little bit higher than the interest rate being borrowed at. Once all comparisons were presented Mr. Trejo said the recommendation is to go with RWFA due to lower cost of funds, and the ability to earn interest on money that sits in the escrow account. He asked if anyone had any questions.

Ms. Barber asked council members if they had any questions.

Ms. Moore said she had no questions but did read in the responses one said anything lower than \$2 Million was not enough to be worth it.

Mr. Trejo confirmed, saying yes that is correct, adding the amount to be borrowed is relatively small.

Ms. Moore said she agreed and would go with RWFA.

Ms. Barber asked if they move forward having more discussions at the next meeting.

Mr. Klein confirmed it will be the formal action of awarding the bid at the next council meeting.

Ms. Barber asks if a motion needs to be made that they are going forward with discussions.

Mr. Klein said they can or provide staff direction. He said if there is a motion it should be to continue to work with financial advisor with the recommended bid.

Ms. Moore moves to move forward with direction to staff to work with the financial consultant.

Mr. Klein ended the call with Mr. Trejo

Ms. Barber seconded the motion asking if Mr. Sharif had anything further to add

Mr. Sharif answered no, he agreed with going that route.

Ms. Barber called the question and with 4 ayes the motion to move forward with discussion is approved.

Motion to approve staff direction to move forward working with the financial consultant.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER		X	X			
DILLENBERG					X	
MOORE	X		X			
SHARIF			X			
SHEFFIELD			X			

After the vote Ms. Moore commented that interest rates are much higher than the last time this had to be done.

Mr. Klein added they will be much lower on the USDA loan, highlighting with the recommended bank the Town will get the

money immediately and be able to earn interest on it immediately, probably at a higher rate than what we are paying on it. Ms. Moore asks what the USDA rate is. Mr. Klein said it as in the 2.5 neighborhood. Ms. Barber then returned to item 3 and continued with items in the order in which they appear on the agenda.

7:04PM (4:42) B. Consideration of an Updated Request for the Previously Approved Special Event Permit Application for Jerome Chamber's Music and Arts Festival

Council will consider and may approve the requests for the Special Event which includes moving up the time of set-up and adding an additional tent to the upper park.

Ms. Barber introduced the item for consideration. She notes it includes moving the time of set up and adding a tent to the upper park. She invited Mr. Dylan Jung to the podium for additional details. Mr. Jung approached the podium and shared that the company wanted to set up the tent on Wednesday September 11th, adding that the tent set up would be the same as the Fireman's Ball for Halloween. He shared that the other addition was to add a 10'x15' tent to the upper park to provide shade for the performing artists. He added the smaller tent would not be set up by Verve but would be set up by the Chamber. Ms. Moore noted the application said there would be use of the old Jerome Highschool parking lot. Mr. Jung confirmed they had decided to forgo that. He shared that they contacted Lt. San Felice to make arrangements for a couple of Rangers to direct traffic to the 300 level parking lot, and that they had contacted Scott (Kolu), Town shuttle driver, as well. Ms. Barber shared that there had been issues in the past with events serving alcohol and not having tight enough security to keep people from wandering around with it. Mr. Jung shared they have the same set up with Yavapai Fence for a perimeter, as well as a hired security guard at the entrance and would be working in cooperation with local police, who would be checking in on the event occasionally. Ms. Barber shared there is only 1 licensed food truck currently and that others let their business licenses expire. She told Mr. Jung to be aware of that and be in contact with Town Hall staff regarding details of those licenses. Mr. Jung confirmed he has been working with Ms. Muenz and Town Hall staff to get everything buttoned up. Ms. Barber remarked it is the revitalization of Jerome's music festival, sharing there were events like this in the past. She asked if Vice Mayor Moore had any other questions. Ms. Moore said she didn't have any other questions. She said she had already asked Ms. Sharif about the food trucks and received the update she was looking for. Ms. Barber moved to approve the additions to the already approved special event. Ms. Sheffield seconded the motion. Ms. Barber called the question and with 4 ayes the special event additions were approved.

Motion to approve changes to previously approved Special Event application.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG					X	
MOORE			X			
SHARIF			X			
SHEFFIELD		X	X			

After the vote Ms. Barber encouraged everyone to go visit the event.

7:09PM (9:16) C. Consideration of the Jerome Historical Society Sponsored Mariachi Band Special Event Permit Application

Council will consider and may approve the special event permit.

Ms. Barber introduced the item for consideration asking if there were any questions from Council. Mr. Klein provided additional information regarding this special event permit. He said historically they had not had to apply for a special event permit however, in light of recent changes such as implementing the special event permits, any event being held on Town property the insurance company wants to ensure goes through the proper channels. He shared this is just going through the formal process now, but it will be the same as it has been in previous years, also expressing his gratitude to Mr. Hudson for completing the paperwork needed. Ms. Barber said she does attend the historical society meetings, and it was brought up that this is something to benefit the whole town and would the Town help to pay a little bit for this event. She said she thought it should be split 3 ways between Town, The Historical Society, and The Chamber of Commerce. She said the mariachi has historically been a crowd favorite on spook weekend, adding that the Ghost Walk is also making a huge comeback. She acknowledged a hand up in the audience inviting Jerome resident, Carol Anne Teague, to speak. Ms. Teague shared the Chamber of Commerce also agreed to split three ways. Ms. Barber said she thinks the Town agrees as well and asked for input from the council.

Ms. Moore asked if that was agendized.
 Ms. Barber answered that it was not agendized. She shared that the cost went from \$700 up to \$1500.
 Mr. Hudson confirmed they were able to negotiate to \$1400.
 Mr. Klein said that Council can ask that they deal with staff to take care of it.
 Ms. Barber said to staff to please take care of that. She added that because this event pertains to The Historical Society that Ms. Sheffield will be recusing herself from the vote.
 Ms. Sheffield confirmed that she would be.
 Ms. Barber asked Mr. Klein if Ms. Sheffield needs to make a statement about abstaining.
 Mr. Klein confirmed no it was not necessary.
 Ms. Barber asked if there was anything further from Ms. Moore.
 Ms. Moore said no nothing further adding she loves the mariachi band. She said she closes her shop down for a half hour to go watch them play and to say hi to everyone.
 Ms. Barber asked if that was her motion.
 Ms. Moore answered yes. She moved to approve the special event permit for the Mariachi band.
 Ms. Barber seconded and called the question.
 With 3 ayes and 1 abstention the special event permit was approved.

Motion to approve Special Event Permit for the Mariachi Band.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER		X	X			
DILLENBERG					X	
MOORE	X		X			
SHARIF			X			
SHEFFIELD						X

7:12PM (12:07) D. Consideration of a Special Event Permit Application for Jerome Historical Society's Blues Festival Benefit

Council will consider and may approve the permit for the Special Event.

Ms. Barber introduced item D for consideration inviting Scott (Hudson) to the podium to provide further introduction. Jerome Historical Society Representative Scott Hudson approached the podium. He shared that they were approached by a gentleman by the name of Christian to put on a Blues festival. He shared it will be 3 bands, and will be a benefit to the society, so all profits will go back to The Historical Society. He said it will be on a Saturday from 11-5 and they will be serving alcohol, and that he would be the one doing it.
 Ms. Barber notes that the event is on Historical Society property.
 Mr. Hudson confirmed it will be at Spook Hall.
 Ms. Barber asked if anyone else had any questions.
 Ms. Moore moved to approve the special event permit for the Blues Festival Benefit.
 Mr. Sharif seconded the motion.
 Ms. Barber called the question and with 3 ayes and 1 abstention the motion to approve the special event permit for the historical society's Blues Festival Benefit was approved.

Motion to approve Special Event Permit for Blues Festival Benefit.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG					X	
MOORE	X		X			
SHARIF		X	X			
SHEFFIELD						X

After the vote Mr. Klein requested the next item be 9A.
 Ms. Barber agreed.

7:52PM (52:40) E. Consideration of a Request from the Owners of The Little Daisy to Paint the Dumpster That is Contracted for Through the Town, at Their Expense

Council will review the design, consider the request and may make a decision, and / or provide staff direction.

Ms. Barber introduced item 9E for consideration. She said it is a town owned dumpster and they want to paint it. She said her first instinct is to say no, adding there was a suggestion for some sort of privacy barrier that the guys could move easily. She pointed out that there has been something on the internet about a big festival, adding it is out of town and doesn't benefit the town much, however it likely will clog up the town when it happens, with extra people. She also pointed out they had a party that rocked the whole town a couple months back, and no one in town was able to do

anything about it. She said she would like to have them be more friendly towards the Town as far as the vacation rental. Ms. Moore asked if anyone was present regarding this request. Mr. Klein answered that he did tell them it would be in their best interest to attend should the Council have any questions. He said he also told them that the enclosure idea would be the better route, which they could decorate as they wish. He said he told them there are a myriad of reasons why no private citizen is allowed to alter Town property. He said she said she was going to be in attendance. He said it thinks it would be appropriate for Council to do whatever they want including to deny the request.

Ms. Barber asked for a name behind the 'she' that was going to attend. Mr. Klein said he could get her the name later but didn't recall it off the top of his head. Ms. Barber commented it looked like a swanky event that was going to take place. She asked if anyone else had seen it. Ms. Moore said she will bring what she wants to say up in to and from the council. Ms. Barber said she would move to deny painting the dumpster and give them options that have already been given. Ms. Sheffield seconded the motion. Ms. Barber called the question and with 4 ayes the motion to deny the request to repaint the Town-owned dumpster passed.

Motion to deny request to paint Town-owned dumpster.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG					X	
MOORE			X			
SHARIF			X			
SHEFFIELD		X	X			

7:55PM (55:31) F. Consider Approval of an Intergovernmental Agreement (IGA) Between the Town of Jerome and Yavapai County Flood Control District for Receiving Funding to Complete Flood Control and Drainage Improvements

Council will consider and may approve the IGA for Fiscal Year 2024-2025.

Ms. Barber introduced the item for consideration. She said we had quite a bit of flood control money and had so long to finish it. She asked if this was a continuation of that funding or if this is a new funding round. Mr. Klein answered this is a new round, adding it has increased over the last year, and based on need we could receive more. He said last time we brought a project was the Main St. drainage project that is just about getting finished up now. He said this now is \$50,000, adding there is potential for more as we identify other projects, including Deception Ln. and some other areas for drainage.

Ms. Moore asked if this was something that could be used for a better swale on Gulch Rd. where her driveway meets the road, so that the whole road doesn't get trashed further down. Mr. Klein confirmed yes that type of road project is something appropriate for these funds. He said there will be several ideas from staff at the November meeting. Ms. Barber said historically Gulch Rd was built up on one end and wherever it couldn't be done there were culverts put in to collect. She said someone, years ago, came into town and did a bunch of work to it and now it goes in the wrong direction. Ms. Moore says she's talking about the ditch that goes across the road. Ms. Barber clarifies the location, adding this road needs some help. She moved to approve the IGA. Ms. Moore seconded the motion. Ms. Barber called the question and the IGA between Jerome and Yavapai County Flood Control District is approved.

Motion to approve IGA between Jerome and Yavapai County Flood Control District.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG					X	
MOORE		X	X			
SHARIF			X			
SHEFFIELD			X			

7:59 (59:51) 10. TO AND FROM THE COUNCIL

Council may direct staff regarding items to be placed on a future agenda.

Ms. Barber introduced to and from the council. She invited Ms. Moore to speak first. Ms. Moore said about the parties or events at The Little Daisy, she's noticed people commenting about the noise and agrees it does shake the Town. She said she looked on the County's website to confirm they don't have a noise ordinance, and that the website says call the Sheriff's department for disturbing the peace. She said they do have event

permits but wasn't sure if the event taking place was in need of permits from the county or not.

Mr. Klein said last we checked it had not reached the level of needing permits. He said all we can really do is keep calling. He added he believed it was an event that they wanted to hold in Town, but paperwork was not completed.

Ms. Sheffield said she believed they had rented the Bartlett for something that weekend, but the main draw was down at The Little Daisy.

Ms. Barber said she doesn't have a problem with what they are doing, she has a problem with too much noise. She points out the way the canyon sits if you're having a party out there now, we could open the windows in Council chambers and hear it, and it doesn't need to be that loud. She said we've talked about annexing but that is a huge deal as well.

Ms. Moore commented that maybe someone from Town should talk to the Yavapai County planning department. She said in the past we've always had somewhat of a relationship with them in that we should have some influence on places we provide water, sewer and fire protection when they impact us.

Ms. Barber said that was zoned single family residential and they were able to change it through the County, so the County has opened a huge can of worms for us by doing that.

Ms. Moore said she didn't think it was changing zoning but changing the use of the building.

Ms. Barber said she doesn't know the details.

Ms. Moore shared it's made huge impacts on the town and is part of our Historic Overlay District.

Ms. Barber asked if she wanted any of it put on a future agenda.

Ms. Moore said yes, she would like to talk about what can be done about impacts to the town by their use.

Mr. Sharif asked what it would take to annex something into the Town.

Ms. Barber advised him to get his information from Mr. Klein from 2-3 years ago. She added there are pros and cons and is not for this meeting as there are quite a few things to take into consideration.

Mr. Sharif said he will go do his homework.

Ms. Moore said she wasn't sure if it would be better for staff to talk to the County.

Mr. Klein confirmed usually someone elected carries more weight.

Ms. Barber asks if Mr. Sharif has anything to add.

Mr. Sharif said he wanted to give props and a shout out to the Town Public Works crew. He shared they've helped him to understand some of the systems through town and feels like they don't get enough credit for being as amazing as they are.

Ms. Barber said she agreed with the statement, adding we are lucky to have all of our paid staff and our volunteers without them we would crumble. She asked if Ms. Sheffield if she had anything to add.

Ms. Sheffield answered no.

Ms. Barber said she doesn't believe this item needs to be put on a meeting next month or the month after because it likely needs to have more discussion once Allen Muma comes back to town. She said the Town has been working on the hotel, adding that the Historical Society owns a parcel of land within a Town owned parcel of land behind the Hotel Jerome that could be used for parking. She said it was brought up at a previous Historical Society meeting and Mr. Muma, who was the President at the time, said he would want to just give it to the Town, but then there had been talk about doing a land trade. She said we need to pull up information on the survey that was done in the area because all of the survey flags are gone. She said going back for a little history; you had to have parking to redo a building, and the Historical Society was redoing the New State Motor Company. The parcel of land, on Rich St., she is referring to is the land that the Historical Society needed to have for their parking when redoing the New State Motor Company. She said we should talk about surveying the Town owned property that the dumpster for Bobby D's sits on because she believes that is about 3 spaces and might be a good trade. She said it doesn't need to happen now but wanted it brought to the table before Mr. Muma's retirement. She added that she is not sure they record their meeting or have minutes enough to go back and review the conversation.

Mr. Klein shared that there are a lot of legalities involved with that. He said they could give us the property and that would be the easiest way, however the Town would have to offer their land for sale. There likely wouldn't be much interest much like the piece of property purchased by the Haunted Group. He said municipalities always have to offer anything for sale to the general public. You can do trades but there are certain parameters for that, a survey would be necessary to make sure it is like for like. It can be done but there are a lot of legalities involved.

Ms. Barber said she would be willing to meet before it becomes an agenda item, and then she would bring it up again at a Historical Society meeting to refresh their memory. She doesn't remember why it stalled when the President said to just give it to Town, adding that the Historical Society gave a lot of property to the Town in the past. She said the Historical Society preserves Jerome's history, and the Town is trying to do that as well, so as far as having a symbiotic relationship taking care of town together, this is the best relationship she's seen in the past 10 years. She said she won't continue to talk about it but also added we need to work on more grant funding for the Hotel Jerome.

Ms. Moore said she didn't know if anyone had heard from Steven (Knowlton) and Nancy (Robinson).

Mr. Blodgett said he'd received a post card from them.

Ms. Moore said she thought they might be back in town in the next month or so. She said she would like to make a list of things that need to be done in the Hotel Jerome to prioritize them, adding that might be good for goal setting. She said we need to move on it somehow, even using money to complete little projects as we can.

Ms. Barber agreed with Ms. Moore asking about movement on the big windows.

Mr. Klein said we've had Cottonwood come up and as everyone has seen they said they would provide the windows but

would need the contractor, adding they thought that Hale’s would do it. He said he tried to get them to stay on the job, use their subcontractor, and to charge us accordingly. He said but of course it will rise to the threshold that requires multiple bids. He said we will be able to show that we attempted that and will be able to move forward with one bid, but even getting that one bid was difficult. He continued, hopefully between Hale’s and them, knowing the tempered glass and what needs to be done. He said they’ve been out and measured and we’ve got a little more work and made a little more progress.

Ms. Barber thanks him and asks if anyone has anything else to add. There was nothing.

8:12PM (1:12:00)11. ADJOURNMENT –

Ms. Barber moved to adjourn the meeting at 8:12pm

Ms. Sheffield seconded the motion.

Ms. Barber called the question, and the meeting adjourned at 8:12pm.

Motion to adjourn at 8:12p.m.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG					X	
MOORE		X	X			
SHARIF			X			
SHEFFIELD			X			

APPROVE:

ATTEST:

Alex Barber, Mayor

Brett Klein, Town Manager

