

For the meeting of February 13, 2024

MONTHLY STAFF REPORT TO THE MAYOR AND COUNCIL

Brett Klein, Town Manager/Clerk

My activities have included:

- Completed and submitted the Prop 202 Funding Request.
- Participated in bi-weekly WWTP design status update meetings (Minutes Included)
- Completed the paperwork to initiate the ArizonaSMART Grant Award.
- Participated in a Special Flood Hazard and Flood Mitigation update meeting with ADWR and FEMA representatives.
- Worked with various individuals on their special event requests.
- Completed Notice of Election 210-day paperwork and filed.
- Completed the new Studio 1 Lease.
- Conducted meetings for completion of the quad-annual Home Rule Expenditure Limitation.
- Worked on the CDBG Grant with NACOG and submitted the Letter of Intent.
- Facilitated multiple public records requests.
- Met with a grant partner to assist in oversight of the Verde Avenue DOT grant.
- Participated / held an update call for financing of the WWTP with Town's Financial Advisor, Engineer and Bond Counsel.
- Met with engineer for project update and ensure approved projects are progressing.
- Executed the contract for the 2023-2024 asphalt paving projects.
- Coordinated the receipt of the new election candidate packets.
- Worked on title research and coordinated the Condition of Title for the Town's "Cemetery Land" in anticipation of an appraisal.
- CAT riders for the pilot program are averaging around 10 per week (Thursday).
- Continued work on drafting a new dark sky compliant outdoor lighting requirement ordinance.

**** CONGRATULATIONS TO ****

Kathleen Jarvis (Library) on completing 21 years of service effective February 1, 2024.

William Blodgett (Planning) on completing 2 years of service effective February 7, 2024.

Ricardo Hernandez (Fire) on completing 4 years of service effective February 24, 2024.

Following is an accounting of sales tax revenues for December, and a recent water flow report.