

For the meeting of April 9, 2024

MONTHLY STAFF REPORT TO THE MAYOR AND COUNCIL

Brett Klein, Town Manager/Clerk

My activities have included:

- Participated in the 60% design plan review for the new WWTP so work can begin toward the 90% completion.
- Participated in bi-weekly WWTP design status update meetings (Minutes Included)
- Worked on the Home Rule Option for the Alternative Expenditure Limitation (every 4-years), which will be on the ballot in July and submitted analyses to the Auditor General.
- Participated in a meeting with PSPRS personnel to discuss our unfunded liability, and strategies moving forward.
- Worked with various individuals on their special event requests.
- Worked on the revised CDBG funding application.
- Completed the new lighting requirements Code language have a public hearing with P and Z set-up for April, and subsequent action by the Town Council.
- Participated in a Verde Avenue pre-bid design meeting with ADOT representatives.
- Worked on the CDBG Grant with NACOG and submitted remaining grant documentation.
- Facilitated multiple public records requests.
- Met with a grant partner to assist in oversight of the Verde Avenue DOT grant.
- Participated / held an update call for financing of the WWTP with Town's Financial Advisor, Engineer and Bond Counsel.
- Met with engineer for project update and ensure approved projects are progressing.
- Participated in a meeting with Verde Ex representatives for WWTP easement coordination.
- Received candidate packets and provided Yavapai County with Election ballot language.
- Continued work on title research and coordinated the Condition of Title for the Town's "Cemetery Land" in anticipation of an appraisal.

**** CONGRATULATIONS TO ****

Shawn Maples (Public Works) on completing 2 years of service effective April 4, 2024.

Michaela Brewer (Municipal Court) on completing 2 years of service effective April 5, 2024.

Nancy Driver (Library) on completing 9 years of service effective April 15, 2024.

Following is an accounting of sales tax revenues for February, and a recent water flow report.