

## Jerome Public Library Staff Report, November – December 2025

- The annual Public Library Survey has been submitted to the Arizona State Library Archives and Public Records.

This survey is required by all public libraries in Arizona.

This extensive survey tracks use of materials , budget , employees, and all library services for the prior fiscal year.

- The Library will be seeing an increase in the contribution we receive from the Yavapai County Free Library District.

The total 2025/26 contribution is 19,955.61 paid in two parts of 9,977.81 in January and July of each year.

The funds are to be used for Library services and materials.

- Reviewed budget to actual reports.
- Checked for missing in transit items.
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- Updated Library patron list.
- Began annual removal to storage of outdated library records and items.

Respectfully submitted

- Librarian, Kathleen Jarvis