

Jerome Library Staff Report July – August 2024

- Given the times we live in the Yavapai County Library District has stepped up efforts to keep our Patron data safe. New security measures are now in place for our circulation system. Password will now be reset every 90 days for circulate and cataloging systems
- Library staff have spent a significant amount of time learning and working through the changes to our circulation system. The name of the new system is KOHA created by Bywater.
- Staff have sent in multiple help requests as we are finding KOHA to be a bit of a challenge.
- Modified and organized the transit hold slip system.
- The online catalog has been upgraded, placing holds and renewing items are now available on the online [portal as well as browsing the collection.
- Library staff are now able to donate sick pay to other staff members when needed. All current sick pay must be used and only 50% may be donated.

Sincerely

Librarian

Kathleen Jarvis