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## Town of Jerome, Zoning Administrators Report

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Town Council: Tuesday, October 10, 2023

Prepared by: William Blodgett, Zoning Administrator

**Planning & Zoning Commission**- Planning & Zoning Commission meeting for September 19 approved a new segment of retaining wall and stairs for Steve Chiefetz at 139 Juarez.

**Design Review Board**- The design review board meeting for September was cancelled as no items were ready for review at that time.

**Board of Adjustment**- No meeting of the Board of Adjustment for September.

**Code Enforcement**- Code enforcement issues continue to be addressed throughout Town yielding mostly positive results.

**Administrative Approvals**- No administrative approvals for the month of September.

**Other Business**- September continues to see an increase in calls for information in addition to applications submitted that I am helping the applicants finalize. Attended some meeting with Freeport and a developer who is exploring possibilities for some local adaptive reuse projects. A final draft of the Design review guidelines should be available for official review by the December council meeting, and I encourage everyone to read this and provide me with comments and suggestions. By the time of the October 10<sup>th</sup> meeting I should have had a meeting with a GIS vendor to explore their products usability.