

For the meeting of October 10, 2023

MONTHLY STAFF REPORT TO THE MAYOR AND COUNCIL

Brett Klein, Town Manager/Clerk

My activities have included:

- Conducted onboarding of new part-time fuel abatement employee Cody Wells.
- Participated in bi-weekly WWTP design status update meetings (Minutes Included)
- Completed and submitted USDOT Rural Assistance PILOT Grant for Dundee infrastructure, Deception infrastructure and School Street wall.
- Worked with various individuals on their special event requests.
- Met with engineers to discuss options for mitigating the water issue at the co-op / Ghost Pepper during heavy rains and various other drainage challenges throughout Town.
- Attended a current trends in employee benefits seminar.
- Submitted two federal grant applications – Center Avenue and Verde Avenue.
- Instituted the process for busing Town of Jerome MUHS residents to school.
- Facilitated a public records request.
- Met with a structural engineer to discuss retaining walls throughout Town.
- Submitted necessary State financial forms.
- Met with engineer for project update and ensure approved projects are progressing.
- Solicited bids for a new refuse truck.
- CAT riders for the pilot program are averaging around 10 per week (Thursday).
- Facilitated the PFAS monitor / testing, which will be an EPA regulation imposed in the near future.

**** CONGRATULATIONS TO ****

Robert Vega (Public Works) on completing 1 year of service effective October 24, 2023.

Charles Harris (Police) on completing 3 years of service effective October 17, 2023.

Following is an accounting of sales tax revenues for August, and a recent water flow report.