



Founded 1876
Incorporated 1899

TOWN OF JEROME

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STAFF SUMMARY REPORT

FROM: Carl Whiting, Fire Chief
ITEM: Jerome Fire Department Bylaws Update
MEETING DATE: October 13, 2026

Summary: The Jerome Fire Department Bylaws are required to be reviewed annually to ensure they remain current and consistent with applicable law and are reflective of the Department's current organizational structure and operations. The current bylaws were last revised three years ago in January 2023.

The proposed revisions update and clarify provisions throughout the bylaws, including department organization, membership, officer responsibilities, governance, conduct, participation and administrative procedures. The proposed updates also incorporate and align applicable provisions with the Personnel Policy recently adopted at September's Council meeting, ensuring that the Department's bylaws are consistent with the newly adopted policies and do not conflict with current Town-wide employment requirements.

Fiscal Impact: \$0.00

Recommendation: Approval of Revised JFD Bylaws