



# TOWN OF JEROME

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## MINUTES

### SPECIAL COUNCIL MEETING OF THE TOWN OF JEROME COUNCIL CHAMBERS, JEROME TOWN HALL 600 CLARK STREET, JEROME, ARIZONA

### THURSDAY, NOVEMBER 30, 2023, AT 11:30 AM

#### 11:30AM (0:21) 1. CALL TO ORDER/ROLL CALL Mayor/Chairperson to call meeting to order

Town Clerk to call and record the roll.

Present were Mayor Alex Barber, Vice Mayor Jane Moore, and Council member Dr. Jack Dillenberg. Council member Sage Harvey joined via telephone.

Staff Present were Town Manager Brett Klein and Deputy Clerk Kristen Muenz

#### 11:30AM (0:36) 2. NEW BUSINESS

Discussion/Possible Action

#### Consideration of the Jerome Chamber of Commerce Special Event Permit Application for the Annual Town Christmas Party at Spook Hall

Council will consider and may approve the special event permit.

Mr. Klein introduced the special event permit application for the Town's annual Christmas Party, which includes a special event liquor license.

Dr. Dillenberg moved to approve the special event, Ms. Moore seconded.

Mayor Barber expressed her reservation about the permit not being completed at least 30 days before the event and inquired about the liquor license for the event.

Chamber of Commerce representative Ginger Mackenzie was present and apologized to council for the latency in the application. She shared that she wasn't aware that a permit was needed, as she was not involved in the holiday activities in years prior. She also shared that alcohol is not being sold, however beer and wine will be present, as well as a receptacle for donations, which entails the need for the liquor license.

Ms. Barber did not recall alcohol being at prior dinners, with it being an all ages event. Ms. Barber shared that she isn't against the annual celebration, her reservation is due to the time frame, and she doesn't want to see issues with other events attempting to turn in late applications expecting an approval.

Ms. Moore shared that she seconded because it's an annual event however she is disappointed that they needed a special meeting to approve, rather than it being presented to Council at the prior regular meeting.

Ms. Harvey reiterated that the Chamber was given leniency because it was a new Chamber, however it's been over a year now, so it is important that they be aware of their deadlines as Council does not want a precedent to be set that last minute events will be approved.

Mr. Klein recapped to Council that due to the new special event regulations taking effect in January situations like this will not arise in the future nor be precedent setting.

Ms. Mackenzie also shared that the Chamber will be appointing someone to know all the rules for applications and special events in Town.

Ms. Barber asked for clarification on what is being approved, the liquor license only or both the special event application and license. Noting that the item number 6 on the application checklist is not checked off.

There was some additional conversation if a liquor license was needed, if donations could be accepted or if the special event could be approved without the liquor license for this year's event.

Dr. Dillenberg restated his motion approving the special event permit including the special event liquor license.

Ms. Moore seconded the motion, adding because it's the Chamber, it's the annual Christmas party, and donations could be helpful.

Mayor Barber called the question with 3 ayes and 1 nay the special event permit was approved.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG	X		X			
HARVEY				X		
MOORE		X	X			
SHEFFIELD					X	

**11:41AM (11:11) 3. ADJOURNMENT**

Ms. Harvey made the motion to adjourn the meeting, Dr. Dillenberg seconded.  
The meeting was adjourned at 11:41am

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG		X	X			
HARVEY	X		X			
MOORE			X			
SHEFFIELD					X	

APPROVE:

ATTEST:

\_\_\_\_\_  
Alex Barber, Mayor

\_\_\_\_\_  
Brett Klein, Town Manager

\_\_\_\_\_  
Date

