

For the meeting of December 12, 2023

## **MONTHLY STAFF REPORT TO THE MAYOR AND COUNCIL**

*Brett Klein, Town Manager/Clerk*

*My activities have included:*

- Conferred with Risk Pool regarding the Chamber's decorative cactus request .
- Participated in bi-weekly WWTP design status update meetings (Minutes Included)
- Participated in the 30% completion on WWTP design status meeting
- Participated in a statewide STR Focus group for potential legislative changes spearheaded by the League.
- Worked with various individuals on their special event requests.
- Met with NACOG and our transit partners for a CAT status follow-up meeting.
- Reviewed and edited first draft of design guidelines.
- Attended a benefits stewardship meeting with the Town's healthcare benefits provider.
- Worked on a CDBG Grant with NACOG.
- Participated in an Electoral College Reform Act update and election scheduling effects in AZ.
- Facilitated multiple public records requests.
- Met with a grant partner to assist in oversight of the Verde Avenue DOT grant.
- Coordinated the staff annual holiday party.
- Met with engineer for project update and ensure approved projects are progressing.
- Solicited bids for the 2023-2024 asphalt paving projects.
- CAT riders for the pilot program are averaging around 10 per week (Thursday).
- Worked on drafting a new dark sky compliant outdoor lighting requirement ordinance along with Michelle.

### **\*\* CONGRATULATIONS TO \*\***

Kerry Lee (Police) on completing 10 years of service effective January 6, 2024.

Judge Angela Bradshaw Napper on completing two years of service effective January 6, 2024.

Following is an accounting of sales tax revenues for October, and a recent water flow report.