

For the meeting of May 13, 2025

## **MONTHLY STAFF REPORT TO THE MAYOR AND COUNCIL**

*Brett Klein, Town Manager/Clerk*

*My activities have included:*

- Continued work on our Zoning Code Update.
- Followed up with Jerome Historical Society to discuss potential changes to the Town's Special Event ordinance.
- Coordinated the annual employee fringe benefit open enrollment.
- Conducted the onboarding of a new Fire Fuels employee.
- Received a Water Conservation WIFA grant for water meters.
- Once again recruited for a court clerk / administrator.
- Met with representatives from VVCDO to discuss a Community Land Trust with 655 Holley.
- Worked on recruiting a new tenant for 500 Main Street after the most recent selected candidate backed out.
- Worked on changes to the Special Event Permit Application process and Fee Schedule.
- Reviewed the bids for the 2024-2025 CDBG Deception waterline project and worked through some bid irregularities.
- Worked on the easement settlement agreement with condemnation counsel and Verde Ex. Reps.
- Conducted an on-site tour of the two upcoming projects awarded funding from WIFA, along with four WIFA representatives.
- Worked with various individuals on their special event requests.
- Completed the near-final budget pending Council comments and direction.
- Facilitated another massive public records request, this one from the AZ ACLU.

### **\*\* CONGRATULATIONS TO \*\***

Lyle Keith (Public Works) on completing 8 years of service effective May 1, 2025.

Jason Lohman (Police) on completing 8 years of service effective May 4, 2025.

John Krmpotich (Fire) on completing 3 years of service effective May 9, 2025.

Barry Wolstencroft (Building Insp) on completing 12 years of service effective May 9, 2025.

Zach MacGregor (Police) on completing 2 years of service effective May 11, 2025

Following is an accounting of sales tax revenues for March, and a recent water flow report.