

Minutes of Regular Meeting  
April 7, 2025

The City Council of Jefferson City, Tennessee, met in regular session on Monday, April 7, 2025, at 5:00 p.m., at City Hall, 112 City Center Drive, Jefferson City, with Mayor Mitch Cain presiding.

The opening prayer and Pledge of Allegiance was led by Mayor Cain.

Roll Call by the City Recorder was as follows:

Mayor Cain	Present
Vice Mayor Bunch	Present
Councilwoman Combs	Present
Councilman Melton	Present
Councilwoman Purkey	Present

Also present were James Gallup, City Manager; Robert Burts, City Attorney; and Bettina Chandler, City Recorder.

Upon motion of Vice Mayor Bunch, seconded by Councilwoman Combs, the City Council minutes of March 3, 2025, were unanimously approved as written.

Upon request from Mayor Cain for citizen comments, there were none.

In communications from the mayor, the City Manager's annual evaluation was presented by Pete Auger, MTAS Consultant. Mayor Cain presented a Mayoral Proclamation declaring April 25, 2025, as Jefferson City Arbor Day. He also presented a Mayoral Proclamation declaring April 22, 2025, as Jefferson City Earth Day and announced that both celebrations will take place at the Jefferson City Public Library at 10:00 a.m. on April 22nd. Mayor Cain stated that the 2025 Local Sales Tax Report is included in council packets.

The following reports were presented to the City Council: Building/Codes/Planning Department Monthly Report, Fire Department Monthly Report, Parks and Recreation Monthly Report, Police Department Monthly Report, Public Works/Utilities Monthly Report, and the City Manager's Monthly Report. James Gallup, City Manager, announced the following: LAMPTO Executive Board Meeting in the Jefferson City Council Chambers at 10:00 a.m. on April 9th; Jefferson Alliance Quarterly Meeting in the Jefferson City Council Chambers at 8:30 a.m. on April 16th; City Hall will be closed on April 18th in observance of Good Friday; the special event for Earth Day/Arbor Day Celebration at the Jefferson City Public Library from 10:00 a.m. to 2:00 p.m. on April 22nd; the Flag Retirement Ceremony at the new Flag Retirement Center at 3:00 p.m. on April 26th; Mr. Gallup will be attending the TCMA Spring Conference from April 30th through May 2nd; the Jefferson City

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Public Library's April calendar and newsletter are in council's packets; and the Senior Citizen's April calendar is in council's packets. Mayor Cain also announced he will be out of town on May 5th and asked council to consider moving the regular council meeting to May 6th. Upon agreement from council to move May's regular council meeting from May 5th to May 6th, Mayor Cain asked the City Recorder to advertise this change in the local newspaper.

Justin Jarnigan was appointed to the Jefferson City Housing Authority Board for a five-year term by Mayoral appointment.

Kimberly Jones was appointed to the Jefferson Memorial Hospital City/County Oversight Board for a three-year term by Mayoral appointment with Council confirmation.

Upon motion of Vice Mayor Bunch, seconded by Councilman Melton, the Local Planning Advisory Services Contract in the amount of \$11,942.50 annually, was unanimously approved.

Upon motion of Councilman Melton, seconded by Vice Mayor Bunch, Ordinance 2025-02, an ordinance amending Section 13-105 of the City Code regarding overgrown and dirty lots, was unanimously adopted on first reading.

Upon motion of Councilman Melton, seconded by Councilwoman Combs, Resolution 2025-10, a resolution authorizing the building official to proceed with the annexation request from JB Investments, was adopted.

Upon motion of Vice Mayor Bunch, seconded by Councilman Melton, Resolution 2025-11, a resolution authorizing the building official to proceed with the annexation request of David Aranda, was unanimously adopted.

Upon motion of Vice Mayor Bunch, seconded by Councilman Melton, Resolution 2025-12, a resolution authorizing the Parks and Recreation Department to apply for a Healthy Built Environment Grant, was unanimously adopted.

The meeting was adjourned at 5:44 p.m.

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Mitch Cain, Mayor

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Bettina Chandler, City Recorder