

### OFFICE OF THE CITY MANAGER

### City Manager Report May 06, 2025

### **Activities:**

- Attended LAMTPO Technical Advisory Board Meeting/Executive Board Meeting
- Met with Reverend Jones from Martha Davis Baptist Church regarding concerns
- Attended Mossy Creek Foundation Board Meeting
- Attended regional Hazard Mitigation Plan Meeting with Jefferson County EMA and TEMA
- Presented FY2026 Budget Proposal to City Council and Community
- Attended Jefferson County Economic Alliance's Quarterly Meeting
- Welcomed social media influencers promoting MCOC's Float the Mossy event
- Organized and put together the April 22<sup>nd</sup> Earth Day/Arbor Day Special Event at Library
- Celebrated Administrative Professional's Day with city admin assistants and front office staff
- Submitted full grant application for Project Diabetes (ETA mid-May for evaluation)
- Attended the Flag Retirement Center's first flag retirement ceremony (Eagle Scout Project)
- Developed standardized bid packets for City professional service contract projects
- Reviewed bids for the N. Hills Tank project with McGill Associates and staff
- Attended the TCMA Spring Conference in Franklin, Tennessee

### Announcements/Events:

- RFB 25-02 Janitorial Services (Deadline for Submittal May 14 @ 2PM)
- RFB 25-03 Mowing & Maintenance of City Properties (Deadline May 14 @ 4PM)
- May 15 Peace Officer's Memorial Day (Ceremony TBD)
- May 26 City Administrative Offices closed in observance of Memorial Day

### Attachments:

Jefferson City Public Library May Calendar and Newsletter & April Statistics

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SATURDAY	က	10	<i>1</i> 1	24	Sign of the second seco	
FRIDAY	2 3:30 PM SCRIBBLE SOCIETY	9 3:30 PM SCRIBBLE SOCIETY	16 3:30 PM SCRIBBLE SOCIETY	23 3:30 PM SCRIBBLE SOCIETY	3.30 PM SCRIBBLE SOCIETY	
7 THURSDAY	1 10:30 AM LITTLE LISTENERS	8 10:30 AM LITTLE LISTENERS	15 10:30 AM LITTLE LISTENERS 4 PM LEGO BUILDERS	22 10:30 AM LITTLE LISTENERS	29 10:30 AM LITTLE LISTENERS	
$\overline{MAY}$		7 10:30 AM STORYTIME GO! 4 PM WATER- COLOR CLUB	14 10:30 AM STORYTIME GO! 4 PM WATER- COLOR CLUB	21 10:30 AM STORYTIME GO! 4 PM WATER- COLOR CLUB	28 10:30 AM STORYTIME GO! 4 PM WATER- COLOR CLUB	
TUESDAY		6 HOMESCHOOL ACADEMY 4:30 PM BOOK CLUB - ADULTS 4:30 PM - NEW! ENGLISH CLASS	13 10:30 AM HOMESCHOOL ACADEMY 4 PM CRAFT WORKSHOP	20 10:30 AM HOMESCHOOL ACADEMY 4 PM ADULT CRAFT WRKSHP	27 10:30 AM HOMESCHOOL ACADEMY 12PM - SUMMER READING LAUNCH	
MONDAY	SPECIAL EVENTS MAY 5, 20 Author Events MAY 6,13,20,27 Foodtrucks MAY 27 Summer Reading!	<b>5</b> 3:30 PM IMPROV SQUAD	72 3:30 PM IMPROV SQUAD	19 3:30 PM IMPROV SQUAD	26 JCPL CLOSED MEMORIAL DAY	
SUNDAY	SPECIAL MAY 5, 20 MAY 6,13,20, MAY 27 S	<b>†</b>		18	25	
THE WAR					A Second	

### Additional Events

Monday, May 5 3:30-5:30pm



T. S. Kincaid. The author of

in Tinny

Book signing and writeris vorthahop with author

Fuesday, May 20

3:30-5:30pm

More (The Adventures of Tun Meet Marteena





Food Truck Tuesdays:

10:00am-2:00pm

our Facebook and Instagram pages to loin us each Tuesday for lunch! Check see who will be here each week.

Summer Reading Program Kickoff Tuesday, May 27 at 1:00pm

obstacle course, and face painting. climbing wall, a dunking booth, the Jefferson City Fire Department's Join us Tuesday, May 27th for the There will be a different activity kickoff to our summer reading program! There will be a rock





at the library what's nappening



### Closings/ Holidays

Monday, May 26, 2025 in observance of Memorial Day Jefferson City Public Library will be closed



### Children

# Homeschool Academy: Tuesdays at 10:30am

Join us for special guest speakers and programs to enrich your child's learning experiences. For homeschoolers of all ages!

## Storytime, Go: Wednesdays at 10:30am

Join us for stories, songs, and crafts designed to promote children's early literacy skills. Geared towards children ages 3–5.

## Little Listeners: Thursdays at 10:30am

A Storytime for babies and toddlers to enjoy songs, books, and rhymes with their caregiver. Geared towards children under 3 years old.

# Lego Builders: Thursday, May 15 at 4:00pm

The third Thursday of every month bring your imagination and we'll bring the Legos!

### All Ages

## JCPL Improv Squad: Mondays at 3:30pm

doin us for our new program! Use your creativity and quick thinking to create scenes, characters and dialogue on the spot, with no script.

Open for teens and adults, ages 13 and up.

The Scribble Society Writing Group: Fridays at 3:30 pm For teens to adults and everyone in between. Join us for writing, sprints, and fun with fellow writers. We meet every Friday at 5:30pm and talk about how our writing is going

### Adults



### Mixed Media Arts & Crafts: Tuesday, May 20 at 4:00pm

Join us the third Tuesday of every month. All supplies will be provided.

Class size is limited - registration is required! Sign up sheet is at the circulation desk.

## Book Social: Tuesday, May 06 at 4:30pm

The first Tuesday of every month come to talk about your latest reads. Make friends, have snacks, and enjoy the company of other readers!

# Watercolor Club: Wednesdays at 4:00pm

No talent required. Bring your own supplies and get creative!

### Yoga: Fridays at 9:00am

Bring your own mat. Beginner friendly!

### *Teens*

### Teen Craft Night:

Tuesday, May 13 at 4:00pm
Join us the second Tuesday of
every month for a teen craft.
This month bring a friend and
paint some rocks!





Mon - Fri: 9:00 AM - 6:00 PM Sat.: 9:00 AM - 2 PM Sun: Closed

before working on a prompt and then sharing our work.

108 City Center Drive Jefferson City, TN 37760

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**Jefferson City Public Library** CLINCH

			PHYS	PHYSICAL COLLECTION	ECTION					ELE	ELECTRONIC COLLECTION (Advantage, etc.)	Current Balance
Material Type	Beginnin	nin Added	Deleted	Balance		Beginning	Added	Deleted	Balance		E-books	19
Print Materials	13,003	3 98	0	13,101		11,151	1	0	11,152	Locally	Audio Downloadable	19
Audio Materials Locally	11ly 708	2	0	710	Regionally	138	0	0	138	Owned	Video Downloadable	0
Video Materials Owned	2,897	9 2	0	2,903	Owned	507	0	0	507		Total	38
Other Materials*	58	0	0 -	58		0	0	0	0			
Total	16,666	106	0	16,772	Total	11,796	1	0	11,797	TOTAL PHYS	TOTAL PHYSICAL COLLECTION	28,569
* Other Materials should include any materials not counted elsewhere ie: subscriptions, microforms, reference books, geneology books, etc. (regardless whether the item is circulated or not circulated)	lude any mater.	ials not counted el	sewhere ie: subs	scriptions, microft	orms, reference	books, geneolog	ry books, etc.	regardless wheti	her the item is circu.	llated or not circula	ted)	
	Agoda	PPOCEAMS OFFEBER	ç				IBI	LIBRARY SERVICES &	ICES &		TOTAL MOOD CIVITATION	

MEETING ROOM USE	Number of Events Not Sponsored by the Library	Attendance at these Events			BORROWERS	Adult Borrowers >14 yrs old	Children Borrowers <14 vrs old
CES & NOLOGY	3,978	962	1,344	609	1,485	38	32
LIBRARY SERVICES & ELECTRONIC TECHNOLOGY	Library Visits	Reference Transactions	Computer Uses	Wireless Sessions	Website Visits	1-on-1 tech sessions	III -Borrowed
S							
Totals			33	2	0	35	
	General	Interest	10	0	0	10	
	Adults 19 or	Older	9	0	0	9	
PROGRAMS OFFERED	X	Ages 12-18	2	0	0	2	
ROGRAMS	Children	Ages 0-5 Ages 6-11 Ages 12-18	9	1	0	7	
PI	Children	Ages 0-5	6	-	0	10	
			n-site	off-site	ive Virtual		

**Current Balance** 

731

2,196 7,834

300

	6						ILL -Borrowed	32	Children Borrowers <14 yrs old
	A'A	OGRAM A	PROGRAM ALLENDANCE			Totals	ILL - Loaned	34	TOTAL BORROWERS
	Children	Children	\$	Adults 19 or	General		Volunteer Hours	122	
11	Ages 0-5	Ages 6-11	Ages 0-5 Ages 6-11 Ages 12-18	Older	Interest				
On-site	186	465	41	57	170	919			
Off-site	26	78	0	0	0	104	RECORDED PROGRAMMING	NG	SELF-DIRECTED PROGRAMMING (activity do
Live Virtual	0	0	0	0	0	0	Total Recorded Programs	0	Total Passive Programs / Activities
Total	212	543	41	57	170	1 023	1 023 Total Views	c	Total Attendance

Book & Non-Book (Audio, Vídeo, Serials) Holspots, sewing machir	OTHER PHYSICAL ITEMS CIRCULATION sewing machines, tools, cake pans, telescopes, board games, video games, etc.	nes, etc.	TOTAL PHYSICAL CIRCULATION (No Electronic Content)	
Adult 1,990 Adult		24	24 Adult & Children	4,048
Children 2,058 Children		0	Other Physical Items	24
Total 4,048 Total		24	TOTAL PHYSICAL CIRCULATION	4,072

ELECTRONIC CIRCI (Includes READS Advantag e-collections)	ELECTRONIC CIRCULATION (Includes READS Advantage & other local e-collections)	(Includes READS Advantag	E-MATEl	E-MATERIALS CIRCULATION** (Includes READS Advantage & other local e-collections. Include all checkouts, including renewals.)	iding renewals.)	TOTAL ELECTRONIC CIRCULATION (No Physical Content)	Z
Adult	0	E-Book Circulation	1,389	1,389 E-Audio Circulation	1,837		
Children	0	E-Serial Circulation	542	542 E-Video Circulation	0		
Total	0			Total	3,768	3,768 TOTAL ELECTRONIC CIRCULATION	3,768
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Mashall	0
any race)	5
American	2
White	09
INFORMATION	New Patron Cards Issued

(Electronic, Physical & Other Physical)	er Physical)
Physical Circulation	4,072
Electronic Circulation	3,768
Total for All Circulation	7,840