

Minutes of Regular Meeting
December 1, 2025

The City Council of Jefferson City, Tennessee, met in regular session on Monday, December 1, 2025, at 5:00 p.m., at City Hall, 112 City Center Drive, with Mayor Mitch Cain presiding.

The opening prayer and Pledge of Allegiance was led by Mayor Cain.

Roll Call by the City Recorder was as follows:

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| Mayor Cain | Present |
| Vice Mayor Bunch | Present |
| Councilwoman Combs | Present |
| Councilman Melton | Present |
| Councilwoman Purkey | Present |

Also, present were James Gallup, City Manager; Robert Burts, City Attorney; and Bettina Chandler, City Recorder.

Upon motion of Councilman Melton, seconded by Vice Mayor Bunch, the City Council minutes of November 3, 2025, were unanimously approved as written.

Upon request from Mayor Cain for citizen comments, there were none.

In communications from the mayor, he commented that there was an increase in October sales tax collections. The mayor thanked Kevin Bolden and the Parks and Recreation Department for work they did in preparation for the tree lighting ceremony. He also announced the following: Glenmore Mansion will be open the first two weekends in December; Downtown Market is December 13th at noon with the Christmas parade starting at 5:00 p.m.; the Recreation Needs Survey is still open and is on social media and the city's website; and he recognized Dr. Amy Sharp from the Adult Leadership program and thanked her for attending the meeting.

In response to the mayor's request, James Gallup, City Manager, reported the city's S & P Global Rating is AA- (stable), which is the same as two years ago.

The following reports were presented to City Council: Building/Codes/Planning Department Monthly Report, Fire Department Monthly Report, Parks and Recreation Monthly Report, Police Department Monthly Report, Public Works/Utilities Monthly Report, and the City Manager's Monthly Report.

James Gallup, City Manager, announced the following: a little over two hundred people attended the tree lighting ceremony on November 29th; Jefferson City Veterans Day Event was held on November 11th and thanked Joe Gibson for donating flags for the event; Christmas Market will be December 13th at noon with the Christmas Parade at 5:00 p.m.; the December calendar and newsletter for the Jefferson City Public Library is attached to the agenda; and the December calendar for the Senior Citizens Center is attached to the agenda.

Mayor Cain appointed Councilwoman Combs as the Council representative to the Parks and Recreation Committee.

Upon motion of Vice Mayor Bunch, seconded by Councilman Melton, the purchase of Jaws of Life equipment through the THSO Grant in the amount of \$13,995.26 from M.E.S., was unanimously approved.

Upon motion of Councilman Melton, seconded by Councilwoman Combs, the proposed Opioid Service Provider Agreement with Jefferson County, was unanimously approved.

Upon motion of Councilman Melton, seconded by Vice Mayor Bunch, Ordinance 2025-07, an ordinance amending the Jefferson City Municipal Code to Provide that the Utility Shall Not Be Obligated to Make Adjustments of Any Bills Not Contested Within Sixty (60) Days from the Billing Date, was unanimously adopted on first reading.

Upon motion of Councilwoman Combs, seconded by Councilman Melton, Ordinance 2025-08, an ordinance lowering the speed limit along Cora Road within the city limits of Jefferson City, was unanimously adopted on first reading.

Upon motion of Councilwoman Purkey, seconded by Councilwoman Combs, Resolution 2025-30, a resolution declaring certain police vehicles as surplus property and authorizing the sale of such vehicles, was unanimously adopted.

Upon motion of Councilwoman Combs, seconded by Councilwoman Purkey, Resolution 2025-31, a resolution authorizing the City of Jefferson City to participate in the Public Entity Partners (PEP) Cyber Security Matching Grant Program, was unanimously adopted.

City Manager, James Gallup, announced that the playground equipment for Roy Harmon Park has been delivered and is awaiting groundbreaking.

The meeting was adjourned at 5:19 p.m.

Mitch Cain, Mayor

Bettina Chandler, City Recorder