



INFORMATION TECHNOLOGY DEPARTMENT AGENDA ITEM REPORT

TO: Mayor and City Council
FROM: Allen Gillespie, IT Manager
DATE: April 16, 2026
SUBJECT: Water Plant Access Control (SecuFire) Project – Phase 2 Approval and Bid Waiver

BACKGROUND:

- Request approval to proceed with the Water Plant Access Control Phase 2 project with SecuFire, LLC, for a total cost of \$15,277.68.
- Request waiver of the formal bid process to continue with the City's existing vendor. Phase 1 has been negotiated by IT to be completed at no cost to the City as part of approval of the four fire alarm projects at City Center, contingent upon Council approval. No work has begun on this project, and all phases are pending formal Council approval. Continuing with SecuFire provides continuity, compatibility with the proposed system, and avoids duplicative cost and delay at a critical infrastructure facility.

FISCAL IMPACT:

Phase 1: \$0.00 (pro bono as negotiated). Phase 2: \$15,277.68 one-time project cost to complete the system.

REQUEST/RECOMMENDATION:

Approve the Water Plant Access Control Phase 2 project in the amount of \$15,277.68 and authorize waiver of the bid process to allow SecuFire, LLC, as the existing vendor, to complete the project.

ATTACHMENTS:

Quote from SecuFire