

Minutes of Regular Meeting
February 3, 2025

The City Council of Jefferson City, Tennessee, met in regular session on Monday, February 3, 2025, at 5:00 p.m., at City Hall, 112 City Center Drive, Jefferson City, with Mayor Mitch Cain presiding.

The opening prayer and Pledge of Allegiance was led by Mayor Cain.

Roll Call by the City Recorder was as follows:

Mayor Cain	Present
Vice Mayor Bunch	Present
Councilwoman Combs	Present
Councilman Melton	Present
Councilwoman Purkey	Present

Also present were James Gallup, City Manager; Robert Burts, City Attorney; and Bettina Chandler, City Recorder.

Upon motion of Councilman Melton, seconded by Vice Mayor Bunch, the City Council minutes of January 6, 2025, were unanimously approved as written.

Upon request from Mayor Cain for citizen comments, there were none.

In communications from the mayor, he announced the following: the city's calendar year ended with a strong improvement in sales tax, and he received the certification letter stating Jefferson City has been recognized as a tree city for 2025 and this will be celebrated in April.

The following reports were presented to the City Council: Building/Codes/Planning Department Monthly Report, Fire Department Monthly Report, Parks and Recreation Monthly Report, Police Department Monthly Report, Public Works/Utilities Monthly Report, and the City Manager's Monthly Report. James Gallup, City Manager, announced the following: he submitted the FY 2025 BUILD Grant application (formerly known as RAISE Grant); mobilization for the Chucky Pike Signalization Project started today with an estimated completion date of August 31; LAMPTO will meet February 12 to discuss amendments to the Transportation Improvements Plan (TIP); Jefferson City administration offices will be closed February 17 in observance of President's Day; City Council Strategic Budget Planning Summit is scheduled for February 26 at 8:30 a.m. in the City Hall Council Chambers; the Chamber of Commerce Annual Banquet will be February 27 at Carson Newman University; the groundbreaking ceremony for Anderson-Dubose will be March 6, with RSVP's due by February 21; Jefferson City Public Library's February calendar and newsletter are in council's packets; and the Senior Citizen's February calendar is in council's packets.

Upon motion of Councilman Melton, seconded by Councilwoman Purkey, the purchase of a replacement fence for the Morgan Wallen Little League Field at Roy Harmon Park from E & M Fencing in the amount of \$32,000.00, was unanimously approved.

Upon motion of Councilman Melton, seconded by Vice Mayor Bunch, the purchase of upgraded Property Tax and Fixed Asset Software for the Finance Department from Local Government Corporation in the amount of \$6,772.80, and an annual use and remote software support fee of \$11,152.00, was unanimously approved.

Upon motion of Councilwoman Combs, seconded by Councilman Melton, the change in Agent of Record for Employee Group Health Benefits Plan from Cate Agency to Mark III Employee Benefits, was unanimously approved.

Upon motion of Councilwoman Purkey, seconded by Councilwoman Combs, the bid from McSpadden, Inc. in the amount of \$5,202,800.00 for the Fire Substation Project, was unanimously approved.

Upon motion of Vice Mayor Bunch, seconded by Councilman Melton, Ordinance 2025-01, an ordinance amending the operating budget for the Fiscal Year 2024-25, was unanimously adopted on second reading.

The meeting was adjourned at 5:12 p.m.

Mitch Cain, Mayor

Bettina Chandler, City Recorder