



## INFORMATION TECHNOLOGY DEPARTMENT

### AGENDA ITEM REPORT

**TO:** City Council Members

**FROM:** Allen Gillespie, IT Manager

**DATE:** July 7, 2025

**SUBJECT:** Request for Authorization to Proceed with Fire Alarm at Various City Facilities

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#### BACKGROUND:

- Council previously authorized capital improvement funds in our annual FY2026 budget for the replacement of failing fire alarm systems at the following facilities:
  - Jefferson City Public Library – \$26,370.50
  - City Hall – \$19,713.50
  - Police Department – \$19,787.10
  - Fire Department – \$19,692.50
- All quotes were submitted by SecuFire LLC, our existing vendor for fire, burglar, and access control systems, whose pricing continues to be significantly lower than competitive bids received in prior years. Their continued involvement ensures consistency, compatibility with our infrastructure, and cost efficiency by avoiding unnecessary system overhauls.

#### FISCAL IMPACT:

- In accordance with purchasing policies that allow a waiver of the formal bid process when continuing services with an existing vendor yields substantial savings and operational benefit, I respectfully request the Council's approval to proceed directly with SecuFire LLC to complete these projects.

#### REQUEST/RECOMMENDATION:

1. Approve the use of capital funds to proceed with fire alarm system replacements at the Library, City Hall, Police Department, and Fire Department as quoted by SecuFire.

2. Waive the formal bid process due to the continuation of service with an existing vendor and documented cost advantages.

**ATTACHMENTS:**

- JC\_Police Department Fire Alarm Quote (PDF)
- JC\_City Hall Fire Alarm Quote (PDF)
- JC\_Public Library Fire Alarm Quote (PDF)
- JC\_Fire Department Fire Alarm Quote (PDF)