

Minutes of Regular Meeting
September 2, 2025

The City Council of Jefferson City, Tennessee, met in regular session on Tuesday, September 2, 2025, at 5:00 p.m., at City Hall, 112 City Center Drive, with Mayor Mitch Cain presiding.

The opening prayer and Pledge of Allegiance was led by Mayor Cain.

Roll Call by the City Recorder was as follows:

Mayor Cain	Present
Vice Mayor Bunch	Present
Councilwoman Combs	Present
Councilman Melton	Present
Councilwoman Purkey	Present

Also, present were James Gallup, City Manager; Robert Burts, City Attorney; and Bettina Chandler, City Recorder.

Upon motion of Councilman Melton, seconded by Vice Mayor Bunch, the City Council minutes of August 4, 2025, were unanimously approved as written.

Upon request from Mayor Cain for citizen comments, there were none.

In communications from the mayor, he commented that there was an increase in July sales tax collections; movie night at Mossy Creek Station will be September 19th at 8:00 p.m.; Jefferson County Health Fair at the Jefferson City Community Center will be September 26th from 9:00 a.m. to 1:00 p.m.; and Mossy Creek Festival will be October 4th from 9:00 a.m. to 2:00 p.m. The mayor presented a Proclamation of Appreciation to Dale and Teresa Gentry.

The following reports were presented to City Council: Building/Codes/Planning Department Monthly Report, Fire Department Monthly Report, Parks and Recreation Monthly Report, Police Department Monthly Report, Public Works/Utilities Monthly Report, and the City Manager's Monthly Report.

James Gallup, City Manager, announced the following: Paws in the Pool is September 6th at the Outdoor Pool from 11:00 a.m. to 2:00 p.m.; PARADE Committee will meet on September 8th at 5:30 p.m.; Childhood Development Lab Dedication Ceremony is September 19th at 1:00 p.m.; Mossy Creek Movie Night is September 19th at 8:00 p.m.; the city manager will attend the Fall TCMA Conference in Kingsport September 23rd-26th; Jefferson County Health Fair is September 26th from 9:00 a.m. to 1:00 p.m. at the Community Center; Mossy Creek Festival is October 4th from 9:00 a.m. to 2:00 p.m.; the September calendar and newsletter for the Jefferson City Public Library is attached to the agenda; and the September calendar for the Senior Citizens Center is attached to the agenda.

Upon motion of Vice Mayor Bunch, seconded by Councilwoman Purkey, McGill Associate's proposal for engineering services for TNECD 2024 Infrastructure Planning Grant in the amount of \$210,000, was unanimously approved.

Upon motion of Councilwoman Purkey, seconded by Councilwoman Combs, bids received for Bid 26-04 (2025 street paving project) by Junior Hommel Excavating for Proposal 1 in the amount of \$258,935 and Proposal 4 in the amount of \$32,125, were unanimously approved.

Upon motion of Vice Mayor Bunch, seconded by Councilman Melton, rejection of bids for RFB 26-05 (resurfacing & striping of Senior Center lot), was unanimously approved.

Upon motion of Vice Mayor Bunch, seconded by Councilwoman Combs, Addendum "A" (changing Section 14, Item (a)(2) to allow a twelve months' salary severance pay rather than a six months' salary) to the city manager's contract, was unanimously approved.

Upon motion of Councilwoman Combs, seconded by Councilman Melton, a one-time bonus in the amount of \$1,200 for the city manager, was unanimously approved.

Upon motion of Councilwoman Combs, seconded by Councilwoman Purkey, Resolution 2025-23, a resolution authorizing participation in the 2025 TNECD Downtown Improvements Grant, was unanimously adopted.

Upon motion of Councilwoman Purkey, seconded by Councilwoman Combs, Resolution 2025-24, a resolution authorizing the Parks and Recreation Department to apply for a Playground Grant from Gametime, was unanimously adopted.

The meeting was adjourned at 5:17 p.m.

Mitch Cain, Mayor

Bettina Chandler, City Recorder