

Minutes of Regular Meeting  
December 2, 2024

The City Council of Jefferson City, Tennessee, met in regular session on Monday, December 2, 2024, at 5:00 p.m., at City Hall, 112 City Center Drive, Jefferson City, with Mayor Mitch Cain presiding.

The opening prayer and Pledge of Allegiance was led by Mayor Cain.

Catherine “Aileen” Combs and Dennis “Rocky” Melton took their Oaths of Office.

Kevin Bunch was unanimously voted as Vice-Mayor.

Roll Call by the City Recorder was as follows:

Mayor Cain	Present
Vice Mayor Bunch	Present
Councilwoman Combs	Present
Councilman Melton	Present
Councilwoman Purkey	Present

Also present were James Gallup, City Manager; Robert Burts, City Attorney; and Bettina Chandler, City Recorder.

Upon motion of Councilman Melton, seconded by Councilwoman Combs, the City Council minutes of November 4, 2024, the Beer Board minutes of November 19, 2024, and the Special Called City Council minutes of November 19, 2024, were unanimously approved as written.

Upon request from Mayor Cain for citizen comments, there were none.

In communications from the mayor, he announced the following: appreciation to city staff, city manager, Kevin Bolden and staff, police, and fire for putting together the tree lighting ceremony on November 30; Christmas parade is December 14 at 5:00 p.m. with activities starting at noon; and sales tax for October is up 14% due to increased retail sales.

Councilman Melton announced he will be Santa Clause in the White Pine Christmas parade on December 7.

The following reports were presented to the City Council: Building/Codes/Planning Department Monthly Report, Fire Department Monthly Report, Parks and Recreation Monthly Report, Police Department Monthly Report, Public Works/Utilities Monthly Report, and the City Manager’s Monthly Report. James Gallup, City Manager, announced the following: Waste Connections IAW

contract rate increase of 2.63%; Colonel Stephen Shrader, US Army, began his DOD Skillbridge Program today; TDOT Chucky Pike Project letting is scheduled for December 6; Fire Station 2 Project bid opening is December 20 at 2:00 p.m.; Annual Downtown Christmas Parade and Market is December 14; City Hall will be closed on December 24 & 25 in observance of Christmas Eve and Christmas Day; and the November 2024 Library Report is included in council's packet.

Mayor Cain reappointed Vice Mayor Bunch and Kyle Cutshaw to the Planning Commission/Board of Zoning Appeals. Upon motion of Councilwoman Purkey, seconded by Councilwoman Combs, Joseph Payne was unanimously appointed to the Jefferson County Library Board.

Upon motion of Vice Mayor Bunch, seconded by Councilwoman Purkey, the following purchases were unanimously approved: the purchase of a replacement patrol K-9 for the police department from Integrity Canine in the amount of \$14,500.00; the purchase of a tactical drone and camera ball kit for the police department from Brinc Drones, Inc. in the amount of \$27,229.00; and the purchase of tactical communications headsets for the police department from Tactical Express, LLC in the amount of \$12,980.00.

Upon motion of Vice Mayor Bunch, seconded by Councilman Melton, the purchase of a one-ton service truck for the water/sewer department from Wilson County Motors in the amount of \$67,703.84 was unanimously approved.

Upon motion of Vice Mayor Bunch, seconded by Councilman Melton, Ordinance 2024-16, an ordinance amending Appendix A of the Jefferson City Sign Code, was unanimously adopted on second reading.

Upon motion of Councilman Melton, seconded by Councilwoman Combs, Ordinance 2024-17, an ordinance lowering the speed limit in Greene Meadows, Jefferson Park, and Founders Pointe Subdivisions from 30 mph to 20 mph, was unanimously adopted on second reading.

Upon motion of Councilwoman Combs, seconded by Councilwoman Purkey, Ordinance 2024-18, an ordinance amending the Industrial Sewer Pretreatment Program for the City of Jefferson City to establish local limits for industrial sewer pretreatment discharge into the city sewer system, was unanimously adopted on second reading.

Upon motion of Councilwoman Purkey, seconded by Councilman Melton, Resolution 2024-21, a resolution donating personnel and associated costs to the East Tennessee counties of Cocke, Unicoi, and Washington for mutual aid response as a result of the statewide impact from Hurricane Helene, was unanimously adopted on first reading.

Upon motion of Councilwoman Purkey, seconded by Councilwoman Combs, Resolution 2024-22, a resolution authorizing an application by the Jefferson City Fire Department for grant funds to purchase equipment through the Department of Homeland Security Federal Emergency Management Agency, was unanimously adopted on first reading.

Upon motion of Councilwoman Combs, seconded by Councilwoman Purkey, Resolution 2024-23, a resolution authorizing an application by the Jefferson City Fire Department for grant funds to purchase an aerial ladder truck through the Department of Homeland Security Federal Emergency Management Agency, was unanimously adopted on first reading.

Upon motion of Vice Mayor Bunch, seconded by Councilman Melton, Ordinance 2024-19, an ordinance amending the zoning map of Jefferson City by rezoning one parcel at 1713 Russell Avenue, was unanimously approved on first reading.

The meeting was adjourned at 5:24 p.m.

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Mitch Cain, Mayor

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Bettina Chandler, City Recorder