



OFFICE OF THE CITY MANAGER

AGENDA ITEM REPORT

TO: Honorable City Council

FROM: James A. Gallup, City Manager

DATE: August 15, 2025

SUBJECT: Request authorization to pursue completion of Recreation Master Plan

BACKGROUND:

- For FY25, \$50,000 was budgeted to begin work on a recreation master plan. The City contracted with CanOpy Landscape Design, a certified landscape architectural firm, for initial designs on 5 parks. Designs for other city facilities and amenities must be accomplished in order to complete a master plan.
- Parks and Recreation applied for the TDEC Outdoor Recreation 80/20 Planning Grant to complete the master plan but was unsuccessful.
- In order for the city to apply for the TN Local Parks & Recreation Funding Grant, consultants from the TDEC Outdoor Recreation office have advised that we must have a completed master plan in order to be eligible for application.

FISCAL IMPACT:

- This will require a budget amendment for the amount needed to complete the plan.

REQUEST/RECOMMENDATION:

- First, staff requests authorization to pursue completion of the recreation master plan.
- Second, staff also recommends moving forward with CanOpy Landscape Design as a continuation of service and consistency with previously worked designs.

ATTACHMENTS:

- Screenshot of 2026 Public Recreation Grants and Planning Grants Cycle
- Previous CanOpy Landscape Design Proposal (May 17, 2024)