



OFFICE OF THE CITY MANAGER

AGENDA ITEM REPORT

TO: Honorable City Council

FROM: James A. Gallup, City Manager

DATE: August 15, 2025

SUBJECT: Request acceptance of McGill Associate's Proposal for Infrastructure Planning Grant

BACKGROUND:

- The City of Jefferson City, TN was awarded the TNECD Infrastructure Planning Grant with contract signed and executed November 2024.
- McGill Associates has worked diligently on other recent projects with the City, e.g. CDBG Sewer Project, the North Hills Water Tank Project, utility portions of the TDOT Chucky Pike Project, etc.
- The IPG will be applied towards water system mapping/modeling, water system analysis, and asset management plan, with a deadline of October 31, 2027.

FISCAL IMPACT:

- The Infrastructure Planning Grant is for \$200,000 with 5% match (\$10,000).

REQUEST/RECOMMENDATION:

- Staff recommends acceptance of McGill Associate's proposal for engineering & field work for \$210,000.

ATTACHMENTS:

- Proposal for Engineering Services (McGill Associates, 18 July 2025)